

**Montauk Fire District  
December 20, 2017  
Commissioners Workshop Meeting 19:00 hours**

**MINUTES**

**Commissioners Present:** Joseph Dryer, Chairman  
Carmine Marino  
Michael Mirras  
Richard Monahan  
Richard Schoen

**Also Present:** 1<sup>st</sup> Asst. Chief Dave Ryan and Secretary/Treasurer Dawn Lucas

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance. Chairman Dryer wanted to let us know this is Commissioner Marino's last meeting, again he wanted to thank him for his 10 years of service. He also wanted to discuss the repair request forms that everyone should have looked over and seems to agree that we can order 500 copies. The use of the forms starts with the book, then repair form will generate from there.

**Secretary's Report:**

**Approval of Minutes:** Commissioner Schoen motioned to approve the minutes of the December 12, 2017 Regular Meeting with two minor adjustments, seconded by Commissioner Marino; motioned/passed/carried.

**Audit of Bills:** Ms. Lucas read aloud invoices totaling: \$14,822.09 (see attached journals). Commissioner Schoen had a problem with the costs of the per diem amount for training in Nova Scotia. As per Chairman Dryer going forward we will treat each event as it comes and be very conscious that the per diem is an issue. Commissioner Marino motioned to approve payment on the invoices totaling \$14,822.29, seconded by Chairman Dryer; motioned/passed/carried.

**Workshop topics:**

Paramedic Program-Full time contracts were already discussed and approved.  
Repair Requests sheets- talked about at beginning of meeting.

**Chiefs Report:**

Chief Ryan has a letter of resignation from Eugene Coleman, Chairman Dryer motioned to accept letter of resignation, seconded by Commissioner Marino; motioned/passed/carried.

**Open to the Floor:**

Commissioner Mirras motioned to go into Executive Session for Personal at 7:08pm, seconded by Commissioner Marino.

Commissioner Marino motioned to go back into regular session at 7:18pm, seconded by Commissioner Mirras.

Chairman Dryer motioned to adopt the two full time paramedic contracts with the following stated changes: 1-Montauk Fire District will pay for up to 15 hours per year of continuing education, as determined by the Supervisor. This should not specifically be to meet CME classes. 2- This employee shall be entitled to two weeks Vacation time and two weeks Personal time off (PTO). PTO is a combination of Sick and Personal time to be used by the Employee as they choose. A week is defined as three (3) twelve(12) hour days. The two weeks of PTO time is given as follows; One week (36 hours) at the start of the contract and one day for every 9 weeks worked for the second week. 3- If employee does not take health insurance from the Montauk Fire District, they will receive an extra \$150.00 per month added to their wages. Seconded by Commissioner Schoen: motioned/passed/carried.

Commissioner Schoen wants to consider a resolution for new members on the fire side to be 45 years of age max and any transfers to fire side set at 45 too. Commissioner Monahan thinks we should check with Joe Frank our attorney first. Commissioner Schoen will do so. He also stated in regards to the new truck, Joe Franks opinion, we will not make any payments until the truck is turned over to the department completed as per specs, including painting, labeling, etc., once the ownership papers are transferred to the Fire District then we can pay, no partial payment will be given. Warranty will start the day we pay for it.

Commissioner Schoen motioned to adjourn, seconded by Commissioner Marino; motioned/passed/carried.

**Adjourned 19:40 hours**