

Montauk Fire District
September 11, 2018
Commissioners Regular Meeting 19:00 hours

MINUTES

Commissioners Present: Joseph Dryer
Michael Mirras
Richard Monahan
Rich Schoen
James Wright

Also Present: 2nd Asst. Chief Mitchell Valcich, John Kessler, Leon Day and Secretary/Treasurer Dawn Lucas

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:03 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Commissioner Schoen motioned to approve the minutes August 22, 2018 Commissioner's Workshop Meeting, seconded by Chairman Dryer; motioned/passed/carried.

Building Use Request: Rough Riders Landing Homeowners Association requested to use meeting room on October 20th for their Annual election meeting. Chief Vinny Franzone sponsored and a check was given for \$150.00. Commissioner Schoen motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition from EMP for various medical supplies totaling \$942.80, Commissioner Monahan motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from Boundtree for various medical supplies totaling \$982.75, Commissioner Mirras motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.
- A purchase requisition from EMP for various medical supplies totaling \$989.69, Commissioner Monahan motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A purchase requisition from EMP for various medical supplies totaling \$932.70, Commissioner Monahan motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Audit of the Bills:

Treasurers Report: Commissioner Mirras reviewed and everything looks good, just going to clarify an item with Ms. Lucas and Dorothy. Commissioner Mirras motioned to accept Treasurers Report, seconded by Chairman Dryer; motion/passed/carried.

Audit of Bills: Ms. Lucas read aloud bills totaling; \$37,942.11 (see attached journal), regarding bill for siren work, went back to old minutes and found that Peter was suppose to get a former proposal

over to Ms. Lucas that never happened. Commissioner Mirras feels the cost of the job could have been a lot more. He did revise his bill, so we should pay him. Regarding bill for concrete work of \$17,142.00, which included additional concrete that was discussed and approved with 4 out of 5 Commissioners while job was being done because of the time sensitivity, needs to be discussed with the contractor directly before payment can be made. Commissioner Wright has authority to pay the concrete bill at said amount or lower after meeting with contractor and is satisfied with discussion. Commissioner Mirras motioned to approve payment of the bills right now totaling \$20,800.11, seconded by Commissioner Schoen; motioned/passed/carried.

Committee Reports:

Apparatus and Equipment:

- 9-3-1, has a discharge valve problem, part is on order.
- 9-3-5, is being repaired for leak at Fully Involved. Commissioner Monahan was told that the pump is not operational in the mode of driving and using water. Chief Valcich stated wasn't aware of this. Commissioner Monahan will look into for further information.
- 9-3-7, Low band antenna was sheared off when backing into garage, discussed at the officer's meeting too, will be repaired.
- 9-3-16, mirror is on order.
- 9-3-17, noise complaint was written up, but can't duplicate right now.
- Commissioner Schoen was curious why Cummings Metro was here. Warranty issue with 9-3-2. Who called them, no one was aware of this. Ms Lucas stated Joey called and Brent actually spoke with the guy while he was here. A member should not take it upon himself to contact a vendor. If there is a problem with an apparatus it needs to be written in the book and the Chief should be aware.

Buildings & Grounds:

- Commissioner Wright discussed proposals he received from Otto Glass for \$59,700.00 and Hampton Glass \$84,380.00 for replacing the windows in the front and side, the kitchen ones are another whole project. The ones we have now he was told leaks and are not hurricane proof. This project will require specifications and a total of 3 proposals based on our procurement policy. Commissioner Wright will discuss with John Tanzi and get back to us.
- Extrication Pad- Previously discussed taring the road in front of it. The job would consist of cutting the damaged road back, taking out the stone, putting in crushed concrete, packing down, re-betting the roadway with 4" DOT spec asphalt and leaving a 6" gap for the the drain that was previously put in, will also reinforce with a piece of steel or grate which is not included in the price. Mickey's Landscapes gave us a bid to do the work, but we need one more. The specifications are laid out in the bid and will use that to acquire another bid.
- Picnic tables- Chairman Dryer stated it looks like we can get about 5 tables from the town to be left here after our Big Bucks.
- Ceiling in bathroom outside of training office is a mess and needs to be replaced. This is something that Brent can do and if we don't have the tiles he can just order them.

Capital Reserve:

- Commissioner Schoen read two capital reserve balances.

Communications:

- Communications meeting with Town and Districts happened, they are putting together a Committee of Chiefs and Commissioners, which Chairman Dryer, Commissioner Mirras, Commissioner Schoen and Chief Franzone already stated they want to be a part of. This committee as Commissioner Mirras stated in the meeting needs to be more of a proactive one.

We need to have emergency plans in play, its very time sensitive, will need a progress report on a bi-weekly status. Chairman Dryer stated we need to know when and where the first committee meeting will be.

- Commissioner Mirras and Schoen met with Eddie Schnell about our command center here, we need some work done to make it fully operational. First we need the center to be independent, which means it should have some sort of way to be locked, either a partiton or have the controls in a box that can be locked. We also have a functional antenna with a wire that needs to be brought into the firehouse to the functioning low band that is in the building. Also need to make sure our UHF Paging System is operational that you can tone out and speak on. He even suggested having multiple phone lines in the Command center so we can have multiple communication in case 911 needs to get re-routed here or anything else.
- Commissioner Mirras emphasized being more proactive about this. He even asked Eddie if he does work on the side. He stated he does, he suggested to first contact Integrated Wireless to come and look at the equipment, antenna, and wire and see what needs to be done to get a fully operational command center with low band an UHF capabilities.
- Commissioner Schoen suggested we employ Eddie as a coordinator on this project so when we do have Integrated here, he can explain exactly what needs to be accomplished. We can then get a proposal and get it done. Commissioner Mirras will discuss with Eddie, see if he would be interested and get an approximation of cost and time frame.

Fire Advisory:

- Meeting in two weeks

Insurance & Law:

- Lui lawsuit, the Laurel Drive case, Our attorney who is representing the insurance company we have a policy with informed us that a settlement is being offered by the plaintiff. Our attorney has a motion in front of the judge to dismiss outright. Our attorney would like to get our approval to settle this for \$20,000, there is no cost to us and does not admit guilt at any point.
- Commissioner Schoen informed us of the legal standing responding to an automatic fire alarm after speaking to our counsel; any chief/officer/or member has the right to gain entrance to investigate and needs to follow this procedure; 1/ Police need to be on scene and the reason is you have removed the security feature of the locked door by breaking in, then its the police officers responsibility to offer security, 2/ we need to do our due diligence to gain access the least expensive way.
- Commissioner Schoen motioned to settle the lawsuit for \$20,000.00 which admits no fault to us, seconded by Commissioner Mirras; motioned/passed/carried.
- In about two weeks should have our renewal policies, then Commissioner Schoen will see if any other companies are interested on giving us quotes.

Personnel:

- Nothing at this time

Safety:

- Commissioner Mirras just wanted to make sure the pads are under the trucks, which they are.

Training:

- Nothing at this time

Old Business:

- Budget- Commissioner Mirras discussed the proposed budget for 2019. One line item changed and the request from taxpayers amount changed to now bring our total budget amount to

\$2,633,985.75 which falls within the 2% cap. Commissioner Schoen motioned to accept proposed budget for 2109, seconded by Chairman Dryer; motioned/passed/carried.

- Regarding the Investment Policy, Ms. Lucas clarified the items, Joe Frank said that we can not add to the delegation of authority. A commissioner should not be performing the function of the Treasurer. The other item, but not absolute, Joe has no objection on removing, so I did. The Board then unanimously adopted policy.
- Commissioner Schoen has been in contact with Mike from Red Truck Sales to get a value estimate on the BRAT. They might be interested in buying too.
- Solar Panel Project, Next-Energy were here on roof to explain exactly what they wanted done to outside companies that came to bid on the project.

New Business:

- Lui case was discussed previously in Insurance and Law

Chiefs Report:

- CO Detector was damaged during a call, thought it might be covered under insurance, Commissioner Schoen will follow up.
- Member has an issue trying to take physical this year, doctor's office states he has an outstanding balance since 2011. Ms. Lucas will check into and get straightened out.
- A member Maria Cruceta was responding to a call and hit a deer, is she covered by insurance. Personal vehicles are not covered going to the firehouse or the scene, their responsibility to drive responsible.
- Personal changes are as follows with the corresponding paperwork; Myrsini Fatsis from company 4 to company 6. Michael Groen from company 3 to company 1, Kenneth Hejducek from company 3 to company 1. Commissioner Mirras motioned to accept all three transfers, seconded by Commissioner Schoen; motioned/passed/carried.
- Chief received letter of resignation from Kenneth Alversa. Commissioner Mirras motioned to accept resignation from Kenneth Alversa, seconded by Commissioner Schoen; motioned/passed/carried.
- Heather Matthews and Joe McDonald both passed Firefighter1. Joe Ferraro and Dan Farnham will be starting Firefighter1. Helen Turnbull is re-taking EMT class.
- Emergency Preparedness meeting Thursday night at 7:30pm and there will be a discussion on the MRE's. They are going to sort and get rid of expired ones and relocate, hoping for above the back garage.
- Trying to get Intro to Fire Officer and Confined Space to Wainscott training Facility.
- Ambulance company seeking reimbursement for Teddy bears, Commissioner Mirras motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- A purchase requisition from Power Equipment Plus for Stile Chainsaw, totaling \$559.81, Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A purchase requisition from Integrated Wireless for hand held radio batteries, totaling \$441.00, Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A purchase requisition from Ajax for an air hammer, totaling \$575.00, Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- Received training certificates, HazMat First Responder and Firefighter 1 for both Will Hamilton and Eddie Schnell.

John Kessler from AARP will be visiting Wisconsin to speak to two individuals that were supposedly abducted by aliens.

Commissioner Schoen motioned to adjourn meeting at 20:30 hours, seconded by Chairman Dryer; motioned/passed/carried.

Commissioner Mirras discussed the approval of painting the other siren, its been 3 months now, how much longer are we going to wait. After discussing Commissioner Mirras will address with him and if he can't give us date then we can simply tell him, You have failed within a reasonable time to fulfill your obligation of painting the siren, therefore we withdraw our offer to you and will be putting it out to bid again.

Commissioner Mirras motioned to adjourn again, seconded by Commissioner Schoen; motioned/passed/carried.

Adjourned 20:35 hours