

**Montauk Fire District
June 24, 2020**

MINUTES

Commissioners Workshop Meeting 18:30 hours

Commissioners Present: Joseph Dryer
Richard Schoen
James Wright
William Pitts

Also Present: Chief Dave Ryan, 1st Asst. Chief Mickey Valcich, 2nd Asst. Chief Scott Snow and Secretary/Treasurer Dawn Lucas

Call Meeting to Order:

Chairman Dryer called the Workshop meeting to order at 18:30 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Chairman Dryer motioned to approve minutes of the June 9, 2020 Regular Commissioner meeting with said correction, seconded by Commissioner Schoen; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition from Boundtree for medical supplies totaling \$664.21, Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from EMP for medical supplies totaling \$881.13, Commissioner Schoen motioned to approve, seconded by Commissioner Pitts; motioned/passed/carried.
- A purchase requisition from Boundtree for medical supplies totaling \$510.32, Commissioner Wright motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A purchase requisition from Boundtree for medical supplies totaling \$255.09, Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Time off Request:

- Ms. Lucas presented a time off request from Rex Martin for June 26, 2020. Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

Audit of Bills:

Audit of Bills: Invoices were presented for payment, totaling \$11,621.75, Commissioner Schoen motioned to approve the bills, seconded by Commissioner Pitts; motioned/passed/carried.

Workshop Topics:

Montauk Fire District and Department COVID- 19 Policy-

- Commissioner Schoen discussed the fact that the Board of Fire Commissioners does not have the right to get involved in emergency calls. That would be the chief's responsibility. The district would be responsible for providing the equipment needed. So the policy will be renamed The Montauk Fire Department COVID-19 Policy. Commissioner Pitts motioned to approve, seconded by Commissioner Schoen, motion/passed/carried. Policies that are already mandated must continue to be followed.

Integrated Wireless-Radio install quote-

- Commissioner Pitts received two proposals for the installation of the new radios. Integrated Wireless came in @ \$10,693.25 and John from Fully Involved came in @ \$9,682.00. After a discussion and realizing there is no considerable difference in the quality of work, we have to go with lowest bidder. Commissioner Pitts motioned to accept the proposal from Fully Involved of \$9,682.00 and move forward on the installation, seconded by Commissioner Wright; motioned/passed/carried.

LOSAP Bill-

- Commissioner Schoen explained the LOSAP bill was signed into law by Governor Cuomo. What that means is that every month the firehouse was closed members are entitled to 5 points toward LOSAP at the end of the year. So since the firehouse was closed 3/16/20 and will be re-opening 7/1/20, which is 3 ½ months, each member will be receiving 18 points toward LOSAP at the end of December. A question was brought up, if a member does not feel comfortable coming to a meeting for personal or health reasons can they still get credit. Yes, they can, they would need to go online and type in I was available for said meeting, drill, training etc. to get credit.

Old District Van-

- Commissioner Pitts would like to see if we could get an offer for the District Van by staging it out front with a FOR SALE sign that reads "AS IS, WHERE IS". Of course Brent and Rex will take all the decals off, light bar and radio out. Ms. Lucas will also put a notice in paper, SEALED BIDS-"DISTRICT VAN" FOR SALE AS IS, WHERE IS, to be opened first meeting of September. Commissioner Pitts motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Chain of Command- Chairman Dryer discussed the importance of chain of Command within the department.

- He referred to truck 9-3-2. When it was ordered the district had extensive knowledge from that current chief, chiefs and past chiefs. They were all a defined source of wealth that helped with the completion of said truck. When it comes to medical supplies, the board approves said supplies based on the need for them. We have the expertise and extensive knowledge of Walter Lynch to help with the recommendations of what is needed. He is aware of all the mandates and requirements and keeps us informed.
- All company members that feel the need for any said supplies needs to go their Lieutenant or Captain, who would then discuss with the Chief. Then it's up to the Chief to present said supplies to the board for purchase.
- All ideas of any kind just need to be channeled the correct way.
- A fit machine was purchased by Company 4 without the district's knowledge for masks that were previously purchased. This was going to be discussed and purchased through the District knowing it was mandated.
- A question was discussed with Chairmen Dryer previously about a member being able to discuss matters with a board member. There is no reason why a member can't come and have a casually

conversation about things, wants or needs with any board member but when it comes to an actual purchase of any kind it needs to be done through the proper chain of command.

- When a person joins the department, they agree to obey/follow the rules which includes following the proper chain of command.
- A discussion arose with member Donna Hitscherich, as a District employee, if we find a violation with OSHA or PESH you don't want that brought to the boards attention. Chairman Dryer said it should be brought to the chief's attention. Ms. Hitscherich then stated I could also go directly to PESH and not get retaliated against, which she felt was being done by Chairman Dryer. In her words he is BULLYING people. Chairman Dryer stated by no means am I bullying anyone, the board is simply saying go through the proper chain of command.
- Also when choosing your officers and Chiefs, remember to choose the qualified candidate over a friend. They are going to be your go to person you rely on for all situations.
- Captain Dustin Lightcap discussed the possibility of 9-3-50 going directly to the District for supplies or equipment, because he has more knowledge on medical stuff. The chief should be in the loop of everything that is going on.
- What if you bring an issue to your lieutenant or captain and they feel the importance is low and does not bring to the chiefs attention then what do you do. At that point you go directly to the chief, discuss with him and your superior and hash it out. If it still isn't resolved then come to the board and we go from there.
- A discussion about the need for certain equipment/supplies due to this COVID-19 situation was addressed. All that is being said is that company 4 feels there are needs for proper protection and trying to make the district aware, Chairman Dryer stated they are doing everything in their power to accommodate the needs of everyone.
- We want the best for everyone and their families in this department.
- Any mandates or policies must be adhered too.

Apparatus Report; Commissioner Pitts discussed the following;

- 9-3-14- dead battery issue- found it was the air compressor that was consistently running, Brent found a loose wire, tighten and has been fine ever since.
- 9-3-16- had a minor accident, passenger side fender was dented, Brent fixed so no one would get hurt.
- 9-3-31's chief vehicle has an issue with the radio's loudness. After looking it over in house can't seem to see an issue so called Buzz Chew for an appointment.
- Also Commissioner Pitts took his first online Commissioner training class this past Saturday 6/20/20 and will be taking the next one next Saturday 6/27/20.
- Commissioner Pitts wants everyone to be aware after each call we need to make sure everything is being cleaned and the equipment is being taken care of properly.

Chiefs Report:

- Chief Ryan stated they received a surprise delivery of supplies from Steven Siller Tunnel to Towers Foundation to include triple A and double A batteries, numerous boxes of surgical gloves, 5 gallon tubs of sanitizer and a portable recharging sanitizing gun. As a department a thank you will be sent out.
- July 1st we will be voting in Alexandra Troy and Lauren Chakraborty into the department and will be joining the EMS squad.
- Joe Dryer requested to transfer to company 6 from company 3.
- Chief received bills from All American regarding uniform badges and alterations and believes these are District invoices. Commissioner Shoen agreed, district will pay.

- A letter was sent to Richie Weiss regarding his points for 2019, he was not in good standing.
- A purchase requisition was presented for consideration for a new extrication tool called the Ram Pack which is an over sized rabbit jack for cutting people that are pinned under steering wheels or dashboards. Cost for a new one is \$9,160.00 but we could get the demo model for \$6,500. Need to know if there is a warranty for the item and is there any other manufacturer that makes it. Chief will look into.
- Another purchase requisition to consider is a breaching tool like the porta power just bigger. Cost is \$6,905.
- Chief Ryan stated these two tools were actually demonstrated to the department by Firematic with explanation of why they exist and can make extrication simpler and quicker. Chief Snow has pictures of the tools that are being requested.
- Chairman Dryer stated after more research is completed, we will consider them.

Open to the Floor:

Commissioner Pitts and the rest of the board would like to thank Chief Ryan for his service and hate to see him go. Applause from all that was there.

There should be a certified list of all members that are EVOC'D. Chairman Dryer is asking the Chief for an updated list of all the current EVOC instructors and members who took the training and passed the EVOC course.

Chairman Dryer received letters of resignation from Mitchell Valcich, Scott Snow and Chief Dave Ryan.

Commissioner Schoen stated we need to accept the three new chiefs elected at Monday nights four department meetings and assume the position of Chief effective July 1, 2020. Chairman Dryer motioned to approve , seconded by Commissioner Schoen, motioned/passed carried.

Chairman Dryer did swear in the 3 new chiefs of the department, Chief Mitchell Valcich, 1st Asst. Chief Scott Snow and 2nd Asst. Chief Kenneth Glogg. Congratulations were made to each.

Commissioner Schoen motioned to adjourn meeting @ 17:32 hrs, seconded by Commissioner Wright; motioned/passed/carried.

Adjourned 17:32 hours