

*Montauk Fire District
February 12, 2019
Commissioners Regular Meeting 19:00 hours*

MINUTES

Commissioners Present: Joseph Dryer
Richard Schoen
Richard Monahan
Michael Mirras
James Wright

Also Present: Chief Dave Ryan, and Secretary/Treasurer Dawn Lucas

Call Meeting to Order:

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to approve the minutes of the January 23, 2019 Commissioner's Workshop Meeting, seconded by Commissioner Wright; motioned/passed/carried.

Building Use Requests: Montauk Beach Property Owners Association requested to use Meeting Room for their annual membership meeting, check received for \$150.00, Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Time off Request: Ms. Lucas requested to use eight vacation days from March 4th through the 8th and the 11th through the 13th. Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for medical supplies from Boundtree totaling \$699.98, Commissioner Mirras motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.
- A purchase requisition for medical supplies from EMP totaling \$803.75, Commissioner Mirras motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.
- A requisition for medical supplies from Boundtree totaling \$713.99, Commissioner Mirras motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.

Treasurers Report: Commissioner Mirras cross checked the checks with the bank statements, all checks were written properly and the balances look fine. Ms. Lucas and Dorothy (Consultant to the Secretary/Treasurer) met with the programmers to learn how to manipulate the program to our needs. Still have to make adjustments to last years budget but they know how to do now. Commissioner Mirras also mentioned to Dorothy to work with Dawn to find any variances before the meetings. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Audit of Bills: Commissioner Schoen stated we do not have to read the bills at a meeting as long as the Commissioners reviewed and signed off that is good. If the public would like to see the bills we

have to make them available. Ms. Lucas presented the bills to be paid totaling \$63,272.85 (see attached journal), Commissioner Wright motioned to approve payment of the bills, seconded by Commissioner Mirras; motioned/passed/carried.

Committee Reports:

Apparatus and Equipment:

- Commissioner Monahan reported no vehicles out of service. We are just waiting on some parts.
- Chief Ryan brought up replacing the pick up truck with a crew cab truck. Commissioner Monahan stated we were just discussing possibly adding a plow on the pick up (#12) and replacing with a new one, just talks. First we need to find out if a plow and lift gate could be added on the current pick up truck (#12).
- John from Fully Involved labor rate is going up from \$110 an hour to \$115.00.

Buildings & Grounds:

- Commissioner Wright was wondering if we contacted the lawyer regarding the security project. Wanted to know since this an upgrade to the system, does it need to go out to bid? Commissioner Schoen will find out and get back to us.
- Commissioner Wright was concerned about the waterproofing being done at the sub-station. He contacted John Tanzi, found it's being done right and being documented with pictures. The bathroom counter was broken and they will buy us a new one. After all the work being done now the bathroom looks icky, do we want to have then re-do with the same flooring. Commissioner Wright will have a proposal ready for next meeting. Commissioner Wright also stated all the exterior paint will be removed once the weather permits. An update from Tanzi, run off from the gutters do we want then to hook it up to dry well for an extra \$2,000.00 or keep it as is. Commissioner Schoen said to keep as is.
- He has not heard back from the other architect Mr. Becker regarding the windows yet, but John will have the AC package ready to be put out to bid at end of month.
- Hose Report- Chairman Dryer talked about bin for the turnout gear to be sent out. Gear should be kept in laundry room as it was before. Ms. Lucas will make sheets up for members to sign and inform us of what is being left to be cleaned.

Capital Reserve:

- Commissioner Schoen read two capital reserve balances.

Communications:

- Commissioner Mirras has nothing at this time. Ms. Lucas did talk about the new antenna, Eddie Schnell can install with he help of the Tower Ladder. The antenna cost is only \$630.34. Chairman Dryer motioned to approve the cost of new antenna and labor to install, seconded by Commissioner Mirras; motioned/passed/carried. Ms. Lucas will e-mail everyone the actual labor cost once she verifies with Eddie Schnell.
- Commissioner Mirras brought up letter to Peter about siren. Ms. Lucas retrieved all pertinent information and will be sending out with a April 1st deadline.
- Counsellor came in late but great section about travel policy, Chairman Dryer gave a copy to each of the Chief's. We will adopt policy at next meeting.

Fire Advisory:

- No meeting

Insurance & Law:

- Commissioner Schoen took the Commissioners training course last week.
- Received refund of \$1,314.00 for cancellation of insurance on a truck we sold.

- Since Rex is now a department member, if he was to answer a call while on duty he has to punch out first.
- Bids that are received by the District, opened and read, the bidder has the right to withdraw his bid within 3 days. He, however can not put in a replacement bid.
- Any Department fund-raising has to have pre-approval by the Board of Fire Commissioners.
- Commissioner's meetings are open to public attendance and may be video recorded as well as sound recorded by anybody in attendance. There is no right to be heard or public participation at public meetings unless approved by the board. The public has the right to be heard at a Commissioner's public hearing.
- Commissioner Schoen wanted everyone to be aware that we received a FOIL request for the fire at Grant drive. We are going to provide any pertinent information we may have at this time as per our lawyer. Chief Ryan stated he received same FOIL request for 117 Grant Dr and explained there is currently an ongoing investigation with the Fire Marshall and once we receive a report will forward any pertinent information allowable by law to you. Any information should come from the District, since the secretary is the custodian of records.

Personnel:

- Chief gave us a copy of Joe Lenahan medical letter.
- Chief presented a reimbursement request for Andy Underwood for joining Bodytech. District will pay \$150.00.
- District sends out letters removing members from department after 2nd unqualified year. Department sends out letters to members after 1st unqualified year. This year we have 3 that will be removed, Pat Keogh, Lonnie Akkala and Steven Forsberg.

Safety:

- Just a reminder about washing cars, if its freezing they really shouldn't do that.

Training:

- Intro to Officers Course is being taken by 9 members.
- Seven members signed up for the Confined Space practical and six for the Hands on.
- Three members participated in the technical Ice Rescue II class and will be speaking at fireschool this Friday.
- Commissioner Monahan noted for Ice Rescue we should have a shepherds neck hook, as per Chief there was one on the pick up truck last year. Chief also stated when we do water or ice rescues in the harbor area we should roll a truck with a ladder because sometimes you are dealing with 4-6ft of bulkhead.

Old Business:

- Lawn Maintenance Bids- Insurance specs are basically the same, little differences. As per our lawyer when we put invitations to bid in the paper, we need to be specific on our terms of what we want from the bidder. The lawyer also stated you need to accept the lowest bid. Chairman Dryer motioned to accept Hoyt Property Care for our 2019 lawn maintenance season, seconded by Commissioner Schoen; motioned/passed/carried.

New Business:

- LOSAP, Service Award Program Approval, as per Chief Franzone only two members do not qualify. All Commissioners and Chairman that are present signed.
- Ice Rescue Events for future just refer to article in the Counsellor for proper procedures.
- Gear Cleaning was discussed with House report previously.
- Steve Margraf- Counseling report, Mary Cannon did a full evaluation and states he should continue counseling possibly with her or previous place he went to, sees no problem coming back into department but maybe into a different company since he has had issues with the

Captain. She also suggested Steve have a mentor, maybe Eddie Eurell and be put on a 6 month probation. We would have to check with Eddie first. Chief Ryan feels he is an asset to company 3 and the department. Steve would work well with a ladder company. Commissioner Mirras motioned to reinstate Steve based on conversation with Mary Cannon, seconded by Commissioner Schoen; motioned/passed/carried. Chairman Dryer will inform the Chief of what transpires with Mary and Steve.

- Adams/Grant Fire Situation regarding the press- Chief was removed from that area of the confrontation, he learned about situation after the fact. Artie Lucas from Fire Police called Chief requesting police to come down after dealing with an individual. Chief sent the officers down who confronted individual, then Chief went back to the task at hand. The two members mentioned in the video have been spoken too and are sorry for their actions and extremely embarrassed. The Chief will have segments on dealing with the public and press at company and department meetings. The District wants to make sure nobody deals with the public or press like that again, would like to see what program is going to be put into place. Eddie Ecker who deals with public relations is working with Chief on a plan and will discuss at Fire School. Chief will go to all company meetings and department to talk about situation and explain how we should be conducting ourselves when in public. After discussions, Chief stated we are using this as a teachable moment on how to handle the public and the media.

Chiefs Report:

- Chief stated the pump and hose tests are coming up in July and August, received price of \$3,815.50 for hose testing and \$1,800.00 for pumps, Chairman Dryer motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried
- Chief requested voice amplifiers, about \$100 each, Commissioner Mirras motioned to approve 10 re-furbished ones, seconded by Commissioner Schoen; motioned/passed/carried.
- Chief mentioned buying different lengths of hoses 25, 50, 100 ft but putting on back burner till he gets quote for the dividers which need to be manufactured.
- Chief presented a purchase requisition for 5 rolls of fire line tape totaling \$106.80 from Grainger, Commissioner Mirras motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- Chief presented purchase requisition for turnout gear- pants for Brian Stuckart totaling \$1039.00 from Firematic, Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- Chief presented purchase requisition for throw bags with 70' of 3/8" rope for water/ice rescue totaling \$507.83 from Amazon, Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

Open to the Floor:

Captain Dustin Lightcap spoke about our training AED's. We have 4 of them that we use for our CPR classes and 2 are not working properly. We have been getting complaints on the report cards at the end of these classes and the American Heart Association (AHA) has seen this and stated they will take away our CPR certification classes if we do not fix this. Dustin also talked about replacing the AED's on the ambulances with new LifePak 1000's. He did state the LifePaks on the ambulances can be used as a defibrillator for both adult and pediatric but only an ALS provider can do that. The regular AED's are outdated and can't be serviced any longer. Our supervisor stated in an e-mail we do not need new AED's, he spoke with the service tech and he said they last forever. Chairman Dryer stated we will

hold off for now on the new AED's. Commissioner Schoen motioned to purchase four new CPR trainers for a total of \$3,604, seconded by Commissioner Mirras; motioned/passed/carried.

Lieutenant Bob Mautscke discussed the new recruit system and possibility of marijuana becoming legal. Chairman Dryer stated we shouldn't even entertain this right now lets see if or when it may become legal and furthermore it doesn't mean we have to accept it. Bob also mentioned the reimbursement if new recruits fail to commit to 1 year after certification. Commissioner Schoen stated we discussed this at the last meeting, have the new recruits pay for their class themselves and then be reimbursed after completing a successful year.

Ms. Lucas wanted to let everyone know we received our Fire protection money from the Town. We also received a check for the 4th Qtr false alarm fees for 2018 with the help of Pat Moloney the Chief's secretary.

Commissioner Mirras was approached by the Department Treasurer who explained that an individual would like to give the Department a \$10,000 donation but can't because the Department does not have the right non for profit status so they were asking if they could give the money to the District who has the correct designation. Commissioner Wright motioned to approve taking the donation with the approval of our Counsel, seconded by Commissioner Mirras; motioned/passed/carried.

Chairman Dryer motioned to go into Executive Session regarding personal at 20:25pm, seconded by Commissioner Mirras; motioned/passed/carried.

Commissioner Mirras motioned to go back into Regular Session at 20:48, seconded by Chairman Dryer; motioned/passed/carried.

Chairman Dryer motioned to adjourn, seconded by Commissioner Mirras; motioned/passed/carried.

Adjourned 21:25hours