

*Montauk Fire District
June 13, 2017*

MINUTES

Commissioners Regular Meeting 19:00 hours

Commissioners Present: Joseph Dryer, Chairman
Carmine Marino
Michael Mirras
Richard Monahan
Richard Schoen

Also Present: Chief Vincent Franzone, 1st Assistant Chief David Ryan, Peter Joyce, Captain Kenny Alversa and Secretary/Treasurer Dawn Lucas

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:04 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Chairman Dryer mentioned about the minutes, they were very complete, and concise not wordy, just need to separate out each idea with bullets. Commissioner Schoen motioned to approve the minutes of the May 24, 2017 Commissioners Workshop Meeting, seconded by Commissioner Monahan; motioned/passed/carried.

Budget Code Resolution R17-005: Commissioner Marino read aloud a resolution for code transfer of funds (see attached). Commissioner Marino motioned to approve the resolution, seconded by Commissioner Mirras; motioned/passed/carried.

Building Use Requests: Rough Riders submitted a request and check for use of the Commissioners Room July 2, 2017. They might need the Meeting room too depending on how many owners come to this meeting. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Time Off Request: Rex Martin requested to use 1 vacation day for June 16, 2017. Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Service Award Program: Ms. Lucas read aloud the 2017 Plan Year contribution amount of \$313,136.00 that needs to get paid before the end of the year. She wasn't sure when this usually gets paid. Commissioner Mirras stated its in the budget the sooner the better, then its being invested. Ms. Lucas asked if she should put in for payment at next meeting. Commissioner Mirras stated yes, please the sooner its paid the sooner its making money.

Treasurers Report: While Commissioner Mirras looked thru Treasurers report, Ms. Lucas asked if the Commissioners double check the warrants to make sure the coding is correct. The Commissioners haven't seen any discrepancies. Commissioner Mirras stated bank recs look fine, everything looks fine. Commissioner Marino motioned to accept the Treasurers Report, seconded by Commissioner Monahan; motioned/passed/carried.

Audit of Bills: Ms. Lucas read aloud bills totaling; \$70,044.15 (see attached journals). Commissioner Marino wanted to clarify the Kolb bill, tank did not run out of oil, filters got clogged on the day tank, the 5,000 gallon tank had a bad filter. He is going to get Brent to find out from Kolb how often the filters need to be changed. Commissioner Marino also stated on the SCWA bills, Dawn is going to get copies of the bills for the substation to find out if its actual or estimated readings. A 11,000 gallon usage for the quarter is a bit high. Commissioner Mirras motioned to approve payment of the bills totaling \$70,044.15, seconded by Chairman Dryer; motioned/passed/carried.

Committee Reports:

Apparatus and Equipment:

- Commissioner Monahan reported no major issues. He did say there has been an issue with 9-3-14's ladder going in and out. John and Brent checked it out and nothing seems to be happening, goes in and out smoothly. John did mention that when someone has it reved up to such a level and puts the hydraulic fluid in, it's jerking. Chief Franzone stated different people have come up and noticed the problem. He also said he has been reading that Pierce has been having some trouble with their tower trucks, they even recalled some of them. Did we find out if our tower ladder falls into that recall. Commissioner Monahan will have Brent check on this.
- Chief Franzone wanted to let us know that John replaced the radio holders in his vehicle and also fixed the thermal imaging camera mount and changed the four gas meter on 9-3-1. Pump tests are all done now we can schedule with Steve. Commissioner Monahan will schedule.
- Commissioner Mirras about the new trucks, haven't been able to check on 9-3-3, but 9-3-2 is under construction and still scheduled for early fall. We are supposed to be able to look on line on the progress of the truck, but the link hasn't been working.

Buildings & Grounds:

- Commissioner Marino stated we have to replace some irrigation and add for the extra area now. We have a company now that does the maintenance, do we go out on bid or have the company do the installation. The cost to do everything that needs to be done is about \$3,000. So Commissioner Marino will have Brent get 3 bids on this.
- Commissioner Marino discussed Bay Gas who supplies our propane, we had them pull the tank because of the septic system and we now have a temporary above ground tank. We got 2 prices, one is to run line from the valve to the 1,000 gallon tank and feed off that tank, which would probably be better in an emergency anyway. The cost is \$1,845. If we would like to put a 250 gallon tank in ground like before the cost would be \$2,447, they no longer give the tank away, that does not include digging. Commissioner Marino also stated if we can coordinate with the irrigation company, they can run their line in with irrigation line and save on trenching costs. Commissioner Mirras made a motion to run line to 1,000 gallon tank; seconded by Commissioner Schoen; motioned/passed/carried.
- Commissioner Marino informed us that Brent is doing homework for inside of garage, first thing needed is a compressor. Brent found on the state bid, Grainger's cost for an Ingersoll Rand compressor is \$2,779.50, the same compressor from Northern Tool and Equipment is \$2,099.00. There is another compressor from Cambell house, same horsepower, same CFM, everything else the same, cost \$1899.00. Commissioner Mirras motioned to approve the Ingersoll Rand from Northern Tool; seconded by Commissioner Marino; motioned/passed/carried.
- Commissioner Marino also discussed shelving, everything thru Grainger 4'x 3'x 8' cost \$259 and 4' x 3' x 10' cost \$314. Uline is about \$20 - \$30 cheaper, will have a more comprehensive figure on how many needed. One item we would like to get now and the best deal is through Grainger a tire rack so we can secure and lock them in back corner room of garage. The cost is \$ 159.25.

Commissioner Marino motioned to buy the tire rack; seconded by Commissioner Mirras; motioned/passed/carried.

- Chairman Dryer asked about the propane cages. Chief Franzone stated that Bay Gas, Blue Rhino, Starlite will give the cages to you for free. Commissioner Marino will have Brent check on this.
- Commissioner Marino discussed getting Jimmy Angelidis to help Brent with getting stuff out of trailer and into store room to see what we are keeping and getting rid, it will also help with shelf determination. Also the shed where are we putting in relation to building. Chairman Dyer asked do we need the shed? Commissioner Marino said it has the BBQ equipment and stuff. The location of the shed would be near new building, closer to front of building because of slope. Then we can put the dumpsters in the space between the shed and retaining wall.
- Commissioner Marino explained about the drainage, they should be done by Friday with most of the work, Brent will take horses down Saturday so we can use both sides. They will be back Monday to finish job.
- Commissioner Monahan was asking about drainage for the side of the building, Commissioner Marino said Stalco is aware of it and they are going to backfill and put more fabric down. The plan is to put a french drain there to catch the water and divert it away. This is why we have a warranty on the building and there is a 10% hold back. They will not get their final payment until all this is rectified.
- Chairman Dryer and Brent did some research on wire cages for upstairs, have gotten some competitive bids, will bring more details to next meeting.
- House Report- nothing

Capital Reserve:

- Commissioner Schoen read three capital reserve balances. Commissioner Mirras stated we are going to roll the MSA Reserve account over to Equipment Reserve no reason to keep this account anymore.

Communications:

- Chief Franzone just got updated information from Eddie Schnell regarding radios. The town wants a commitment from the Fire Districts that they are onboard with purchasing radios in bulk, so we can get a big discount. Chief Franzone stated to save us some money, we can get radios for EMS that are NON-HAZMAT. Commissioner Mirras likes that idea, also does not want a temporary fix, lets just fix it the right way so we have no issues in the future. Commissioner Schoen asked who is entitled to radios, Chief Franzone said officers, EMS, Fire Police and Drivers.
- Commissioner Mirras motioned for commitment to town for radios; seconded by Commissioner Monahan; motioned/passed/carried. Radios to be purchased by fall, all up and running by springtime
- Chief Franzone wanted to let us know that the Town board is pushing Suffolk County on getting the gator site opened, since its already FAA approved.

Fire Advisory:

- No report

Insurance & Law:

- Commissioner Schoen stated at last meeting on May 24th subject arose about a member who dropped out of the department before 5 years and can he stay in LOSAP program. The law reads presently members who leave the department before 5 years of vesting are dropped from the LOSAP program. If they want to rejoin the department they can and once again be part of the LOSAP program working towards 5 years of vesting. If someone joins, has less than 5 years of vesting and reaches 65 they are automatically vested.

- Commissioner Schoen was asked to find out about one past member, found in 2003 the district passed a resolution to allow members to accumulate additional years of qualified service. In 1995 when this member started collecting his benefits, VFIS purchased an annuity for him, guaranteeing him his monthly payment for life. He currently receives \$60.00 a month the amount he is due.
- Commissioner Schoen found out there is no law on how many department members we can have, just no more than 45% of members can live outside of district.
- Commissioner Schoen commented on physicals, called up to schedule and was asked when are you due, he told them end of October, she said then lets schedule it for the fall. He said no, would like to schedule it now do you ask this of all the members, she said no. Commissioner Schoen just wants to make sure our members do not have problems.
- Commissioner Schoen got notice from the town about putting insurance on the new boat, once it's commissioned then he will put on our insurance.
- Commissioner Schoen got information on insurance for the tanks at the substation, we do not have insurance because they are so old. Commissioner Marino said we have a 450 gallon tank from garage, the plan is once everything settles we will hook that one up. Commissioner Schoen said insurance company needs 3 days notice about tank disposal.
- Chief Franzone asked Commissioner Schoen about liability for fire boat what are the guidelines.

Personnel:

- Commissioner Mirras talked about the ALS program, it becomes more and more interesting, Dawn is becoming an expert on this, being in constant contact with civil service. Problem right now is per diem, they work for 3 to 4 departments and can only work certain days. Commissioner Mirras is going to see if he can put in the budget to expand our full time and part time positions. It has come about that the supervisor needs to be a Senior EMT. There is a list that we need to go off of, that consists of 7 people, we need to send letters and if no response than we can keep it the way it is. Commissioner Mirras is having a meeting Monday June 19th with supervisors regarding some internal conflicts and handbook should be done by then too. Commissioner Mirras checked because Commissioner Schoen asked what are we obligated to do for full timers for benefits. Dawn called and found out civil service has nothing to do with this, its contractual. Commissioner Mirras has been in contact with Ken Alversa, Captain of the ambulance company about the last ALS report. They wanted to do 6 month scheduling, 4 months will work better, it covers summer and winter months, we are going to go that route.
- Commissioner Mirras also stated we are working with Terry, there is certain paperwork that needs to be done and Dawn is taking care of it.
- Commissioner Mirras asked Dawn to speak with Joe Frank about getting an official release form for background checks with more detailed information for new hires.
- Commissioner Mirras stated cost for program will go up tremendously and he is going to work on budget, asked Dawn to get the proforma forms together. We are going to have some serious increases.
- Commissioner Schoen asked Dawn to call the Town and find out when does the bid go out for the Fire Protection District. There is no one out there that is going to provide EMS services and Fire Protection to our fire district. He thinks its time for the town to pay up for these services. Commissioner Schoen wants to propose that the department gets a fixed rate of money, he does not think they need, district needs more for all the upcoming budget issues. He does not think it should be on the taxpayers. Chief Franzone feels putting a fixed rate on the money the department gets is unfair, their costs go up just as well. Chairman Dryer clarified that we are not going to terminate the fire protection money, just put the money where it is most needed.

Safety:

- No report

Training:

- Chief Ryan stated training this month is on June 28th, victim recovery off the bluff at Shadmore at 7pm.
- Refresher class will be held Friday June 16th during Fire School.

Old Business:

- Van Seats- after market are hard to get, working on different ways we can replace.
- Elevator Maintenance proposal received from Tom @ Eclipse Elevator Co. cost is \$200 per month paid in advance or installments. Commissioner Mirras asked about emergency service availability, found out he is available 24/7.
- Commissioner Schoen stated at last meeting it was discussed about getting a winch for 9-3-2, he checked specs and found not there. Chief Franzone said all the receivers and wiring is there just not the winch. Commissioner Schoen motioned to approve winch for \$1,529; Commissioner Mirras seconded; motioned/passed/carried.

New Business:

- Ernie Vorpahl of East End Financial Planning LOSAP, some miscommunication thought he was calling office to confirm, Commissioner Mirras wanted to confirm if he could be part of next meeting, Chairman Dryer agreed.
- Commissioner Marino regarding security cameras, wants to see if the one camera at corner that pans out, can do a sweep of building, put a camera inside bottom part of building in back corner looking at both doors to encompass whole inside for security. Also put one camera on playhouse side in front so it looks back along that wall, the emergency staircase and key fob the emergency door.
- Commissioner Marino wanted to know what should we do with the entrance way to the department, consensus said just do grass.
- Ms. Lucas received an e-mail about the PILOT program (payment in lieu of taxes), \$7,208.59 was deposited today. This is related to the real property tax bills connected to plots owned by LIPA that are not part of the collections processed via the Town Tax Receiver. Chairman Dryer thought it should be on the budget, Commissioner Mirras said it is.
- Captain Kenny Alversa talked about the warranty on the life packs with Physio seems like it was never paid. Ms. Lucas stated she never received a bill for this but will call and follow up on.

Chiefs Report:

Chief Franzone

- A requisition for medical supplies from Boundtree, \$1,951.60 was presented. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A second requisition for medical supplies from Boundtree, \$1,999.08 was presented. Commissioner Marino motioned to approve; seconded by Commissioner Mirras; motioned/passed/carried.
- A third requisition for medical supplies from EMP, \$1,712.56 was presented. Commissioner Schoen motioned to approve; seconded by Commissioner Monahan; motioned/passed/carried.
- A fourth requisition for medical supplies from EMP, \$1,791.98 was presented. Commissioner Monahan motioned to approve; seconded by Commissioner Marino; motioned/passed/carried.
- A fifth requisition for medical supplies from EMP, \$1,904.71 was presented. Commissioner Mirras motioned to approve; seconded by Commissioner Schoen; motioned/passed/carried.

- Company two purchase requisition for sawzall blades, \$19.44, was presented. Commissioner Marino motioned to approve; seconded by Commissioner Mirras; motioned/passed/carried.
- The Chief submitted requisition for new FLIR thermal imaging camera from Coastal, \$5,555.00; Commissioner Mirras motioned to approve; seconded by Commissioner Marino; motioned/passed/carried.
- Chief submitted requisition for hoses and adapters for the Fire Boat, \$324.00; Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- Chief submitted requisition for new nozzles and adapters for 9-3-8, \$675.00; Commissioner Marino motioned to approve; seconded by Chairman Dryer; motioned/passed/carried.

Open to the Floor:

Peter Joyce wanted to mention that he couldn't get into building for meeting, Ms. Lucas stated she opened doors for 6:30pm. He also stated with this budget and the paramedic program costing us taxpayers money, why can't the fire districts lobby the state government so we can start charging for ambulance calls. Commissioner Mirras stated within the last year, a law has passed that independent ambulances (EH Village, Sag Harbor Village), separate from fire service can charge for calls. Commissioner Schoen said there is currently a bill in the Senate that would allow departments to charge for EMS services. We can not set up a separate EMS Co. right now as the law states. We would have to start from scratch. Representatives have sent letters on a weekly basis about this. Chairman Dryer stated it's a universal problem and being addressed.

Chairman Dryer motioned to go into Executive Session at 21:17 for Personnel issues, seconded by Commissioner Mirras; motioned/passed/carried.

Commissioner Marino motioned to return from Executive Session at 21:38 seconded by Chairman Dryer; motioned/passed/carried.

Commissioner Schoen motioned to adjourn, seconded by Commissioner Mirras; motioned/passed/carried.

Adjourned 21:39 hours