

Montauk Fire District

August 22, 2018

Commissioners Workshop Meeting 19:00 hours

MINUTES

Commissioners Present: Joseph Dryer, Chairman
Richard Schoen
Michael Mirras
James Wright
Dick Monahan

Also Present: Chief Vinny Franzone and Secretary/Treasurer Dawn Lucas

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Chairman Dryer motioned to approve the minutes of the August 14, 2018 Regular Commissioner Meeting, seconded by Commissioner Schoen; motioned/passed/carried.

Audit of Bills: Ms. Lucas read aloud bills totaling: \$356,770.80 (see attached journals) minus bill from Peter Joyce for siren work totaling \$2,800.00, need bill to be itemized with labor cost per hour, equipment cost, and detail of work performed. Commissioner Schoen motioned to approve payment of the invoices totaling \$353,970.80, seconded by Commissioner Wright; motioned/passed/carried.

Treasurer's Report: Commissioner Mirras reviewed report, bank statements and did the spot checking, stated everything is fine and we should accept it. Chairman Dryer motioned to accept Treasurers report, seconded by Commissioner Schoen; motioned/passed/carried.

Building Use Request: FDNY Memorial WTC Fishing Tournament requested to use lawn for outdoor luncheon, no indoor use, parking will be off-site, a \$150.00 check was received and Chief Franzone sponsored. Chairman Dryer motioned to approve and give back check, seconded by Commissioner Monahan; motioned/passed/carried.

Workshop topics:

Budget:

- Commissioner Mirras went over budget and came up with a total number of \$2,698,985.75 and worked backwards to come up with each line item amount. Taxpayers responsibility is \$2,173,985.75, will need to trim about \$45,000 to keep it at the 2%. Discussed where we might be able to reduce some numbers before we finalize budget.
- Will look into insurance quotes for the next budget season to see if companies are willing to give us some numbers.

- Commissioner Mirras will finalize all the numbers and Ms. Lucas will input and print out for approval at next meeting.

Communications meeting:

- Chief Franzone confirmed September 4, 2018 meeting at Montauk to include the Chiefs, Fire Districts and Town to discuss communication crisis.
- We need this meeting to be controlled, if need be Commissioner Mirras is willing to moderate. There should be some sort of format so it does not turn into a shouting match of sorts. Chief will convey this with Chief Turza.
- This meeting should address moving the time frame forward so we get our equipment as soon as possible and what kind of action plan will be in place if system fails like it did the other day. Chief Franzone will discuss with the two heads what kind of meeting we need, how it has to be capsulized to present the issues and then have questions by elected Chief's and Commissioner's. If time then we can hear from the floor.

Handicap Ramp:

- Received quotes for handicap ramp in front of building and rear building steps. One quote was \$14,893.04 and the other was \$18,130.50. Commissioner Wright motioned to accept the \$14,893.04 proposal for the concrete work, seconded by Chairman Dryer; motioned/passed/carried.

Picnic Tables:

- Received quotes on replacing the picnic tables that were disposed of, comprised of either poly coated steel or aluminum just need to clarify the best composition and if they are actually needed.

Substation:

- Received report from Enviroscience, asbestos was found in two areas, one area on the roof and the other in the cooling system. They recommend leaving the cooling system alone, if you do not touch it you do not have to get rid of it. If we were to do the roof then we would have to go through an asbestos abatement program and then John Tanzi's price would go up to include the roof work. We could just repair the roof as it was suggested before. Chief Franzone suggested contacting Nill Brothers for an estimate, they specialize in flat roofs.
- Chief Franzone stated the substation is very damp and stank. A dehumidifier was suggested, but with overwhelming problems it wouldn't cut it. What is actually causing the problem? There are two small spots on roof where water is coming in, a lot of water permeating through the walls and there is a problem with the hillside draining water. We will be addressing all these problems. Commissioner Wright will contact Nill Brothers to get an estimate on repairing the roof.

Audit Report:

- Investment Policy- need to clarify two items before we can adopt this policy. Ms. Lucas will contact Joe Frank to discuss.
- Resolution adopting The Financial Reporting Requirements of GASB Statement 54, Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Bid Old 9-3-80:

- Received one bid for the purchase of Old 9-3-80 in the amount of \$1,195.82 from Rex Martin. Commissioner Monahan motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

Chief's Report:

- Carl Grimm turned in his letter of resignation, Chief Franzone asked Ms. Lucas to take him off the rolls.
- An invoice was received by the Chief for windows updates on all computers which will be submitted with the next set of bills.

- Chief requested approval for Helen TurnBull to re-take the EMT-Basic Course. We have done this in the past for previous members who failed the test. Commissioner Schoen motioned to approve with the discretion of the Chief, seconded by Commissioner Wright; motioned/passed/carried.
- Ms. Lucas was asked by Walter Lynch to convey that he will be upgrading Ernst Zabiela and Nicholas Knobel to part time status after the seasonal season is over.
- 9-3-5 regarding the leak, John has a coating he can use to stop the leak but wants to make sure we know where it's leaking from before we do anything. It still has water in it and can be used if needed.

Open to the Floor:

Commissioner Schoen motioned to adjourn meeting, seconded by Commissioner Monahan; motioned/passed/carried.

Adjourned 20:30 hours