

*Montauk Fire District  
August 11, 2020*

*MINUTES*

*Commissioners Regular Meeting 18:30 hours*

***Commissioners Present:*** Joseph Dryer  
Rich Schoen  
Michael Mirras  
James Wright

***Also Present:*** Chief Mickey Valcich, 1<sup>st</sup> Asst. Chief Scott Snow, 2<sup>nd</sup> Asst. Chief Ken Glogg and Secretary/Treasurer Dawn E. Lucas

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 18:30 hours asking everyone to stand for the Pledge of Allegiance.

**Secretary's Report:**

***Approval of Minutes:*** Chairman Dryer motioned to approve the minutes of the July 22, 2020 Workshop Meeting, seconded by Commissioner Wright; motioned/passed/carried. Commissioner Schoen discussed the meetings we had over the phone and asked if we met on zoom and we didn't. He suggested in the future if we have to do this again we should do it on ZOOM because they will provide you with a written copy of everything that was said. We have to come up with the verbatim minutes. Ms. Lucas did research on it and said a lot of programs are not compatible with what we need them to do, even reached out to other districts and they too are having issues figuring out this information. Commissioner Schoen said he spoke with Joe Frank and was given a name of a court stenographer that could have the audio translated into verbatim minutes. Ms. Lucas will reach out and contact her. Commissioner Mirras noted who will recognize the voices, it might be difficult because we never stated our names all the time. Next step is to get the stenographer to transcribe the minutes when and if they are required.

**Purchase Requisitions:**

- A purchase requisition from Boundtree for medical supplies totaling \$850.30 Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from EMP for medical supplies totaling \$605.18, Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from Boundtree for medical supplies totaling \$866.40 Commissioner Mirras motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition from EMP for medical supplies totaling \$693.70 Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A purchase requisition from Ms. Teddy Bear for Teddy bears totaling \$661.00 Commissioner Wright motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

- 2 EMT's need to take a refresher course, cost \$125 per student, Charles Mclean and Erika Uribe, Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- Ms. Lucas informed the board that the equipment budget line has used \$24,833.00 as of today and has outstanding purchase orders of \$18,060.35, for a total of \$42,893.78 of the \$45,000.00 allocated amount. Commissioner Mirras stated we can do budget code transfers if we need to. So Chief Valcich would like that battery operated fan for \$5,400.00 which is like the typhoon one we already have (same velocity.) This allows us in a house or commercial building with CO issues, not contributing to the issue. Commissioner Wright motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

**Time off Request:** Ms. Lucas presented a time off request from Rex Martin for August 14, 2020. Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried. Another time off request for Brent Becker, for September 4 and 5<sup>th</sup>. Commissioner Schoen motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

**Audit of Bills:** Ms. Lucas presented the bills totaling \$61,660.21 (see attached journal), Commissioner Mirras motioned to approve payment of the bills, seconded by Commissioner Wright; motioned/passed/carried.

**Committee Reports:**

***Apparatus and Equipment:***

- Chairman Dryer spoke with Commissioner Pitts, he is feeling better and will be released from hospital later tonight. He is in good spirits and still doing his work.
- 9-3-14- As per Chief Valcich and John from Fully Involved, truck should be back Thursday.
- Chief also wanted to inform us that we were awarded the grant for the 2 Power Loaded Stretchers. He spoke with Commissioner Pitts about not doing anything until after the labor day holiday, he agreed and once he gets back home will order.
- The District would like to thank Donna Hitscherich for all the extra special work that she does, and the skill she has with the grant process. The award was \$106,371.43 and the district is responsible for \$5,318.57 which is 5%.

***Buildings & Grounds:***

- Door project is going to bid, cost should be less than Commissioner Wright anticipated. He understands some push back on the glass. The concern is the UV rays that deteriorates turnout gear, the paint on the apparatuses and the floor.
- **House report-** they were busy.

***Capital Reserve:***

- No report at this time because of COVID-19.

***Communications:***

- Back Antenna and no information on gator site at this moment.

***Fire Advisory:***

- No report at this time

***Insurance & Law:***

- Commissioner Schoen received quotes on insurance cost for 2021.
- Again there was an accident with ambulance 9-3-16 and no accident report. It was written in black book, damage to ambulance. We need to make sure an accident report is filled out at all times. Chief Glogg stated it looks like passenger rear well fender flare that was damaged.

- Chief Glogg stated the Captain usually gets notified as well as Chief if there was an accident. He also wanted to let us know if we take an ambulance out of service because of an accident, remember the state needs to be notified too.
- Also there was damage to a tablet, a claim should have been put in for that too. Ms. Lucas will find out details of incident.
- Commissioner Schoen stated any damage to equipment or apparatuses can be put through insurance.

***Personnel:***

- No issues at this time.

***Safety:***

- No issues at this time.

***Training:***

- Chief stated training being done on a company level only right now.

***Old Business:***

- Fire protection contract- Ms. Lucas sent a follow up e-mail regarding the letter that was sent about justifying our increase in costs, no response at this time.
- Dispatch Contract with the Village- We accepted contract. Becki Molinaro Hansen thanked us for accepting.

***New Business:***

- Resolution for LOSAP Points- Commissioner Mirras started reading but realized needed some clarification on dates. Put on hold till we speak with our attorney Joe Frank.
- Commissioner Schoen wanted to clarify the points list that Ms. Lucas provides the Chief every month is the LOSAP points list not the departments good standing points. For good standing points just need to take 10pts off the LOSAP points list.
- At previous meeting a discussion about getting an outside source to perform department physicals was brought up. Commissioner Schoen found 2 sources. First one was Savasta Medical out of Bayville, he was not interested because of distance. The other one was NDI-Nassau Diagnostics and they would be happy to help. They would set up a couple of nights or weekend and get it done. Can handle 12 physicals at a time. For right now this is just informational. We would have to compare apples to apples to see if it is even worth it
- Commissioner Schoen also wanted to point out the washing machine has been available for 6 months now and yet to be used.

***Chiefs Report:***

- Chief Valcich asked about the the batteries and pagers are that were ordered, wanted to know where they were. Ms. Lucas will follow up on that.
- Chief spoke with Firematic and found that the RAM that was ordered will not get to us till about 3<sup>rd</sup> week in September.
- Big Bucks committee sending out postcards to all Big Bucks ticket holders stating no party and will have all the information on how to view the drawing.
- Company 1 has their new saw and Indian cans, thank you very much.
- Company 2 and their fan was previously approved.
- SCWA and the hydrants that were installed on Laurel drive, Ms. Lucas will find out if they are ready to be flow tested.
- Donna Hitscherich has been working hard with company 4 and PPE equipment. All the equipment needed to properly fit test everyone is in. She also gave a presentation as boring as

it might seem, on proper handling of and putting on of a face mask, she made it interesting in 90min.

- Amagansett Housing Project, still have applications left if needed.
- All Chief's and the department dinner committee decided to cancel the Annual Department Dinner this year.
- Chief received an updated list of all seniors that are house bound by Edna Steck and Renee Akala. Asking Ms. Lucas to make copies for Bruce Bates, Ed Michael's, the District and some extra copies.

**Open to the Floor:**

Lieutenant Robert Mautschke discussed possibly having a drivers only company or designate 5 people within company as just drivers. Commissioner Mirras stated that would be a by-law change, and it's being looked into.

Commissioner Mirras motioned to go into Executive Session to discuss salaries @ 19:29 hours, seconded by Chairman Dryer; motioned/passed/carried.

Chairman Dryer motioned to go back into Regular Session @ 19:46 seconded by Commissioner Mirras; motioned/passed/carried.

***Budget discussion-*** the board went over each budget line, item by line item. Ms Lucas was asked to follow up on some information and will provide that to Commissioner Mirras before the next Commissioner meeting.

Commissioner Schoen motioned to adjourn meeting @ 20:48 hours, seconded by Chairman Dryer, motioned/passed/carried.

**Adjourned 20:48 hours**