

**Montauk Fire District**

**July 25, 2018**

**Commissioners Workshop Meeting 19:00 hours**

**MINUTES**

**Commissioners Present:** Joseph Dryer, Chairman  
Richard Schoen  
Michael Mirras  
James Wright  
Dick Monahan- 7:30pm

**Also Present:** Chief Vinny Franzone, Assistant Chief Dave Ryan, John Kessler and Secretary/Treasurer Dawn Lucas

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

**Secretary's Report:**

**Approval of Minutes:** Commissioners Schoen motioned to approve the minutes of the July 10, 2018 Regular Commissioner Meeting, seconded by Commissioner Mirras; motioned/passed/carried.

**Audit of Bills:** Ms. Lucas read aloud invoices totaling: \$45,712.05 (see attached journals). Commissioner Mirras motioned to approve payment on the invoices totaling \$45,712.05, seconded by Commissioner Schoen; motioned/passed/carried.

**Workshop topics:**

**Time off Request:** Ms. Lucas requested to use half a vacation day, Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

**Purchase Requisitions:**

• A purchase requisition from Boundtree for medical supplies totaling \$823.64, Commissioner Schoen motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

**Audit Report**

- Receipts of goods were corrected.
- Computer Controls were corrected.
- Audit trail reports will be corrected, Ms. Lucas will print report quarterly so Commissioners can approve.
- Corrective Action Plan, need an explanation of what they are talking about. Ms. Lucas will follow up and find out exactly what is needed.
- District Policies; Capital Asset, Investment, GASB Statement No.54 Fund Balance Reporting and Governmental Fund Type Definitions Policy will all be corrected.

- Bank Reconciliations were corrected previously. Ms Lucas will add a signature line which will then be signed after the bank reconciliations are reviewed.
- Permissive Referendum- will be corrected with an amended resolution. For any future projects that require a permissive referendum we will need to watch the budget more closely so it does not exceed
- Capital Assets- will be reviewed and determine what course of action needs to be taken to update.

***Physical List:***

- Commissioner's are concerned that members still have to take physicals and it's already end of July.

***Insurance- Antenna- Montauk/East Hampton:***

- We are paying over \$1,000 to insure antenna's that we don't even own. The coverage is if something breaks. After discussing, Commissioner Schoen will call Ecker Insurance to cancel antenna coverage and request insurance estimates for the 2019 budget.

***Solar Project:***

- Ms. Lucas left messages for Michael about the status of the project. She will follow up for next meeting.

***Reference Letter- Firematic:***

- A letter was written regarding our use of MSA masks and service we are provided.

***Triathlon:***

- Chairman Dryer discussed how these events have created overtime and wants to keep an eye on them for the future. It also brought up the fact that we are using a better system to keep track of the overtime.

***Life Packs:***

- Ms. Lucas mentioned for the 2019 budget the cost of four new LifePacks are about \$39,000 each and the service contract is about \$6,000.

***9-3-80***

- We received the paperwork for the new 9-3-80 and Commissioner Mirras informed us a final inspection is needed and he has time next week to pick it up if it's ready. According to Commissioner Monahan it's ready. Ms. Lucas will coordinate a time to pick up.

***A/C Units***

- On hold for right now, they are working and still waiting on a second proposal. Work to be done for next spring.

***Emergency Vehicles- Lights and Sirens***

- To clarify, by law when you are operating in emergency mode you must use lights and sirens. They must be in conjunction. There is a difference between policy and law; New York State's policy is that you stop at red lights and stop signs, The law is, you can exceed the speed limit, go through red lights and stop signs cautiously. Also intersections are the worst for accidents, when going through you use lights and sirens. We teach our drivers to be cautious under any circumstances.

***Chief's Report:***

- Chief was wondering about the picnic tables, what was the outcome. Brent started getting rid of one and is working on the rest.
- A purchase requisition from Firematic for turn out gear totaling \$2,497.00, Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from Firematic for hoses totaling \$524.00, Commissioner Schoen motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- Co.3 has requested to have the LDHD hose that has a break towards one of the ends cut down to make 2 lengths. The couplings will be added to the ends by the company who did the hose testing.

- A proposal from Firematic for changing over the old 9-3-3 to a brush truck came in a little higher than anticipated. There are 2 other company's that can manufacture the skid pack for us just waiting on quotes from them. We would also need to transfer the old bed off and put the skid pack on the truck. An inspection of the vehicle will need to be done to make sure it's in good condition before we can proceed with anything. If we do proceed, then the census is to get rid of the BRAT. Commissioner's will also like to know the value of the BRAT.
- Chief Ryan put a purchase requisition from Firematic for hose and siphon, totaling \$726.95, Commissioner Schoen motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A purchase requisition from Firematic for tools and helmet totaling \$377.00, Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

**Open to the Floor:**

- Chairman Dryer spoke with Van Scoyoc regarding fuel pumps. He is aware of his responsibility and having the pump in Montauk saves them time and money. We will set up a meeting to discuss in detail. Ms. Lucas is working on a cost analysis.
- Chairman Dryer also emphasized the communication problems, Van Scoyoc said it is moving forward rapidly. We are in a crisis situation, if system goes down, there would be no way to communicate with police, between ourselves and the community would suffer. The Chairman told Van Scoyoc we are going to come and support our view at a meeting. It was discussed that the August 2<sup>nd</sup> meeting we will speak our concerns and the August 7<sup>th</sup> and 16<sup>th</sup> will ask if there are any updates.
- A question came up do we have to register the first responder, ambulance or chief's vehicle with the State of New York. We do have to register the vehicles but are exempt from paying.
- Regarding the new cancer law and fit tests, Ms. Lucas will generate a census of members that have taken a fit test for 5 years, does not have to be consecutive. Chief Franzone will review for any corrections, will need proof and then use this as our base line for 2019 and update accordingly every year. Chief Franzone will inform members if they are concerned about being covered for this new cancer law then they will need to take a fit test for 5 years.
- EnviroScience will be here on Monday to test the paint at the Sub-Station.
- Extrication pad is complete, thought it was going to be extended to road but the proposal read square footage and that was met by extending to left. We just need blacktop now. Chief will reach out to Terry Nesbitt from the Town to see if it could be done. Also heavy rescue team requested lighting for the pad, we are going to table for now, they can use the generator from the truck.
- Fence proposal went from 7 sections to 11 sections since the pad grew, original cost was about \$3,000 now its about \$4,000.
- Will need a revised proposal from Peter Joyce for the siren work on West Lake that was approved at a previous meeting.

Chairman Dryer motioned to go into Executive Session for Personnel at 20:30, seconded by Commissioner Schoen; motioned/passed/carried.

Commissioner Mirras motioned to go back into Regular Session at 20:45, seconded by Chairman Dryer; motioned/passed/carried.

Commissioner Mirras motioned to adjourn meeting, seconded by Commissioner Schoen; motioned/passed/carried.

**Adjourned 20:46 hours**