

**Montauk Fire District
September 26, 2018
Commissioners Workshop Meeting 19:00 hours**

MINUTES

Commissioners Present: Joseph Dryer, Chairman
Richard Schoen
Dick Monahan
James Wright

Also Present: Chief Vinny Franzone, Donna Hitscherich, Robert Mautschke and Secretary/Treasurer Dawn Lucas.

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Commissioner Schoen motioned to approve the minutes of the September 11, 2018 Regular Commissioner Meeting, seconded by Commissioner Wright; motioned/passed/carried.

Audit of Bills: Ms. Lucas read aloud bills totaling \$36,193.82 (see attached journals). Commissioner Schoen motioned to approve payment of the invoices totaling \$36,193.82, seconded by Commissioner Monahan; motioned/passed/carried.

Time off Request: Brent Becker requested to use one personal day for October 6th, Commissioner Schoen motioned to approve; seconded by Chairman Dryer; motioned/passed/carried. Rex Martin requested three vacation days for September 28th, October 5th and October 12th, Commissioner Wright motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Workshop topics:

Grant Discussion and Emergency Purchase:

- Donna Hitscherich discussed the grant that was awarded to us from FEMA for a total of \$184,340.00 and our responsibility is \$8,778.00.
- The scope of the grant was to purchase cardiac monitors and put them into service with training equipment.
- Donna was able to provide presentations from LifePak and Zoll for each rep to discuss the benefits of their product. Company 4 weighed the pro's and con's of each machine and made the decision to go with the LifePak 15 because of the service, trade up value and BLS 12 lead. We know that LifePak will be coming out with a new monitor within 2-3years which they guaranteed us a trade up value.

- We have until August 14th, 2019 to complete the grant. Donna is requesting a purchase order for up to \$160,000.00 and LifePak has agreed to give us terms of 45 days post delivery. Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- Regarding the training equipment, Donna has scheduled someone to come and give a demonstration on all the mannequin options.
- Commissioner Schoen motioned to put a public referendum in for the purchase of cardiac monitors not to exceed \$160,000.00, seconded by Chairman Dryer; motioned/passed/carried.
- Commissioner Schoen asked Donna, since she is so knowledgeable in this area, would she be interested in pursuing other grants and her response was that she would be happy to. Chairman Dryer thanked Donna for all her hard work in this grant process.

Development of Camp Hero for Tents:

- This is in the development stage, but the state would like to have 12-18 year round cabins for up to 6 people each with concession for laundry, grocery, etc. Commissioner Monahan is concerned with the impact it will have on the EMS side. The CCOM is against this as well as the Town. He feels the Department should express their opinion on this. Commissioner Schoen acknowledges all of this but feels the District and Department has no say on what is basically a political decision.

Garage Door - Panel Discussion:

- Chairman Dryer brought up 9-3-7 and the antenna issue. It wasn't written in the book, we need to document at all times so we know what is going on with the vehicles. This was addressed and repaired.
- There was another incident with 9-3-7, someone was backing into the bay and the deluge gun hit the bottom panel, no damage to truck but the garage door panels sustained some damage. Commissioner Schoen stated he needs a detailed accident report and estimate to have panels repaired. Commissioner Wright said we have an estimate already which is in packet.
- The springs on another garage door gave way, Brent called the garage guys to come fix ASAP, that is already being repaired.
- Only damage or repair needed to a vehicle gets written in the apparatus book. A detailed accident report must be written for any damage sustained to a vehicle or building, etc.

Picnic Tables:

- Chief Franzone was able to procure six picnic tables from the Town and would like to put two on the backside of the Maltese cross so the grass can get cut properly, put two by the extrication pad and maybe store 2 of them on back patio by District Office.

Old 9-3-3- Test Brush Truck

- Chief Franzone took Truck to get weighed (took tools out) and it weighs an even 16,000 lbs, the GVW (gross vehicle weight) is 12,150 lbs. He took it on the beach, down to Navy Road with street pressure, sand is soft right now, ran it high range, low range and easy to put in gear, would make a great brush truck.
- We also received the rims and tires from Breezy Point which are the same size as 9-3-5 and new 9-3-3.
- This is definitely a very doable project, add a 500 gal tank, aluminum bed, etc and it should come in at about 22,000 lbs which the Chief has no doubt can perform how we want it to.
- Chief spoke with Dennis Reilly who has set up an appointment next week to test out Breezy Points Truck.
- Commissioner Schoen would like to know the approximate time frame and cost factor to convert old 9-3-3 to a Brush Truck. Chief said probably about 4 months and the 2nd quote came in at around \$64,000.
- Mike from Red Truck Sales came down to inspect the BRAT since this is what we agreed upon if we were going to move forward with converting old 9-3-3 to a Brush Truck. He is offering \$20,000 right

now for the BRAT. So bottom line is the Brush truck would cost us about \$44,000. Commissioner Schoen will contact Mike to explain we are favorably considering but is there a time frame on acceptance of offer.

•**Cummings Metro:**

• 9-3-2 had a message come across dash and Joey Lenahan called Ferraro under warranty to come and check the issue. The problem is, no one knew what was wrong. Commissioner Monahan had no idea, it was never written in the book. A member should not be calling for any work to be done on a district vehicle, should go through the Commissioner in charge of Apparatus, Commissioner Monahan. Chief will relay this information to all members of the department.

•**Communications Committee Meeting:**

• Emergency Communications Meeting is scheduled for October 1, 2018 at 6:00 pm at East Hampton Fire Department.

•**Solar Panels:**

• Ms. Lucas spoke with Michael from NextEra and explained the next steps in the process via e-mail, here is the breakdown; we are in step three of four right now;

- 1- NextEra conducted site walk with various EPC Firms
- 2- EPC firms perform due diligence on specific project
- 3- EPC Firms send proposals to NextEra Energy detailing scope of work
- 4- NextEra Energy reviews proposals and selects EPC Firm
- 5- EPC Firm is selected begins construction

•**Siren-Painting:**

• will discuss at next meeting

•**LED Lighting for 9/11 Memorial:**

• Chief explained that this project was suppose to have permanent lighting. The memorial will eventually have benches and a walkway, but for now it should have lighting. We could tap into a pole there already, we did change to LED lights last year so the cost shouldn't be too bad. We could even consider solar panels for that area. Chief will get numbers for installing a hard line and get back to us. Chairman Dryer stated we are favorably considering the options.

•**Department Stray Gear Report:**

• Chairman Dryer and Commissioner Wright walk through the building at times and notice gear that is just lying around and not in it's right place. We need to note this somehow.

• After someone complained about the clutter at the firehouse, Commissioner Schoen took pictures of the items to find out what is going. Chief Franzone was thinking the same thing and derived a list broken down by companies to clean up the firehouse.

• Chief will be bringing a dumpster on Friday, Boy Scouts will start on Sunday getting rid of there stuff that is not needed. Peter Joyce will start getting rid of expired MRE's for Emergency Preparedness. Then will bring dumpster over to main building and start going through the clutter here.

• Commissioner Schoen motioned to order half a dozen more shelves for above the back garage, seconded by Commissioner Wright; motioned/passed/carried.

• A report will then be done once a month on any stray items that need addressing and given to the Chief for his review.

•**Counsellor:**

• Any projects over \$5,000.00 will need an Architect or Engineer. Commissioner Wright suggested we start exploring other Architects since Tanzi has been unresponsive for weeks. Commissioner Schoen agreed and suggested we start with the other Districts.

- Regarding Budget- The Cancer Insurance is not applicable towards our budget increase so we were originally just under 2%, but now we are probably about 1%.

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- ***Fuel Consumption and Costs:***

- Ms. Lucas followed up with Anne Bell regarding this matter. Her response was that their finance office needs to review and they are in the middle of doing their budget. She will follow up once the information is available. Ms. Lucas will send another e-mail to get status on project.

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- ***Chief's Report:***

- A purchase requisition from Amazon for a Prop guard for the boat, totaling \$231.94, Commissioner Monahan motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

- A purchase requisition from Firematic for 4 Fire Helmets totaling \$876.00, Chairman Dryer motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.

- A purchase requisition from Firematic for Turnout Gear, totaling \$8,383.00, Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

- Chief invited all the Commissioner's to the Department Dinner on October 13, 2018. Chief was not sure about the paramedics. Chairman Dryer said it would be nice to invite Walter who is the supervisor and Aubrey who is second in command. Chief will get invites to them.

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- ***Open to the Floor:***

Commissioner Schoen motioned to adjourn meeting, seconded by Chairman Dryer; motioned/passed/carried.

Adjourned 20:20hours