

Montauk Fire District
November 8, 2016
Commissioners Regular Meeting 19:00 hours

MINUTES

Commissioners Present: Joseph Dryer
Carmine Marino
Michael Mirras
Richard Schoen

Also Present: Chief Joseph Lenahan, 1st Assistant Chief Vincent Franzone and Assistant Secretary Dawn Lucas.

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Budget Code Resolution R16-013: Commissioner Marino read aloud a resolution for code transfer of funds (see attached). Commissioner Marino motioned to approve the resolution, seconded by Commissioner Mirras; motioned/passed/carried.

Treasurers Report: Commissioner Mirras reported that we are in good shape to have a decent surplus. Commissioner Mirras inquired about the radios, were they taken out of the 420.001 account. Eileen Tuohy will be contacted. He suggested they make sure checks are written for amount they are approved for. Commissioner Mirras motioned to accept the October Treasurers Report, seconded by Chairman Dryer; motioned/passed/carried.

Audit of Bills: Assistant Secretary Dawn Lucas read aloud invoices totaling: \$301,026.16 (see attached journals). Commissioner Mirras inquired about the PSEG bill. Dawn confirmed it was for one month only. Commissioner Mirras motioned to approve payment on the invoices totaling \$301,026.16, seconded by Chairman Dryer; motioned/passed/carried.

Committee Reports:

Apparatus and Equipment:

- Commissioner Marino said SH Tire is more reasonable, but we lose employees in the time to get there and back. Chairman Dryer said there are members who would do it for us and Commissioner Monahan needs to be notified to get tires from them whenever possible and needs to discuss with T&B the tires we purchased from them.
- Commissioner Mirras reported that 9-3-17 rides fine, wheels are balanced and headlights OK.
- Commissioner Mirras reported that 9-3-2 winch is still not working. Chief spoke to John at Fully Involved, parts are ordered.
- Baton Rouge trip to look at new truck is December 17-19, 2016 with Commissioner Mirras, Chief Lenahan and Domingo Schiappacasse. Chief and Neville paying Chris Carillo's fare.

- Commissioner Schoen said bid packets are ready to go for 9-3-3. Bids will be open at the December 13, 2016 meeting. He has the notice ready for the paper.

Buildings & Grounds:

- Kitchen door and brick facade still waiting to be done.
- Sheetrock going into new building. Estimated completion is end of November.
- Commissioner Schoen asked that motion detector switch in bathroom upstairs be repaired.
- Commissioner Marino got 3 quotes on window sills: MTK Craftsman, \$5,800.00; BJ Wilson who never showed, Charlie DeSousa, \$2,009.13 but is buying material on our RBS account. Chairman Dryer motioned to accept Charlie DeSousa's bid, seconded by Commissioner Mirras; motioned/passed/carried.
- Radiators in Meeting Room are beat up and we are losing a lot of heat. Training Room is \$1,979.00, District Office is \$2,400.00 and Meeting Room is \$2,485.00, price includes plumbing. Commissioner Schoen asked about warrantee.
- Commissioner Mirras said Rex was cleaning fryer and refrigerator which are Department responsibilities. Custodians are working as best they can taking care of both District and Department.

Capital Reserve:

- Commissioner Schoen read all the capital reserve balances.

Communications:

- No report

Fire Advisory:

- No report

Insurance & Law:

- There was accident on Sunday with a deer involving 9-3-32. Commissioner Monahan can make arrangements to take it to Suburban.
- Commissioner Schoen is still waiting on quotes and bills on garage door and fuel system.

Personnel:

- No report

Safety:

- No report

Training:

- Chief Lenahan reported that in October they worked on agility. For November it will be commercial buildings and HazMat response.

Old Business:

- Commissioner Marino said that after January 1, we will meet with Springs and discuss the Dispatch situation, and whether to involve Bridgehampton.. He feels Dispatch needs to come up with a better formula in arriving at costs passed on to fire districts. How is it that police is 50% and fire district 50% of calls? He will contact them after the first of the year.

New Business:

- Commissioner Mirras received a letter forwarded by Chief about a grant program that ends November 18, 2016. Board says there is no time left for that.
- Commissioner Mirras wants to take a more proactive role in handling paid employees. Chairman Dryer mentioned the importance in the chain of command. Chief Franzone asked if new hires are given a handbook. Commissioner Mirras said we do but it needs refining. Commissioner Marino said there are 70 districts with 70 different sets of requirements.

Chiefs Report:

Chief Lenahan

- Chief is questioning the building use form for Montauk PTA. Why is there not a check attached for the Montauk Fire Department? The amount of money the Department spends on supplies is astronomical. Board says check must accompany the application.
- A requisition for 2 hi low first responder jacks, \$468.78 was presented. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Chief Franzone

- Ken Alversa submitted an invoice from Critical Concepts for CME class, \$1,500.00 Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.
- A second requisition for medical supplies from EMP, \$1,454.21. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Open to the Floor:

Commissioner Schoen motioned to go into Executive Session at 20:33 for Personnel issues, seconded by Chairman Dryer; motioned/passed/carried.

Commissioner Mirras motioned to return from Executive Session at 20:49, seconded by Commissioner Schoen; motioned/passed/carried.

Commissioner Mirras said Board discussed Dawn Lucas's status. Now that Terri's Dad has passed away, we don't know what is happening yet but we would like her to stay on one day a week, alternating Thursdays and Fridays, reason being is that on Thursdays there are specific things we would want her to learn (Payroll, garnishments, retirements, taxes; ordering; public notices) and alternate Fridays when there is no one is here. Also, if Terri is taking vacation, we would like her to cover on days she is able to be here.

Commissioner Marino motioned to adjourn, seconded by Commissioner Schoen; motioned/passed/carried.

Adjourned 20:57 hours