

Montauk Fire District
November 28, 2018
Commissioners Workshop Meeting 19:00 hours

MINUTES

Commissioners Present: Joseph Dryer, Chairman
Richard Schoen
Dick Monahan
James Wright

Also Present: Secretary/Treasurer Dawn Lucas.

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Commissioner Schoen motioned to approve the minutes as discussed with corrections of the November 13, 2018 Regular Commissioner Meeting, seconded by Commissioner Wright; motioned/passed/carried.

Building Use Request: Cub Scouts is requesting to use the Training Room for their Scout Meeting on 11/29/2018 from 6-7pm. Justin Raynor is department sponsor. Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

Time off Request: Dawn Lucas requested to use a vacation day for December 24th 2018, Chairman Dryer motioned to approve; seconded by Commissioner Schoen; motioned/passed/carried. Rex Martin requested to use one vacation day for November 30th 2018, Commissioner Monahan motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition from The Fire Store for flashlights totaling \$321.78, Commissioner Wright motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from EMP for medical supplies totaling \$884.00, Commissioner Monahan motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from EMP for medical supplies totaling \$772.68, Commissioner Monahan motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- A purchase requisition from Boundtree for medical supplies totaling \$644.75.00, Commissioner Monahan motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from EMP for medical supplies totaling \$487.37, Commissioner Wright motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.

Audit of Bills:

Ms. Lucas read aloud bills totaling \$39,861.67 (see attached journals). Commissioner Schoen motioned to approve payment of the invoices totaling \$39,861.67, seconded by Commissioner Wright; motioned/passed/carried.

Workshop topics:

- Commissioner Dinner at firehouse on January 29, 2019, we need to start planning for that.
- Fuel Pump is broken, so Chairman Dryer took it out of service till next day when it could be addressed. The new fuel system has been ordered and we are moving forward on that.
- Solar Panel Project has started, Commissioner Wright thought they were coming back with a plan on the next steps. Ms. Lucas stated paperwork was submitted by Empower Solar with the architectural review board to start the permitting process. We were then notified that material was going to be delivered in separate shipments to our site once permit was approved. Commissioner Wright will meet with foreman tomorrow to address any concerns.
- Snow Removal issue- we need to find another alternative this year since Mickey's is no longer plowing. Notice to bid will be in paper this Thursday November 29, 2018 and as suggested by Commissioner Schoen send a copy to any foreseeable outfitter we know that possibly could plow us. If a storm becomes evident before we have someone in place, Chairman Dryer will contact the highway department through Van Scoyoc's office, explain we lost our plowing contractor and are actively seeking people to plow and ask them to plow us for the time being.
- Notices to bid will be in the paper this Thursday, one for the conversion of old 9-3-3 to a Brush truck, the other for refuse removal.
- Lawn maintenance notice to bid will be put in paper within the next 2 weeks. Commissioner Monahan requested to send a copy to Joe Morgano at Power Equipment Plus.
- When ordered, new ambulance will take 6-8 months to build as per Commissioner Monahan. Chairman Dryer was wondering if there was any discussion on a 4 wheel drive ambulance. Commissioner Monahan stated no discussion, but we could possibly put chains on one ambulance if need be. Another suggestion would be putting a plow on 12 or old 9-3-3 to go out in front of the ambulance to make sure the patient is accessible. Commissioner Monahan will discuss with Brent plow options.

Chief's Report:

- no report at this time

Open to the Floor:

Chairman Dryer motioned to go into Executive Session regarding Personal at 19:32 hours, seconded by Commissioner Schoen; motioned/passed/carried.

Chairman Dryer motioned to go back into regular session at 19:42 hours, seconded by Commissioner Monahan; motioned/passed/carried.

Chairman Dryer motioned to adjourn meeting, seconded by Commissioner Monahan; motioned/passed/carried.

Adjourned 19:45 hours