

*Montauk Fire District*

*July 14, 2015*

*Commissioners Regular Meeting 19:00 hours*

*MINUTES*

***Commissioners Present:*** Joseph Dryer, Chairman  
Carmine Marino  
Michael Mirras  
Richard Monahan  
Richard Schoen

***Also Present:*** Chief Joseph Lenahan and District Secretary/Treasurer Terri Czeczotka

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

**Secretary's Report:**

***Approval of Minutes:*** Commissioner Schoen motioned to accept minutes of the June 24, 2015 Workshop Meeting, seconded by Commissioner Monahan; motioned/passed/carried.

***Budget Code Resolution R15-008:*** Commissioner Mirras read aloud a resolution for code transfer of funds (see attached). Commissioner Mirras motioned to approve the resolution, seconded by Chairman Dryer; motioned/passed/carried.

***P15-005, Assistance By Firefighters Outside of District:*** Commissioner Schoen explained proposed policy P15-005. Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

***Treasurers Report:*** Board commented how much they like the one page budget summary created by Eileen Tuohy. Commissioner Mirras motioned to accept the June Treasurers Report, seconded by Chairman Dryer; motioned/passed/carried.

***Audit of Bills:*** Ms. Czeczotka read aloud invoices totaling: \$72,622.33 . (see attached journals). Chairman Dryer motioned to approve payment on the invoices totaling \$72,622.33, seconded by Commissioner Mirras; motioned/passed/carried.

***Time Off Request:*** Ms. Czeczotka requested to use July 20 and 21, 2015 as vacation days. Commissioner Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

**Committee Reports:**

***Apparatus and Equipment:***

- 9-3-5 going up to Fully Involved on Tuesday for brake lines, will be back no later than Friday.
- 9-3-8 waiting on 3 quotes for the three options for repair. Additionally, there is a situation with the emergency brake cable which can be fixed either by adjustment for \$50.00 or upgrade for \$500.00, which there is no guarantee that it cannot happen again. It may occur if member

drives with brake engaged. Commissioner Monahan said we will go with the adjustment, then if it happens again, we will go for the upgrade.

- 9-3-14's handle was broken on fence at Eddie Ecker Park. John Ecker has been notified.
- 9-3-15 to be looked at by T&B, it is wobbling. Board mentioned it is an old vehicle, as well as the District van (9-3-19). It will need to be looked at for next year's budget.

#### ***Buildings & Grounds:***

- John Tanzi will be at our July 22, 2015 meeting to show us bid packet information for garage. Ms. Czeczotka stated that we have invoices from him totalling \$40,200.00. As a referendum has not been done yet, she inquired where funds should come from. Board would like it to come from unassigned fund balance. Ms. Czeczotka will prepare a referendum for the next meeting.
- We are still working on getting piece of property by excavation pad from County through Jay Schneiderman.
- Commissioner Marino reported that cathodic testing is required, \$557.60. Commissioner Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- SC Department of Health were out doing tank inspection. A letter needs to be generated to SC Department of Health stating we are not going ahead with connecting the generator to the day tank.
- Garage door broken, Brent got part from someone in East Hampton and repaired.
- AC condenser is full of holes and will be replaced.
- We are still waiting on further information on the driveway drainage situation.
- Commissioner Mirras mentioned that there are two outside lights (over garage doors) that are not working.
- Kitchen finished except for wall behind dishwasher and entire kitchen needs topcoat.

#### ***Capital Reserve:***

- Commissioner Schoen read three capital reserve balances.

#### ***Communications:***

- Commissioner Mirras said there has been no movement on the GATR site antenna.
- Town of East Hampton owns equipment used to dispatch, Village does the dispatching. JP and Jerry Larsen have no idea what they are going to do/go with the equipment. Additionally, study is being done to see whether to combine dispatching or leave as is.
- Commissioner Mirras told them about the linkage charges for the software and that ours was higher than Springs. They (Village) were surprised and will look into it.
- Three Commissioners attended first response mutual aid meeting. It does not make sense for us as we are so far away except to respond to a mutual aid in Amagansett. A subcommittee is being formed to come up with protocols. Board is neither for or against the program at this point.

#### ***Fire Advisory:***

- Commissioner Mirras said here was no meeting to report on.

#### ***Insurance & Law:***

- Commissioner Schoen reported that he spoke with John Ecker about accidents that may occur responding to scenes. Our policy will pay up to \$1,000.00 of a members deductible and up to \$30.00 per day for a rental car. The policy does not cover anything else.

#### ***Personnel:***

- There is no report.

Commissioner Mirras motioned to go into Executive Session at 8:03PM for personnel issues, seconded by Commissioner Schoen; motioned/passed/carried.

Commissioner Mirras motioned to return from Executive Session at 8:12PM, seconded by Commissioner Marino; motioned/passed/carried.

***Safety:***

- Commissioner Mirras has no report.

***Training:***

- Chief said there will be no training until September.

***Old Business:***

- Ms. Czczotka reminded that per physical notification letters specify the two locations where physicals are to be taken. Should a member go elsewhere, and the bill is higher than the standard fees we negotiated, they are responsible for the difference.
- Commissioner Mirras said we met with auditors to review the 2014 audit. He inquired about the items being posted before transfers were made. Eileen Tuohy and Ms. Czczotka will discuss. He is scrutinizing things more closely. A lot of things have gotten knocked off the report from last year, but he'd like to do better next year.

***New Business:***

- Chairman Dryer explained that barbecue equipment was used and put into back garage instead of shed, and were put in dirty. He asked Chief to remind members that these things should go back where they are taken from and they need to be cleaned after each use. Chief agreed.

***Chiefs Report:***

**Chief Lenahan**

- Chief said three new EMT's were voted in by the Department: Eleni Nokopoulos, Ellen Cooke and Tom Flight. Commissioner Marino motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- Chief received a resignation letter from Daniel Sisco. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A requisition for 4 totes for 9-3-12 from Grainger, \$147.70 was submitted. Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- Chief reported two people returned from medical leave. One was never formally on medical leave, there was a status change from Class A to Class B, then a return to Class A. There is some confusion when people go on medical leave. Commissioner Schoen stressed there is a kink in the system, and that Ms. Czczotka needs to be informed when one goes on medical leave and when one comes off. Chief can put a member on medical leave, as well as the member's physician.
- Chief informed Board that Ed Prado had a heart attack.

***Open to the Floor:***

Commissioner Schoen motioned to adjourn, seconded by Commissioner Mirras; motioned/passed/carried.

***Adjourned 20:38 hours***