

**Montauk Fire District  
July 11, 2017**

**MINUTES**

**Commissioners Regular Meeting 19:00 hours**

**Commissioners Present:** Joseph Dryer, Chairman  
Carmine Marino  
Michael Mirras  
Richard Monahan  
Richard Schoen

**Also Present:** 2<sup>nd</sup> Assistant Chief Mitchell Valcich, John Kessler of AARP, Brent Becker and Secretary/Treasurer Dawn Lucas.

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 18:59 hours asking everyone to stand for the Pledge of Allegiance.

Chairman Dryer took meeting to back Maintenance and Storage Facility for a walk thru. Brent discussed what is going on with the three rooms downstairs. One room will be a mechanics shop to have the following; a combination of two 6' work benches metal top, wood top with lockable drawers 3' high, which come fully assembled at about \$1400 a piece and slot board above that. Commissioner Marino said he would like to see room for a drill press, band saw and table saw, also inside this room there is lockable storage. A corner in the garage itself is going to have a Rack System for items that need to go out for repair. Brent or Rex can check first to see if its fixable, if not then send out. Second room is a utility room that is housing the compressor. Chairman Dryer asked if these doors are lockable, answer yes. The third room is for the Tire rack and shelving, to store any other items that might be needed. Chairman Dryer asked about the two overhead doors, does it have a manual override with chain, what happens if the power goes out. Brent will look into.

Chairman Dryer then took meeting upstairs, stated numerous things we can do up here. One suggestion was contained storage, a rack cage system, eight units, four on each side 8' x 8' or 8' x 10' so you can still wall around units and it would give plenty of storage. The thought was each company would get a unit, with two extra maybe for the district. This would keep 6' open in the middle to walk.

Commissioner Marino to look into the floors upstairs, maybe a primer paint, or epoxy resin, but it would have to be sanded first.

Commissioner Marino discussed shed placement, putting on driveway area next to new building, it seems to be best spot for it.

**Secretary's Report:**

***Approval of Minutes:*** Chairman Dryer mentioned with a few changes, they were very complete, Commissioner Schoen motioned to approve the minutes of the June 28, 2017 Commissioners Workshop Meeting, seconded by Commissioner Monahan; motioned/passed/carried.

***Budget Code Resolution R17-006:*** Commissioner Marino read aloud a resolution for code transfer of funds (see attached). Commissioner Mirras motioned to approve the resolution, seconded by Commissioner Marino; motioned/passed/carried.

***Treasurers Report:*** Commissioner Mirras looked at Treasurers report, he said everything looks good. Commissioner Schoen motioned to accept the Treasurers Report, seconded by Commissioner Mirras; motioned/passed/carried.

***Audit of Bills:*** Ms. Lucas read aloud bills totaling; \$19,813.11 (see attached journals). Commissioner Mirras motioned to approve payment of the bills totaling \$19,813.11, seconded by Commissioner Marino; motioned/passed/carried.

**Committee Reports:**

***Apparatus and Equipment:***

- Commissioner Monahan reported no major issues. He did find a seat for the van in Indiana for \$365.00 that he will be ordering.
- 9-3-14- the problem with the ladder going in and out only happens occasionally, having a hard time duplicating incident. Brent called Pierce and they stated when this happens to put into manual override mode, see response and call them right away with job code #12518 to see if its an electronic or hydraulic issue.

***Buildings & Grounds:***

- Commissioner Marino stated the driveway drains are completed, everything is good to go.
- Sprinkler/irrigation- R.A.M. Enterprises and Rain Dance Irrigation gave proposals for repair work of existing sprinkler lines and adding of new zones to existing system for rear of firehouse and new garage area. R.A.M.'s price is \$5,625.00 and Raindance is \$3,500.00. Commissioner Mirras motioned to approve Raindance's quote of \$3,500.00, seconded by Chairman Dryer; motioned/passed/carried
- Received quotes from Intelitech for access control system (Key Fob) for the 2 doors of the rear garage, we would have to provide a network connection, the cost is \$6,330.00. The other quote was to add the emergency exit north center door upstairs, that cost is \$4,190.00. Commissioner Marino is going to ask Brent about a push bar option with alarm for upstairs instead. He also wants to get clarification can we do without getting a competitive bid since they installed the other control system for the main fire house. Commissioner Schoen will look into.
- ***House Report-*** nothing except the hatch in front of District door, Brent and Rex will be repairing.

***Capital Reserve:***

- Commissioner Schoen read three capital reserve balances. Commissioner Mirras wants to make a resolution to roll the MSA Reserve account over to Equipment Reserve no reason to keep this account anymore. Commissioner Marino motioned; Commissioner Schoen seconded; motioned/passed/carried.

***Communications:***

- None

***Fire Advisory:***

- No report

***Insurance & Law:***

- Commissioner Schoen said no insurance information, just waiting on getting insurance for new boat.

***Personnel:***

- Commissioner Mirras talked about the paid ALS program and the volunteers seems we have one of the best in the county. Commissioner Schoen stated Commissioner Mirras deserves a lot of credit on all this work.
- Received Paid ALS Report- nothing earth shattering, just working on internal QA/QI. Commissioner Mirras stated it needs to be done with a doctor, will have more specifics later. They also wanted to thank us again for new couch, they love it.
- Chairman Dryer also wanted to thank Commissioner Mirras for his time
- Civil Service says a supervisor needs to be a Senior EMT. There is a county list that consists of 7 people, we need to send letters to them, which Commissioner Mirras is working on.
- Commissioner Mirras wanted to discuss full time contracts for the PAID Paramedics. The determination is 2 weeks vacation; 10 vacation days, 10 sick/personal days paid or accumulated. They can accumulate no more than 45 days and are paid for them if employment ceases. If they are sick more than 3 days need doctors note. Commissioner Mirras motioned to accept, seconded by Commissioner Monahan; motioned/passed/carried.

***Safety:***

- No report

***Training:***

- Chief Valcich stated no training, but regarding Boat program, there is a meeting with Chief Ed Michael's at Coast Guard Station at 6pm 7/12/17.

***Old Business:***

- Background check form, Commissioner Mirras explained we needed a more detailed background check on prospective employees, so Ms. Lucas had asked Joe Frank to write one up. Commissioner Mirras motioned to accept background check form, seconded by Commissioner Marino; motioned/passed/carried.
- Work benches for new garage- As discussed earlier received a quote for about \$1,400 per bench, metal top, wood top with lockable drawers. Commissioner Marino motioned to approve benches up to \$1,400 a piece, seconded by Commissioner Mirras; motioned/passed/carried.
- Fire Protection District money- Commissioner Schoen proposed an amount of \$334,000.00 based on land mass calculations. Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- Idea for upstairs of new garage- A rack cage system was discussed earlier for about \$10,424.78 but Commissioner Schoen and Monahan are not interested at this moment, lets wait.

***New Business:***

- District shredder- Ms. Lucas said its shot, we need to replace, got quotes for new and would like to replace with an upgraded model for \$521.99. Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.
- NYS-45 payment for \$565.03. Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.
- Resolution requiring candidates for district Office to file their names in form of a petition was adopted.
- Chief's investigations/false alarm fees- Commissioner Schoen asked Ms. Lucas to find out about with town. Ms. Lucas spoke with town and found out we need to send in reports at end of each quarter to get money from the town. They prefer CAD reports within the first week of next quarter. Ms. Lucas to talk to Chief about.

- Sidewalk repair- Commissioner Marino stated Victory Contractors gave proposals to repair District Entrance and MFD Main Entrance, wants to table until we find out who gave estimates already and declined to do the work.
- Commissioner Mirras discussed the budget process. We are going to have significant increases in the new radio system, new 9-3-80, a new ambulance, retirement system, and paramedic program. We need to discuss how much of the fund balance (surplus) from 2016 we are going to take for current budget. Commissioner Mirras stated we should take about \$300,000 but we really won't know until we find out about other line items first.
- Commissioner Mirras will meet with AARP to present the budget, Commissioner Schoen will go with him.

**Chiefs Report:**

**Chief Valcich**

- No report, just handed in truck checks

**Open to the Floor:**

Commissioner Monahan motioned to adjourn, seconded by Chairman Dryer; motioned/passed/carried.

***Adjourned 20:45 hours***