

Montauk Fire District

August 14, 2018

Commissioners Regular Meeting 19:00 hours

MINUTES

Commissioners Present: Joseph Dryer
Michael Mirras
Richard Monahan
Rich Schoen

Also Present: Chief Vinny Franzone, 1st Asst. Chief Dave Ryan, Christopher Carillo, John Kessler and Secretary/Treasurer Dawn Lucas

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:02 hours asking everyone to stand for the Pledge of Allegiance.

Chairman Dryer motioned to go into Executive Session for Personal at 20:31, seconded by Commissioner Monahan; motioned/passed/carried.

Commissioner Mirras motioned to go back in to Regular Session at 21:00, seconded by Chairman Dryer; motioned passed/carried.

John Kessler from AARP enjoys listening to our discussions. He wants to know if anyone has seen an UFO, he is studying about it now. An astronomer believes that yes UFO's or aliens have visited our planet, Chairman Dryer agrees.

Secretary's Report:

Approval of Minutes: Commissioner Schoen motioned to approve the minutes with minor corrections of the July 25, 2018 Commissioner's Workshop Meeting, seconded by Commissioner Monahan; motioned/passed/carried.

Building Use Request: Soundview/Captain Kidd's Homeowners Association requested to use meeting room on September 1st for their meeting. Dennis Sisco sponsored and check was given for \$150.00. Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Audit of the Bills:

Treasurers Report: will review at next meeting

Audit of Bills: Ms. Lucas read aloud bills totaling; \$444,711.48 (see attached journal), minus bill from Motorola for new radios totaling \$328,322.55 and bill from Peter Joyce for siren work totaling \$2,800.00, need more detailed information for both. Commissioner Mirras motioned to approve payment of the bills now totaling \$113,588.93, seconded by Commissioner Schoen; motioned/passed/carried.

Committee Reports:

Apparatus and Equipment:

- 9-3-5 has a water leak, need to determine where it is coming from. As per Brent it does have water in it. Chief thought it was lined previously. Commissioner Monahan will discuss with Brent the next steps.
- What is the status on converting old 9-3-3 to a brush truck? Chief Franzone received a verbal quote from Chivvas Enterprises for about \$63,000 to \$70,000, some equipment and tire clarification needed for a more firm price. John from Fully Involved stated the frame is sound and the engine will go forever very few miles on it. What do we think the BRAT is worth, Chief will contact Firematic and see if they would buy it back and at what cost. Before the truck would be converted, would need some sort of demonstration for beach access. Chief will arrange demonstration after the summer season is over.

Buildings & Grounds:

- We need to put pad under each vehicle, there was an incident of someone slipping. Chairman Dryer will speak with Brent about.
- Plumbing leak due to an old length of pipe for previous back building, turned water off found no more loss of water so plumbers capped and noted not to turn on.
- Picnic tables, do we want to replace the ones we got rid of? Chairman Dryer discussed aluminum ones that are coated and can withstand the elements. He will tell Brent to look into getting prices for about 4 of them.

Capital Reserve:

- Commissioner Schoen read two capital reserve balances.

Communications:

- Received e-mail from Anne Bell, assistant to Van Scoyoc regarding Communications meeting in September. JP Foster explained to Commissioner Mirras that this meeting is more than an informational meeting. Ms. Lucas will reply back that we are enthusiastically interested in meeting, need an action plan, it could be a potential crisis if the communication system was to go down. Would love to meet as early in September as possible.

Fire Advisory:

- No meeting, not till next month

Insurance & Law:

- Canceled insurance for both antennas.
- Regarding Cancer Law, Ms. Lucas has expediently been putting the base list together, will add years that Chief has given and come up with a final list for the insurance company. Not sure of the actual insurance company that will sponsor the coverage, but will find out.

Personnel:

- Chief Franzone stated four probies will be attending the Fire Academy in late August.
- Also the chargers for the minitor V pagers are becoming scarce, more than 50% of the department have these.
- Chief Ryan, the Captain and Lieutenant of the Ambulance Company and Alan Burke are interviewing a prospective EMS member from another department who might want to transfer into ours. They are aware that the company is full at this moment.
- Chief Franzone agreed with the Ambulance company to be more thorough with potential candidates that want to join instead of just happily taking in people if spots are available.

Safety:

- Nothing at this time

Training:

- Nothing at this time

Old Business:

- Fuel pump situation originally started with Brent stating its an old system that has been giving us problems, parts are hard to come by and should be replaced. We all know that PD uses a lot of fuel, Brent suggested we approach the Town and see if they will participate in the cost of replacing it. Ms. Lucas comprised data of gallons used by both Town PD and District, maintenance and repair costs for last 3 years and estimates of replacing with a new system. She will send an e-mail to Joanne Pilgrim explaining we are waiting for some more information and will get back to her within the week.
- Handicap ramp will be tabled till next meeting when Commissioner Wright is here.
- Solar project, Ms. Lucas spoke with Michael Dowling and he is in the process of scheduling a sight visit to inspect the roof and will need the most recent 12 months of utility bills to give a more cost saving analysis.
- Audit Report, Ms. Lucas received clarification on the Corrective Action plan, we just need to write a synopsis of how we are going to correct the recommendations from the Independent Auditor and send a copy to the State Comptrollers Office and Auditors.
- Commissioner Mirras read aloud the Capital Asset Policy which included naming a Property Control Officer (PCO). Ms. Lucas will be deemed the PCO and have Brent helping her to get this completed. Ms. Lucas stated there should be one in effect already, we just have to check and then get it updated. Policy was then duly adopted.
- Resolution Montauk Fire District new Accessory Apparatus and Storage Building Amendment was adopted.
- The investment policy will be discussed at next meeting.

New Business:

- Budget- Commissioner Mirras gave a rough estimate of total budget amount for 2019 of \$2,675,529 which falls within the 2% cap. Regarding salaries, medical staff; Walter Lynch, Aubrie Andenmatten, Ray Nirrengarten and Adam DiGregorio will receive a \$.75 cent an hour increase in their pay, all other pier diem personnel will receive an increase of \$.50 cents an hour. Custodians; an increase of 3% in their salary, Brent Becker will go to \$62, 031.75, Rex Martin will go to \$53,560.00, District Secretary/Treasurer will also receive an increase of 3%, Dawn Lucas will go to \$59,740.00. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- Budget was discussed line item by line item, salaries will be adjusted with what was just approved, need clarification on what income execution is, Ms. Lucas will find out by next meeting. Some line items might be adjusted after reviewing figures that were still waiting on.
- Commissioner Mirras would like to stay within that 2% tax cap or even lower to adjust for any tax roll changes or other changes. As long as it shows we have enough he would like to be on the conservative side.
- Procurement Policy- for all future projects there should be written specifications on what we want done, we get an estimate and then depending on dollar amount and type of project put it out for bid.
- Regarding Maltese cross, Brent and Rex are cleaning it up. Jeanne Miedzwiecki would like to volunteer her time and re vegetate with self seeding plants and make it into a living garden. District will just pay for the plants.

Chiefs Report:

- Chief is requesting the Extrication Team participate in this years 2018 National Extrication Challenge in Jacksonville, Florida. Chris Carillo a member of the team is organizing this year and explained the challenge is set up with 25 rescue teams from all over North America that participate in team based scenario training exercise to promote good team dynamics, improve communications and increase rescue scene proficiency. He is requesting about \$8,000 for the challenge. Commissioner Mirras recused himself since he is a member of the team. Will need a list of members that will be attending so Ms. Lucas can arrange everything. Remember once everything is booked and if a member realizes they can not attend for some reason they are responsible for the cost. Chairman Dryer motioned to cap this training challenge at \$10,000.00, seconded by Commissioner Monahan; motioned/passed/carried.
- A purchase requisition from Integrated Wireless for pager batteries and charging docks, totaling \$1,041.00, Commissioner Mirras motioned to approve, seconded by Commissioner Monahan ; motioned/passed/carried.

Commissioner Schoen motioned to adjourn, seconded by Chairman Dryer; motioned/passed/carried.

Adjourned 22:08 hours