

Montauk Fire District

May 25, 2016

Commissioners Workshop Meeting 19:00 hours

MINUTES

Commissioners Present: Joseph Dryer, Chairman
Carmine Marino
Michael Mirras
Richard Monahan
Richard Schoen

Also Present: Chief Joseph Lenahan, 1st Assistant Chief Vincent Franzone, Captain Robert Gosman, Lieutenant David Ryan and Secretary/Treasurer Terri Czczotka

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Commissioner Schoen motioned to approve the minutes of the May 10, 2016 Regular Meeting, seconded by Chairman Dryer; motioned/passed/carried.

Treasurer's Report: Ms. Tuohy submitted additional information for May Treasurer's Report which was not available at our last meeting. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Building Use Request: Hampton Collegiate Baseball is requesting to use the Meeting Room on May 31, 2016. Commissioner Marino motioned to approve, seconded by Chairman Dryer; motioned/passed/carried. Board said one of our Custodians need to be present as there is no Fire Department member involved.

Flowers and Barrels for District: Ms. Czczotka mentioned she will be purchasing flowers shortly. Commissioner Mirras motioned to approve spending up to \$400.00 for flowers, seconded by Chairman Dryer; motioned/passed/carried. Ms. Czczotka said our outside barrels need to be replaced and she found some on amazon.com. Commissioner Marino motioned to spend up to \$500.00 on new barrels, seconded by Chairman Dryer; motioned/passed/carried.

Purchase Requisition: Ms. Czczotka submitted a request for shorts and tees for District staff, \$141.00. Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.

Audit of Bills: Ms. Czczotka read aloud invoices totaling: \$33,575.76 (see attached journals). Commissioner Mirras motioned to approve payment on the invoices totaling \$33,575.76 seconded by Chairman Dryer; motioned/passed/carried.

Workshop topics:

Commissioner Marino provided two quotes for driveway cracks. He would like to go with Island Sealcoat's quote of \$3,500.00. Commissioner Marino motioned to proceed with Island Sealcoat, second by Commissioner Mirras; motioned/passed/carried. Commissioner Marino and Brent are having problems contacting Ralphie Vargas to do the door. He will try once more before finding someone else. A scheduling date for the driveway drainage project is trying to be set, it should be within the next couple of weeks. Chief Franzone asked about proceeding with driveway while all these trucks are driving across it. Commissioner Marino said if one half driveway can be shut down for 24 hours it should be fine.

Commissioner Monahan inquired about the appearance of south wall of garage which appears to be leaning. Commissioner Marino said it all needs to be tied in and will be fine.

Chairman Dryer inquired about title for 9-3-2. Ms. Czczotka said all paperwork was sent to Albany via registered mail (which they received) and there does not seem to be any way to contact them. Ms. Czczotka will check DMV's website to see if the VIN number has been recognized.

Chairman Dryer reiterated our discussion from last meeting regarding paramedics and their responsibilities. Some districts require janitorial work, and it is hard to get paramedics because of that. Walter Lynch is going to e-mail and remind paramedics of what their responsibilities are. The question of fueling ambulances came up. Commissioner Mirras said they should be trained on our rigs. He will take care of that. Chairman Dryer reported that answering phones are common practice in other Districts. This would be needed on Friday, Saturday and Sunday during business hours, and when Ms. Czczotka is on vacation. We need a phone that has the capability of answering lines 5695 and 3473. Chief offered the extra phone in his office or the phone in Captain's room. Another issue involves the door to the paramedic room. If they are sleeping, the door will be closed. At all other times, the door should be open. Chairman Dryer motioned that paramedics will answer phones during business hours on Friday, Saturday and Sunday, and whenever Ms. Czczotka is on vacation, seconded by Commissioner Schoen; motioned/passed/carried with Commissioner Monahan opposed.

Commissioner Mirras mentioned the paramedic who was caught fishing again. There was a miscommunication of what he was told. As he is Commissioner in charge of paid EMT's, he would like to be notified when these situations occur so he can handle appropriately. He requested a second radio and a second pager for the paid EMTs, one for charger and one to be carried. Chief said they now have a second pager but the second radio was taken and has been missing a while. If we get another one, it will disappear.

Commissioner Monahan reported that 4 vehicles had problems when given pump test: 9-3-1, 9-3-5, 9-3-7 and 9-3-14. Fully involved will address these issues. 9-3-2 light status...will be getting different poles. The new bumper for 9-3-2 will be in today. 9-3-4's light bar is on order. 9-3-14 LED lights are on order. The door came in today. 9-3-8 is done but cage has to be looked into. 9-3-17's AC has been fixed. Its door was hit by a deer and we need a repair estimate and pictures for the insurance. 9-3-15 is at T&B for inspection and fuel leak. 9-3-19 has a problem with the window and molding problem. 9-3-32 is at T&B to fix transmission squeak. 9-3-31 has an issue with the sway bar.

Commissioner Schoen made final finishes on specs for 9-3-2. Next step is to advertise to bid. Bids to be opened at the August 9, 2016 meeting. He said we should contact potential bidders. Chief does not think we can do that. Commissioner Marino thinks we should ask Joe Frank about this. Ms. Czczotka suggested we have Joe write the ad for bidders.

Commissioner Schoen received a quote for replacement of the 94 MSA cylinders which expire in February of 2017 from Firematic, \$98,606.00. He did further research and found another supplier of replacement cylinders, lesko.com who will replace for \$63,450.00. Commissioner Schoen double checked with them that they are comparable to what we have, and was told they are manufactured by

SCI Worthington Industries, who makes cylinders for other manufacturers including MSA. Our current tanks are manufactured by SCI Worthington Industries. Commissioner Mirras said we have to make sure they are identical, could have different specs. Chief Franzone said we need to find out who will warrantee, do coverage and maintenance. Chairman Dryer thanked Commissioner Schoen for all the work done on researching this.

Commissioner Schoen reminded that at the meeting in April, Board voted that Class B members will have same frequency of taking physicals as Class A members, he feels it should be put into policy. Additionally he is proposing that on January 1, a list of those who need physicals for that year be distributed. The member has from January 1 until October 31 to take their physical. If physical is not taken by October 31, then a letter will be sent saying if physical is not taken by December 31, you will be dropped from the rolls of the Montauk Fire Department. It will eliminate the need for sending all those registered letters. Commissioner Mirras inquired if it would be an issue from a medical or liability standpoint. Commissioner Schoen responded that we can establish whatever policy we want, there is no legal requirement. Chief asked for a monthly updated list. Board agreed, and said he could have for the second meeting of each month. Commissioner Schoen will write up a new policy for the next meeting, effective January 1, 2017. Again Chairman Dryer thanked him for all the work done on this.

Chief Lenahan submitted paperwork for a new Junior, Sebastian Cruceta.

Chief submitted a request from the ambulance squad for portable batteries and chargers, \$1,575.00 from Motorola. Commissioner Monahan motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Chief discussed a memorandum from the Town regarding the new fire boat, which was submitted to Commissioner Mirras. It lists who is allowed to run the boat. Boat is being purchased by a grant. They asked we put under our insurance liability policy. Commissioner Schoen will check with John Ecker. Helmets and jumpsuits would need to be purchased for our members. Commissioner Monahan asked how it will be determined which EMS members are allowed. Chief relayed several names. If they are out of Town and EMS personnel are needed, it is at the Chief's discretion who will be sent. Commissioner Monahan suggested adding 5 more people to the list. The head of the fire boat operation for the Montauk Fire Department will be Dave Marmeno.

Chief Franzone has nothing to report.

Captain Gosman provided specs for proposed 9-3-3.

Open to the Floor:

Chairman Dryer motioned to adjourn, seconded by Commissioner Marino; motioned/passed/carried.

Adjourned 20:40 hours