

**Montauk Fire District
December 8, 2015**

MINUTES

Commissioners Regular Meeting 19:00 hours

Commissioners Present: Joseph Dryer, Chairman
Carmine Marino
Michael Mirras
Richard Monahan
Richard Schoen

Also Present: Chief Joseph Lenahan, 1st Assistant Chief Vincent Franzone, 2nd Assistant Chief Fritz Riege, Firefighter Edward Sullivan, John Kessler of AARP and Secretary/Treasurer Terri Czczotka

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to accept the minutes of the November 10, 2015 Workshop Meeting, seconded by Commissioner Schoen; motioned/passed/carried. Commissioner Monahan abstained as he was not present.

Bids for Refuse Removal: One bid was received from Mickey's Carting (scheduled pickup, \$260.00 per month, on-call pickups \$28.50 per occurrence). Chairman Dryer motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.

Bids for Plow: One bid was received from Mickey's Montauk Mowing (main plow, \$225.00 per occurrence, main salting/sanding, \$240.00 per occurrence, sub plow \$125.00 per occurrence, sub salting/sanding \$120.00 per occurrence). Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Budget Code Resolution R15-016: Commissioner Marino read aloud a resolution of code transfer of funds (see attached). Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

P15-006, Truth and Accuracy in Reporting Policy: Commissioner Schoen explained proposed policy P15-006. Commissioner Mirras asked that the word firefighter be changed to member within policy. Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Building Use Requests: Boy Scouts requested use of Meeting Room on January 10, 2016 for Eagle Awards Ceremony. Chairman Dryer motioned to approve, seconded by Commissioner Marino; motioned/passed/carried. Friends of the Montauk Library requested use of Meeting Room on March 5, 2016 for Pot Luck dinner. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried. Boy Scouts requested use of Meeting Room for Prime Rib dinner on November 12, 2016. Commissioner Monahan motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.

Purchase Requisitions: Ms. Czczotka submitted a purchase requisition for office supplies from Office Depot, \$935.12. Chairman Dryer motioned to approve, seconded by Commissioner Mirras;

motioned/passed/carried. Another requisition for stamps, \$505.00 was submitted by Ms. Czeczotka. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Time Off Request: Brent Becker requested to use 1 vacation day on December 26, 2015. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Treasurer's Report: Commissioner Mirras motioned to approve the November Treasurer's Report, seconded by Commissioner Schoen; motioned/passed/carried. Commissioner Mirras asked that Ms. Tuohy place her summary page on the top of the Treasurer's Report. Ms. Czeczotka will inform her.

Audit of Bills: Ms. Czeczotka read aloud invoices totaling: \$69,959.66 (see attached journals). Commissioner Schoen motioned to approve payment on the invoices totaling \$69,959.66 seconded by Commissioner Mirras; motioned/passed/carried.

Ms. Czeczotka inquired whether there would be a December workshop. Board decided it would be canceled. She reminded a Commissioner needs to be appointed to do the swearing in on January 1, 2016.

Committee Reports:

Apparatus & Equipment:

- 9-3-1 has transmission oil leak which needs to be fixed. Need to order one radio bracket charger.
- 9-3-3 had hose leak fixed.
- 9-3-4 leak is being fixed.
- 9-3-5 battery charge unit has been fixed and water level gauge has been fixed.
- 9-3-14's oil filter was punctured
- 9-3-17 had air leak in inner tire. We are monitoring this.
- Delivery of new Chief's vehicle will be January 16, 2016.
- Commissioner Mirras is looking at a 5 year vehicle replacement plan. Commissioner Monahan thinks we should not base decision on mileage. Commissioner Mirras thinks 9-3-2, 3, 80, ambulance, Chief's vehicle and since non-emergency vehicles come after, van and pickup. Our reserve does not have enough for these purchases. We may have to go for financing. We need to increase our budget for the apparatus reserve. Commissioner Monahan thinks 9-3-18, Chief's car, 9-3-80, van, pick-up, 9-3-3, 9-3-5. Chief said we should replace vehicles which protect community, he feels 9-3-2 and 9-3-3. Commissioner Schoen inquired if we are replacing 9-3-2 in kind or are we expanding at a large expense? Commissioner Mirras feels we need to go larger. Chief said he has been asked to be a member of the USAR team and we would be only team east of the canal.

Building & Grounds:

- Commissioner Marino inquired if we got the permissive referendum from Joe Frank. Ms. Czeczotka has not seen. He will follow up with Joe and we will need to schedule a special meeting to adopt. Commissioner Marino motioned we go to permissive referendum for \$1,500,000.00 for construction of the new garage, seconded by Commissioner Mirras; motioned/passed/carried.
- A question was raised about turning building to face more into hill. It can be done, height is fine, retaining wall would have to be extended. It would cost an additional \$125,000.00 to \$150,000.00, which would bring us close to the \$1,500,000.00.
- Control box and brick facade is not going anywhere. There are a few things that can be done and we will get estimate.
- Board agreed House Report only needs to be done once a month.

Capital Reserve:

- Commissioner Schoen read the capital reserve balances.

Communications:

- No news on GATR site.
- We are looking at the problem with the sirens and possible replacement.
- Because of problem with Springs, there is no progress with Elite Towers.

Fire Advisory:

- Commissioner Mirras said there is no report as there has been no meeting.

Insurance & Law:

- If we mutual aid Amagansett and something happened to their truck, we are responsible to replace the truck. Commissioner Schoen checked with John Ecker and we are covered up to \$1,000,000.00.
- Regarding VFIS requirements, a letter was sent saying we are in process of completing the requirements.
- Commissioner Schoen is still waiting for a list of damaged equipment from Gosman fire. Chief Franzone will get this to him

Personnel:

- No report

Safety:

- Commissioner Mirras has no report.

Training:

- There was a house donated to Department, located on South Fairview.
- Fit tests have begun.

Old Business:

- Commissioner Mirras motioned to participate in the regional application of the AFG, seconded by Chairman Dryer; motioned/passed/carried.
- Board agrees with Letter of Intent which would go to organizations who request ambulance stand-by coverage.

New Business:

- Markowitz, Fenelon and Bank will no longer be out auditors as of 1/1/16. We need to get proposals from two new auditors.

Chiefs Report:

Chief Lenahan

- Election results were Fritz Riege, 2nd Assistant Chief; Vincent Franzone, 1st Assistant Chief and Joseph Lenahan as Chief. Commissioner Schoen motioned to accept, seconded by Commissioner Mirras; motioned/passed/carried
- A requisition for MSA masks and amplifier from Firematic, \$3,990.00 was presented. They are sole supplier. Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A second requisition for 5 pair of boots from Firematic, \$1,795.00 was presented. Commissioner Schoen motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

- A third requisition for Axes, lights and hallagan bar from Firematic, \$640.56 was presented. Commissioner Marino motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- Another requisition for license plates from Hills Signs, \$375.75 was presented. Commissioner Schoen motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A letter was submitted from Edward Eurell to go inactive. Commissioner Marino motioned to accept, seconded by Chairman Dryer; motioned/passed/carried.
- Lydia Shaternick asked to keep her county car here. Board suggested Playhouse. Chairman Dryer will contact her.
- Nancy Keegan, nurse practitioner in Montauk is now on our storm preparedness plan.
- Letter from FDNY regarding a member being on medical leave. Chief to find out further information.
- Chief said according to by-laws, they can sign off for anything being training points. Commissioner Schoen said that LOSAP requires class be taught by certified instructor and approved by the Chief to be considered a training point. Commissioner Schoen will check with Joe Frank on awarding LOSAP training points. Commissioner Marino mentioned that attorneys and State Comptroller's Office do not always agree on interpreting the law.

1st Assistant Chief Franzone

- Boy Scouts have taken their stuff out of garage.
- Chief Franzone gave a status report of the new system and finger readers and answered any questions Board had. Chairman Dryer commended Chief Franzone on the spectacular job done on the system.

1st Assistant Chief Riege

- Chief Riege is requesting reimbursement for class, \$260.00. Commissioner Monahan motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Open to the Floor:

Commissioner Marino motioned to go into Executive Session at 21:40 hours for personnel issues, seconded by Chairman Dryer; motioned/passed/carried.

Chairman Dryer motioned to return from Executive Session at 22:05 hours, seconded by Commissioner Marino; motioned/passed/carried.

Chairman Dryer motioned to adjourn, seconded by Commissioner Marino; motioned/passed/carried.

Adjourned 22:08 hours