

Montauk Fire District

January 12, 2016

Commissioners Regular Meeting 19:00 hours

MINUTES

Commissioners Present: Joseph Dryer
Michael Mirras
Richard Schoen

Also Present: Chief Joseph Lenahan, 1st Assistant Chief Vincent Franzone, 2nd Assistant Chief Dutch Riege, Captain David Grimes, Lieutenant David Ryan, Firefighters Thom Fleming and Charles Morici, John Kessler AARP and Secretary/Treasurer Terri Czczotka

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Chairman Dryer swore in Commissioner Mirras and Secretary Treasurer Terri Czczotka. He then appointed Commissioner Mirras Chairperson of the Organizational Meeting. Commissioner Schoen nominated Commissioner Dryer as Chairperson, seconded by Commissioner Mirras; motioned/passed/carried. Chairman Dryer nominated Commissioner Marino as Vice Chairman, seconded by Commissioner Schoen; motioned/passed/carried. Chairman Dryer motioned to appoint Terri Czczotka as Secretary/Treasurer, seconded by Commissioner Schoen; motioned/passed/carried. Commissioner Schoen named Sapienza and Frank as attorneys, seconded by Chairman Dryer; motioned/passed/carried. Chairman Dryer named Eileen Tuohy as our Accountant, seconded by Commissioner Schoen; motioned/passed/carried. Commissioner Schoen named the Departments three Chiefs, Chief Lenahan, 1st Assistant Chief Franzone and 2nd Assistant Chief Riege, seconded by Chairman Dryer; motioned/passed/carried. Chairman Dryer motioned to name Custodians, Brent Becker and Rex Martin, seconded by Commissioner Schoen; motioned/passed/carried. Chairman Dryer motioned to name our newspapers, the East Hampton Star and Newsday, seconded by Commissioner Schoen; motioned/passed/carried. Meetings were motioned by Chairman Dryer to be the second Tuesday and fourth Wednesday of each month commencing at 7PM, seconded by Commissioner Schoen; motioned/passed/carried. Commissioner Mirras read all associations we are members of. Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried. Chairman Dryer motioned to name banks as Suffolk County National Bank and Bridgehampton National Bank, seconded by Commissioner Schoen; motioned/passed/carried. Reserve account balances were read, Chairman Dryer motioned to accept the reserve accounts, seconded by Commissioner Schoen; motioned/passed/carried. Commissioner Schoen motioned to approve Policy 16-001, Code of Ethics as well as all policies that were in place last year, seconded by Chairman Dryer; motioned/passed/carried. Commissioners were named to be in charge of committees as follows: Apparatus and Equipment, Commissioner Monahan; Buildings and Grounds, Commissioner Marino; Capital Reserve, Commissioner Schoen; Communications, Commissioner

Mirras; Fire Advisory, Commissioner Mirras; Insurance and Law, Commissioner Schoen; Personnel, Chairman Dryer; Safety, Commissioner Mirras and Training, Chairman Dryer. Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to approve the minutes of the December 8, 2015 Regular Meeting, seconded by Commissioner Schoen; motioned/passed/carried.

Purchase requisitions: Ms. Czeczotka requested to purchase key fobs from Intelli-Tec, \$233.30. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried. A second requisition for stationery and envelopes from Montauk Printing, \$365.00 was presented. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Time Off Requests: Ms. Czeczotka requested to use 5 personal and 3 vacation days on February 22-25, 2016 and February 29-March 3, 2016. She will work on Sunday February 14, 2016 (regular day off) and Monday, February 15, 2016 (holiday) and take February 17 and 18, 2016 in their place. Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried. Rex Martin required to use 5 vacation and 5 personal days on February 18-22 and February 25-29, 2016. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Building Use Requests: Montauk Fire Department has requested to use Meeting Room for a comedy night on February 27, 2016. Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried. Cub Scouts have requested to use Meeting Room for Crossing Over on March 12, 2016. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Budget Code Resolution R16-001: Commissioner Schoen read aloud a resolution for code transfer of funds (see attached). Commissioner Mirras motioned to approve the resolution, seconded by Chairman Dryer; motioned/passed/carried.

Treasurers Report: Commissioner Mirras motioned to accept the December Treasurers Report, seconded by Chairman Dryer; motioned/passed/carried.

Audit of Bills: Ms. Czeczotka read aloud invoices for 2015 totaling: \$16,802.66 (see attached journals). Commissioner Schoen motioned to approve payment on the invoices totaling \$16,802.66, seconded by Chairman Dryer; motioned/passed/carried. Ms. Czeczotka read aloud invoices for 2016 totaling: \$41,141.94 (see attached journals). Commissioner Mirras motioned to approve payment on the invoices totaling \$41,141.94, seconded by Chairman Dryer; motioned/passed/carried.

Committee Reports:

Apparatus and Equipment:

- Chief asked on status of replacement of 9-3-3 and the new rescue truck, 9-3-2. He gave specs to Commissioner Mirras. Commissioner Mirras said Board is debating which vehicle should be replaced first. Chief asked if a Committee for 9-3-3 be formed. Commissioner Schoen wants full Board present before any decision is made.
- Captain Grimes asked what is going on with body of 9-3-8. Chief said Firematic has not gotten back to us since December. Chairman Dryer thinks Ron Sullivan Welding has prepared a quote. Axel Anderson has also been contacted. Board said we will look at bids and make decision at the next meeting. Commissioner Schoen motioned to approve permissive referendum to repair bed in 9-3-8, funds to come from Equipment Capital reserve account for no more than \$15,000.00, seconded by Chairman Dryer; motioned/passed/carried.

- 9-3-7 foot pedals have been fixed by Brent Becker.

Buildings & Grounds:

- Commissioner Marino asked that John Tanzi's email be addressed. This is to alter the revision for the new building at \$9,500.00, Commissioner Schoen motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- Chief Franzone says lock at substation is not working.
- Commissioner Schoen reminded that the new desk is still sitting in the box.
- Paramedics door will be fixed.

Capital Reserve:

- Commissioner Schoen read three capital reserve balances.

Communications:

- Commissioner Mirras said GATR antenna is dead.
- Back antenna is on hold as company who is looking at it is one who is involved with Springs antenna.
- No info on the study on what is going to happen with Dispatch between Village and Town.
- Group grant will split radios evenly. If we get full million grant, our share would cost us \$32,000.00-\$34,000.00. That would give us 35 radios. Extra mics and straps will cost us additional. Radios will not be compatible to county if we ever go to county. Until we know what Town and Village are doing with Dispatch, there is no reason to think about this right now.
- Siren being looked at for repair on West Lake, one on Industrial will need to be replaced.

Fire Advisory:

- Commissioner Mirras reported that there has not been a meeting in 6 months, a meeting for next Tuesday is scheduled. Chairman Dryer said it should be mentioned at the next District meeting.

Insurance & Law:

- Commissioner Schoen reported that there are some laws recently instituted: ambulances are authorized to transport police working dogs; any member who leaves Dept and has specialized DMV plate pertaining to fire or EMS, it is the Chief's responsibility to notify DMV; Fire Department vehicles are exempt from weight restrictions.
- There are IRS restrictions on what we can pay for hotel rooms.
- Fender bender between 9-3-2 and 9-3-14. A claim has been put in and an estimate is being prepared from Firematic.
- Commissioner Schoen still waiting on hose assessment due to being damaged at fire.

Personnel:

- Commissioner Mirras mentioned that members who were sent to 9-11 are required to go to Stony Brook for a in-depth physical and another member is getting a detailed physical from a Suffolk County law enforcement, can't their physicians sign off on it to save District the money of their taking another physical? Commissioner Schoen said that as long as it meets the same standards we have on our physical. Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- Commissioner Mirras motioned to approve employment contracts, seconded by Commissioner Schoen; motioned/passed/carried.
- The member with the FDNY medical leave issue has been resolved.

Safety:

- Commissioner Mirras asked members be careful with washing cars as at this time of year, water freezes and makes ground icy so please only wash when temperature is above freezing.

Training:

- Fire School this month will be refreshers.
- Probies are training, doing SCBA. They will start Yaphank in February.

Old Business:

- Chairman Dryer spoke to Ed Johnson at Yaphank. He said Montauk has always been on the cutting edge of what training should be. He admired we require Fire Officer I and thought putting it on hold 3 to 4 years is a great way to handle it. It will be state mandated in the future. They are willing to give the course out here but they need people to sign up to take it. We would need to get other Districts involved to make the 15-20 people. Additionally, he is going to come out and address Department on these courses and what they mean. This will be done at the February Department Meeting. Commissioner Schoen reported that Chief Holley informed him what was required for Officers. He agreed with putting off Fire Officer I. Commissioner Schoen said we should adjust Co 4 and Co 6 requirements. Chairman Dryer wants it put off until 2019. Commissioner Schoen will speak to Joe Frank about a resolution for the necessary changes.
- Commissioner Mirras motioned to accept Cullen and Danowski as our new auditors for the next four years, seconded by Chairman Dryer; motioned/passed/carried.

New Business:

- Commissioner Mirras motioned to pay the \$50.00 for tetanus shot, seconded by Commissioner Schoen; motioned/passed/carried.

Chiefs Report:

Chief Lenahan

- Chief submitted oaths for Officers. He is waiting for Dick White's.
- A requisition for 14 chargers from Integrated Wireless, \$502.95. Commissioner Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A requisition for medical supplies from EMP, \$1,305.42. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A requisition for medical supplies from EMP, \$1,896.29. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- Another requisition for medical supplies from EMP, \$1,951.43. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A requisition for medical supplies from Boundtree, \$1,936.22. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A requisition for medical supplies from Moore Medical, \$4,800.00 Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- An invoice for annual TERC membership dues, \$150.00. Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- An invoice for SCVFA dues, \$25.00. Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- An invoice for the MEGA show, \$350.00. Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

- Chief presented a resignation letter for Steven Forsberg Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- Chief presented a letter to reinstate Edward Eurell to Company 6. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried. Commissioner Schoen wants something formally written and approved specifying time limits on being reinstated. This will be prepared for the next meeting.
- Chief said that he noticed a cable box is appearing on his Cablevision bill and it is for the EMS Room TV. He thinks District should pay for, and personally he feels they should not be watching TV while working. Commissioner Mirras said they do check rigs and meds. They work 12 or 24 hour shifts. As long as they are doing their job, he'd rather they take a nap so they are alert when call comes through. Commissioner Schoen said we did not put the TV in there so why should District pay for box. This will be tabled until the next meeting.
- A request for Alan Burke to attend NFPA standards class, \$210.00. Chairman Dryer motioned to attend, seconded by Commissioner Schoen; motioned/passed/carried.
- Chief asked for an information board to go at top of stairs. Board has no problem with that.
- Chief asked for a quarterly list of physicals due. Ms. Czeczotka will give to him quarterly.
- Ed Michaels would like to come out to talk to Board about fire boat. Chairman Dryer said to invite him to a meeting.
- Chief asked District to send up to 12 members to course in EH, \$10.00 per person, It's Not Your Grandfather's Fire Service on January 21, 2016. Commissioner Mirras motioned to approve up to \$120.00 , seconded by Chairman Dryer; motioned/passed/carried.

Chief Franzone

- Chief inquired about SCBAs and tanks, and possibility of leasing or purchasing...has this been looked into? We have 117 tanks and a little more than 50% of them will go out over the span of 3 years. Board will look into.
- Chief wants us to look at hose testing by a company who comes and does it. Commissioner Mirras asked him to send a list of all hose to get price.

Chief Riege

- Chief submitted truck checks to Commissioner Monahan's mailbox.
- Chief was asked by Amagansett as to what our medics do. He should see Ken Alversa.

Open to the Floor:

Commissioner Mirras motioned to go into Executive Session at 21:26, seconded by Commissioner Schoen; motioned/passed/carried.

Commissioner Mirras motioned to return from Executive Session at 21:34, seconded by Commissioner Schoen; motioned/passed/carried.

Commissioner Mirras motioned to adjourn, seconded by Commissioner Schoen; motioned/passed/carried.

Adjourned 21:36 hours