

**Montauk Fire District**

**April 24, 2019**

**Commissioners Workshop Meeting 19:00 hours**

**MINUTES**

**Commissioners Present:** Joseph Dryer, Chairman  
Richard Schoen  
Michael Mirras  
Dick Monahan  
James Wright

**Also Present:** Secretary/Treasurer Dawn Lucas

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 19:00 hours asking everyone to stand for the Pledge of Allegiance.

**Secretary's Report:**

**Approval of Minutes:** Some changes were discussed and noted, Chairman Dryer motioned to approve the minutes with corrections of the April 10, 2019 Regular Meeting, seconded by Commissioner Wright; Commissioner Mirras abstained; motioned/passed/carried.

**Building Use Request:** Harbor Ridge Condominiums requested to use the Meeting Room May 26, 2019 for their annual owners meeting. Check was attached, no conflicts and a department sponsor was noted. Commissioner Schoen motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

**Purchase Requisitions:**

- A purchase requisition for medical supplies from EMP totaling \$776.06, Commissioner Mirras motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- A purchase requisition for medical supplies from Boundtree totaling \$716.03, Commissioner Mirras motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.
- A purchase requisition for medical supplies from EMP totaling \$797.78, Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition for medical supplies from EMP totaling \$827.92, Commissioner Wright motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.
- A purchase requisition for medical supplies from EMP totaling \$730.27, Commissioner Mirras motioned to approve, seconded by Commissioner Monahan; motioned/passed/carried.

**Audit of Bills:**

**Treasurer's Report:**

- Commissioner Mirras reviewed February's treasurer's report, checked to make sure all checks were written properly, checked bank statements and signed report. He asked Dorothy our outside consultant to change some things to make the report easier to read. Commissioner Mirras motioned to accept treasurer's report, seconded by Commissioner Monahan; motioned/passed/carried.
- March treasurer's report, we are only a third way through the year and will need to keep an eye on training. Budget code transfers for postage and training will need to be done. Commissioner Mirras will look into the accounts to make sure we are properly funded for our operating account. He wants to make sure everything is clean. As we move forward there will be a lead sheet showing the account balances and the summary sheet will have an added column to account for PO's already approved. Commissioner Mirras motioned to approve, seconded by Commissioner Wright; motioned passed/carried.
- Ms. Lucas presented invoices to be paid, totaling \$67,805.03, Chairman Dryer motioned to approve; seconded by Commissioner Wright; motioned/passed/carried.

**Workshop Topics:**

**Ambulance Bid Opening;** Received one bid from VCIS, Ms. Lucas opened and read aloud;

- VCI Emergency Vehicle Specialists and Horton Ambulance are please to respond to your bid for One New Emergency Ambulance. We are “**Totally Compliant** and take **No Exceptions**” to the published bid specifications. All required forms, are completed and enclosed.
- The bid price for the ambulance as specified is; **\$207,836.00**, FOB, Montauk, New York
- The bid price for ambulance with trade-in-allowance for your 2003 Lifeline Ambulance identified as Montauk Fire Department Unit 9-3-18 is; **\$203,336.00**.
- Delivery of new ambulance shall be within 210 calendar days after receipt of order and receipt of chassis.
- Chairman Dryer questioned do we have to accept trade-in to accept the bid? As per Pete Caliendo from VCIS he said no, if we wanted to sell it privately we could.
- Commissioner Schoen wants to know where the trade-in-amount of \$12,500 came from because it was influential in making the decision of buying a new ambulance. Commissioner Monahan thought it might have come from Andy Buglione from Nassau Fire Apparatus who discussed re-mounting of an ambulance at a previous meeting.
- Commissioner Monahan motioned to accept bid of \$207,836.00, with understanding that if the old ambulance is not sold prior to new ambulance delivery we accept offer of \$4,500.00, seconded by Commissioner Mirras; motioned/passed/carried. Ms. Lucas clarified that we will need to put a bid in the paper to sell the old ambulance once time comes. Chairman Dryer noted we should also put in some trade-papers not only EH Star or Newsday.
- Ms. Lucas will send an acceptance letter to VCIS leaving an option open for trade-in-allowance and a 60 day notice of completion of the ambulance.

**Prescription lens approval for masks;** This was approved at a previous meeting, just clarifying that only the lens cost will be approved, no eye exams or any extras.

**Chief's Report:**

- No Chief's were present at this meeting. There should be a representative from the Department at all Commissioner's meetings.

**Open to the Floor:**

Chairman Dryer discussed no trespassing signs, did anyone see them at other Districts and is it legal to have since this is a public building?

Commissioner Schoen was concerned about an unresponsive person coming in on the train this weekend. Why didn't they stop earlier to attend to the patient? They might have not noticed until they passed the Amagansett stop. Ms. Lucas will write a letter to the LIRR explaining you are putting patients needs at risk.

Commissioner Mirras explained to us that Peter has painted the siren on West Lake with the rust preventative, which is red and was wondering if he could paint the siren red to save money. If he had to use white, would have to do multiple coats. Commissioner Mirras approved the use of red paint.

Walter Lynch discussed the roster and dropped anyone that hasn't picked up a shift in 4-7 months. There should be no scheduling issues, April was completely full and does not see any problems for the summer. Had an interview last week and another coming this week. He is still looking to hire more just in case.

Commissioner Mirras stated since the solar project is complete, did we send a thank you letter to the company acknowledging their contribution. Ms. Lucas will write and send out thank letter.

Chairman Dryer motioned to adjourn meeting, seconded by Commissioner Wright; motioned/passed/carried.

**Adjourned 19:46 hours**