

**Montauk Fire District**

**April 11, 2017**

**Commissioners Regular Meeting 19:00 hours**

**MINUTES**

**Commissioners Present:** Joseph Dryer, Chairman  
Carmine Marino  
Michael Mirras  
Richard Monahan  
Richard Schoen

**Also Present:** Chief Vincent Franzone, 1<sup>st</sup> Assistant Chief David Ryan, Susan Henkin Executive Director of Playhouse, Scott Diberardino of Island Structures, Larry Cantell EH Town Supervisor, Mayor Rickenback, Becky Molinaro Village Administar , Eddie Schnell, JP Foster of EH Village, John Kessler of AARP and Secretary/Treasurer Dawn Lucas

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Chairman Dryer gave the floor to Susan Hecken, Excutive Director of Playhouse to talk about overflow parking for Playhouse events. He had some questions about large events and # of times of year they are requesting parking. Susan stated they will have 117 spaces on asphalt for the Playhouse including spaces that are already existing. Chairman Dryer also asked are these requirements written down for the permit process, Susan stated its on their lease for large events. Commissioner Monahan was concerned that it could balloon to more. Commissioner Mirras just confirming they want to use the grass area. Chairman Dryer concerned about parking supervision. Commissioner Schoen wanted to know if our approval is an important component for them to move forward, Susan's response was yes. They need to have a contingency plan for overflow as per the Town. Commissioner Mirras asking about damage from events would you take care of, lawn, sprinkler heads, etc. Susan stated will do her best. Chairman Dryer summed it up, given the parameters, supervision, coordination of events, # of times per year, liability and a well organized proposal from the Playhouse, we can make a decision. Chairman Dryer asked who the next spokesperson was, Larry Cantwell, Town Supervisor, Mayor Rikenbach and JP Foster from Village Police all talking about switching over communications to new system within the year. They are waiting on proposal from Motorola, Eddie Schnell stated once system is ordered, it takes 6 months to be delivered and then it needs to get installed. We would be running on both systems they would be patched together until all are converted over to new. The old system will be up for a couple of months to make transition smooth. Mayor Rickenback agrees and makes commitment to send people out to man our command center or send their portable unit if system goes down. He agrees to step up to the plate and provide whatever is needed if system goes down. Mayor asked us as Commissioners are we committed and Chairman Dryer said yes. Commissioner Mirras wanted to know if possibly going taller on tower behind firehouse is worth it, Eddie Schnell, engineer stated its not worth it unless you can get a cell carrier to pay for it. Chief

Franzone's concerns have been met, still nervous about situation. JP Foster stated do not worry we will not be abandoned.

**Secretary's Report:**

***Approval of Minutes:*** Commissioner Marino motioned to approve the minutes of the March 22, 2017 Commissioners Regular/Workshop Meeting, seconded by Chairman Dryer; motioned/passed/carried.

***Bids for Lawn Maintenance:*** One bid was received from Mickey's LawnScapes, \$215.00 per mow for Main Building, \$52 per mow for Substation. Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

***Budget Code Resolution R17-003:*** Commissioner Marino read aloud a resolution for code transfer of funds (see attached). Commissioner Marino motioned to approve the resolution, seconded by Commissioner Mirras; motioned/passed/carried.

***Building Use Requests:*** Montauk Boy Scouts Troop 136 submitted a request and check for use of Meeting Room and Kitchen for annual Prime Rib Dinner on November 10<sup>th</sup> and 11<sup>th</sup> 2017. Commissioner Marino motioned to approve, seconded by Chairman Dryer; motioned/passed/carried. Rough Riders Landing submitted a request and check for the use of the Commissioners Room for their Board Meeting on April 22, 2017. Commissioner Marino motioned to approve, seconded by Chairman Dryer; motioned/passed/carried. Chairman Dryer stated one note about the building use form he added #5 to read- Use of kitchen DOES NOT include the use of MFD supplies, take out containers, coffee and other consumables.

***Treasurers Report:*** Commissioner Mirras motioned to accept the April Treasurers Report, seconded by Commissioner Schoen motioned/passed/carried. Commissioner Mirras just wanted to let everyone be aware of 9-3-1, 9-3-5 and 9-3-8 Repairs are pretty heavy already for the year.

***Audit of Bills:*** Ms. Lucas read aloud invoices totaling: \$68,933.27 (see attached journals). Commissioner Mirras motioned to approve payment on the invoices totaling \$68,933.27, seconded by Commissioner Schoen; motioned/passed/carried.

**Committee Reports:**

***Apparatus and Equipment:***

- Commissioner Monahan reported no major issues. He did say he forgot the Chief asked if we would consider putting a shield between electrical system for 9-3-30 as we put things back there. He already has Brent on top of this.
- Commissioner Monahan also stated Chief Valcich requested that we look into a backup camera for 9-3-14 primarily for safety reasons. Brent feels capable he can put in himself, he is researching prices. If there is a problem we will go to John instead.
- Old vehicle was picked up.
- Chief Franzone also noted the leak is fixed on 9-3-30, John's fix worked. He also was inquiring about the booster lines, Terri found PO, Commissioner Schoen believed they were ordered last July. Chief Franzone will check into with Mark.

***Buildings & Grounds:***

- Commissioner Marino regarding the ice-room, he is getting Brent to get the ice- machine back in and working. To keep door closed the cost for Key FOB installation and conversion is \$3,755.00. Chief Franzone suggested a push bar access from inside. Chairman Dryer is concerned about wear and tear on the garage doors. The consensus is to move forward with the push bar on the door from the inside out and if we need to re-visit we will. Commissioner Marino will get Brent working on replacing with the one way push bar.
- Commissioner Marino said maybe Commissioner Schoen needs to get more info on this. Got a voice-mail message from Kathleen from the Carpenters Union regarding FOIL Requests. Refereed

to John Tanzi and he stated it was a legal issue to discuss our lawyer. They are looking for certified payroll reports on the project (Stalco). Commissioner Schoen stated why don't we wait until we get the FOIL request.

- The Fire Marshall stated that regarding new building we must install a remote annunciator panel in a conspicuous place and add a horn and strobe on exterior side. The Town of East Hampton Fire Marshall has determined that these are required, he has the discretion to require as the AHJ-Authority Having Jurisdiction as stated in code. It could not be known at time of project design and bid, therefore these 2 items are considered additional contract work. Stalco submitted a change order for \$5,979.97, but he got it down to \$3,927. This will come out of contingency plan and has to get done.

- Chairman Dryer asked about any communications with Tanzi about the stairs. Commissioner Marino stated there was verbal conversation about and he submitted info to his insurance company just waiting on a response. It will be done, it's not something that will prevent us from taking building (not Stalco's problem). We have not accepted building yet because there is no asphalt. If Stalco comes next week and lays the asphalt we have no choice but to accept building. It will be in significant completion and those 2 items do not affect the usage of the building. Chairman Dryer asked about getting a letter of insurance in writing from Tanzi regarding the stairs.

***Capital Reserve:***

- Commissioner Schoen read three capital reserve balances.

***Communications:***

- See notes from beginning of meeting

***Fire Advisory:***

- Commissioner Mirras has no report.

***Insurance & Law:***

- Commissioner Schoen stated boat insurance issue with Town has been addressed and settled.

***Personnel:***

- Commissioner Mirras as everyone knows Terri is no longer with us, made an offer to Dawn Lucas and she accepted the position of District Secretary/Treasurer.

- Eileen Tuohy is no longer with us, need to find replacement, she was getting \$100 per hr. Commissioner Mirras was talking with people that are less expensive.

- Paid ALS Program, started to put together handbook, 70% from Amagansett, 10% from Bridgehampton, 10% from Commissioner Mirras and 10% still needs to be done. Spoke with Supervisor Emily and official letters offering the positions of full and part time will be going out to those individual. Several other people are interested in these positions. Commissioner Mirras wants this package to be done and people hired by May 1<sup>st</sup>.

- Cost are going up, will have a package together for our next budget

- Chief Franzone had some questions why Secretary's job go out to public. Chairman Dryer stated she was sworn in as assistant Secretary/Treasurer

***Safety:***

- No report

***Training:***

- Chief Ryan, we are using the place at the air force base, the cadet fireman will start training with each company.

- May 10<sup>th</sup> there will be a water rescue drill with 4 agencies; the Ocean Rescue, MFD, Police Department, and Coast Guard. MFD will be responsible for the EMS side on land. The search will be from Mtk. Pt. To Shagwong Pt.

- Drill this month will be based on Company 4 at the elementary School not sure what is planned.

- US Army came out about and gave a lecture on Citizens Preparedness for Emergencies, and certificates were given for framing.

**Old Business:**

- New 9-3-80- was waiting on Commissioner Mirras to get back with #'s, he is stating where is the money coming from. We can revisit after budget in June

**New Business:**

- Chairman Dryer was approached by game room committee wondering why game room was not being cleaned. Commissioner Mirras does not want them cleaning the bar just vacuum and change garbage only. Agreed with all.

**Chiefs Report:**

**Chief Franzone**

- Asked for physical list
- Sirens- can they be fixed or do we need to replace. Commissioner Mirras stated the one on West Lake is repairable, the one on Industrial is shot needs to be replaced. Commissioner Mirras will talk to Peter Joyce about estimates, he has been working with him on this matter.

**1<sup>st</sup> Assistant Chief Ryan**

- Also needed is supplies from firematic for back of tanker total of \$597.00. Chairman Dryer motioned and Commissioner Mirras seconded; motioned/passed/carried
- Went with Robert Gosman and Roberto to Mosaic, NY to check on a truck that is very similar to the one we are building. They had truck for 5 years and no problems, built extremely well and rides great. Very confident on new truck now.

**Open to the Floor:**

John Kessler from AARP is running in about 2 weeks April 27<sup>th</sup> a class for Driving Ed at the Montauk Library has 5 spots still open. Cost is \$25.00 from 10am- 4pm.

Commissioner Marino motioned to adjourn, seconded by Commissioner Schoen; motioned/passed/carried.

***Adjourned 21:13 hours***