

*Montauk Fire District  
September 13, 2016  
Commissioners Regular Meeting 19:00 hours*

*MINUTES*

**Commissioners Present:** Joseph Dryer  
Carmine Marino  
Michael Mirras  
Richard Monahan  
Richard Schoen

**Also Present:** Chief Joseph Lenahan, 1<sup>st</sup> Assistant Chief Vincent Franzone, Firefighter Peter Joyce, John Kessler of AARP and Secretary/Treasurer Terri Czczotka

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

**Secretary's Report:**

**Approval of Minutes:** Commissioner Marino motioned to approve the minutes of the August 24, 2016 Workshop Meeting, seconded by Commissioner Monahan; motioned/passed/carried.

**Budget Code Resolution R16-011:** Commissioner Marino read aloud a resolution for code transfer of funds (see attached). Commissioner Mirras motioned to approve the resolution, seconded by Commissioner Schoen; motioned/passed/carried.

**Building Use Request:** Soundview Properties is requesting to use Meeting Room on October 15, 2016 for a Shareholders Meeting. Request was not approved as no Department sponsor was indicated. Commissioner Mirras checked with Rough Riders about their room usage. They explained it's during the summer months and they have given donations to District and Department. Commissioner Mirras wants a formal policy established on who can use the room.

**Time Off Request:** Brent Becker requested to use four vacation days on November 8-10 and 12, 2016. Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

**Accept proposed budget:** Commissioner Mirras motioned to accept the proposed 2017 budget, seconded by Commissioner Marino; motioned/passed/carried.

**Treasurers Report:** Commissioner Schoen motioned to accept the August Treasurers Report, seconded by Chairman Dryer; motioned/passed/carried.

**Audit of Bills:** Ms. Czczotka read aloud invoices totaling: \$214,391.73 (see attached journals). Commissioner Schoen motioned to approve payment on the invoices totaling \$214,391.73, seconded by Chairman Dryer; motioned/passed/carried.

### **Committee Reports:**

#### ***Apparatus and Equipment:***

- Commissioner Schoen mentioned Neville put things into their bid that were not in the bid spec. They apologized and will issue a \$7,000.00 credit for plastic bins. If they did not put these items in, they would have been the lowest bidder and would not have caused a 6 week delay in ordering the truck. Commissioner Monahan asked when warrantee starts, Commissioner Schoen responded it is upon our acceptance of the vehicle. Commissioner Schoen motioned to accept Neville's bid subject to Joe Frank's contract, seconded by Chairman Dryer; motioned/passed/carried.
- 9-3-1 broke garage door handle and transmission seal is leaking. Commissioner Schoen needs estimate to fix the garage, adjuster may want to come and look at it. Paperwork needs to be completed.
- 9-3-16 compressor is in with VCI as well as charger for flashlights.
- 9-3-16 and 9-3-17 going to Buzz Chew on Wed or Thurs for DF fluid change.
- 9-3-17 waiting on damage quote, looks like we will go with Suburban.
- 9-3-31's numbers for roof on order.
- Commissioner Monahan reminded about the complaint on old 9-3-32. Joe Frank has all the information and we are waiting on direction. Commissioner Mirras said we should take it back if it can't pass inspection. Commissioner Schoen reviewed the timeline of what transpired since the sale. Buyer has had for two months since John from Fully Involved cleared check engine light from loose gas cap and three blown fuses. He claims check engine light came immediately back on and is unable to pass inspection due to cutting of two electrical harnesses, airbag and horn not working. Commissioner Monahan to discuss with John from Fully Involved and Joe Frank.

#### ***Buildings & Grounds:***

- Ice machine door key fob should be done the last week of September.
- Drainage project should be first week in October.
- Brent and Rex painted railings.
- Chairman Dryer asked about kitchen door. Physically getting the door seems to be the problem. We are waiting to hear from someone in Quogue.
- Commissioner Schoen mentioned that a department member approached him about dust on walls and control room windows are dirty. Building is a mess. We should have a spring and fall cleanup done, and we may need to hire an outside service for the windows. Commissioner Marino said schedule is not being followed and a sit down must be done. Peter Joyce complained about the foyer and paper in bathrooms. Chief is bringing up to membership about having a cleaning service come in once a month to clean the Game Room. He mentioned that on Sundays people are in office rather than pushing a mop around.

#### ***Capital Reserve:***

- Commissioner Schoen read the three reserve balances.

#### ***Communications:***

- Board wants to inquire about new Dispatch contract. September 27, 2016 is the EH Town Fire District meeting and we should discuss it then.

#### ***Fire Advisory:***

- No report as there was no meeting.

#### ***Insurance & Law:***

- Boat (Marine 2) needs to be put on our insurance policy. Commissioner Schoen is coordinating information with Ed Michaels.

- Thom Fleming lost his MSA mask and we need a quote on it. Chief will get this.
- Tim O'Rourke off medical leave as of September 13.
- Prospective member does not have to be citizen if they are legally qualified to be in the United States.

***Personnel:***

- No report

***Safety:***

- Commissioner Mirras said we should have a policy to take out stop button, and the doors are either open or closed. A suggestion was made that instruction should be given on how to manually open the doors. Chairman Dryer asked Chief to have a Department Drill on this.

***Training:***

- Tomorrow night is our annual recruitment meeting.
- One of our EMS members is taking FF1 class through SH and online (Fallon).
- Two members are taking pump operators course in Greenport (Raynor and Kiesewetter).
- Chief Franzone reviewed the list of members eligible to be officers in 2017 (attached). ICS 300 has only had one course for the year which has already started and no one has signed up for it. Chief Lenahan asked if course could be given out here and we would pay for it. ICS 300 will be given here or in Wainscott in January. Commissioner Schoen motioned that a member can run for Chief in December, 2016 if enrolled in ICS 300 in January, 2017 and if they satisfactorily complete it in the appropriate timeframe, otherwise they will be removed from office, seconded by Chairman Dryer; motioned/passed/carried.

***Old Business:***

- Commissioner Mirras will go over 9-3-3 specs with Commissioner Schoen.
- Commissioner Schoen presented a quote for 94 MSA cylinders from Firematic. A permissive referendum will be prepared for the next meeting.

***New Business:***

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***Chiefs Report:***

**Chief Lenahan**

- A requisition for a wooden seat for the inflatable boat from Goldsmith, \$143.80 was presented. Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A second requisition for various boat supplies from Amazon, \$286.19 was presented. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A third requisition for medical supplies from EMP, \$1,006.35 was presented. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- Another requisition for medical supplies from Vidacare, \$600.00 was presented. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- Another requisition for medical supplies from EMP, \$1,989.81 was presented. Commissioner Mirras motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.

- Another requisition for medical supplies from EMP, \$1,795.71 was presented. Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A final requisition for brooms from RBS, \$74.70 was presented. Chairman Dryer motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.
- Chief mentioned that space that is left next to new building is not big enough for the new extrication pad. He suggested that maybe we can secure the SCWA property. Additionally, the 9-11 garden is full of weeds and looks terrible.

**Chief Franzone**

- A requisition for flares and halligan bar from Firematic, \$365.00 was presented. Commissioner Schoen motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.
- First Light wired the walk in cooler improperly. Additionally they are trying to bill us double on their quote.

**Open to the Floor:**

Firefighter Joyce mentioned motion light in hallway bathroom not working. He reviewed updates to the storm preparedness plan. EH Town does not have an updated plan. We need to push the Town to update their plan. Chairman Dryer wants to sit down with Firefighter Joyce before the EH Town Districts meeting at the end of the month to discuss further. Chief Lenahan wants to have a community meeting explaining our plan.

Chairman Dryer motioned to adjourn, seconded by Commissioner Schoen; motioned/passed/carried.

**Adjourned 21:13 hours**