

Montauk Fire District
September 23, 2020
Commissioners Workshop Meeting 18:30 hours

MINUTES

Commissioners Present: Joseph Dryer
Richard Schoen
Michael Mirras
James Wright
William Pitts

Also Present: Chief Mitchel Valcich, 1st Asst. Chief Scott Snow, 2nd Asst. Chief Ken Glogg and Secretary/Treasurer Dawn Lucas

Call Meeting to Order:

Chairman Dryer called the Workshop meeting to order at 18:30 hours asking everyone to stand for the Pledge of Allegiance.

Secretary's Report:

Approval of Minutes: Commissioner Wright motioned to approve minutes of the September 8, 2020 Regular Commissioner meeting with said correction, seconded by Chairman Dryer; motioned/passed/carried.

Time Off Requests: Rex Martin requested to use one personal day for this Friday, September 25, 2020. Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried. Brent Becker requested to use seven vacation days for a family emergency. Commissioner Pitts motioned to approve, seconded by Commissioner Wright; motioned/passed/carried/

Audit of Bills:

Audit of Bills: Invoices were presented for payment, totaling \$25,920.23, Commissioner Schoen motioned to approve the bills, seconded by Chairman Dryer; motioned/passed/carried.

Workshop Topics:

Fire School/Refresher- See Chief's report

Approve Proposed Budget- Commissioner Mirras discussed how Ms. Lucas found one line item that was incorrect, which was employee health insurance so she adjusted. She also took all the information and plugged it into State's website and found we are below cap by \$63,000. Made the adjustment and added to the Capital Reserve line item and will still stay within over 2% property tax cap. Ms. Lucas even explained the formula the state gives us to help with the budget process. Commissioner Schoen motioned to approved proposed budget as long as it does not go over the cap, seconded by Commissioner Mirras; motioned/passed/carried.

Adopt Rescission of Candidate Petition Resolution- Ms. Lucas read aloud the Resolution for this 2020 election and until a subsequent candidate petition resolution may be re-adopted, any person that wants to declare their candidacy can do so by submitting a letter in writing signed by them to the fire district secretary informing him/her of this/her intention to a candidate for office and describing the office and term of office which he/she seeks. All Commissioners agreed, one was not present. The resolution was thereupon duly adopted.

Future Awareness- Chairman Dryer spoke about the special meeting we had the other night. Discussed how it is becoming more difficult to recruit and possibly in the near future we might need to extend our paramedic program. Nothing is going to be done right a way just need to be aware of the possibilities. Just give it some thought. We are very fortunate to have a great bunch of volunteers but we need to keep people coming up through the ranks especially EMT's. Whatever we need to do to stay active with recruiting is what is needed at this time.

Chief's Report

- Big Bucks Event went off without a hitch.
- Flu Shots are arranged for next months department meeting and they will start at 6:30pm.
- Chip McClean and Erika Uribe are excelling in their EMT Class.
- Pandemic Food that will be expiring in November is being taken care of with Alice Houseknecht.
- Memorial sign and letters will be going out for repair once it's down. Chairman Dryer stated it should be down tomorrow.
- Chief sent text to Commissioner Schoen with details of the mobile doctor.
- Dispatch reports are caught up.
- Chief Valcich is working on the training schedule with Yaphank.
- Physicals are a work in progress.
- Refreshers, 27 members need right now, including the Chief. Thursday October 8, 2020 is when the class will be scheduled.
- Chief presented a purchase request for blue lights at a previous meeting but came to realize they were the wrong ones and is requesting the same amount of lights but cost is now \$2619.90. Commissioner Wright motioned to approve, seconded by Commissioner Pitts; motioned/passed/carried.
- Chief stated RAM that was ordered with Firematic will be delivered to us next Tuesday. They also gave us 2 new masks, no cost to us and MSA packs are out for repair and no cost on them either. Chief also mentioned Firematic will be putting in an order of 800 MSA packs and MSA said they will take \$1,000 off each pack ordered. We could piggy back this deal.
- Donna Hitscherich and company 4 members put together a current list of PPE inventory and Chief gave a copy to Ms. Lucas. Report is dated 9/8/20 and we will get an updated report monthly.
- Chief explained Charlie Grimes's cell phone was damaged on a call the other day and would like to get reimbursed for a new phone. Cost was \$837.32. A discussion was brought about, Commissioner Pitts says pay, Commissioner Schoen is against it, shows a precedent and Commissioner Mirras and Wright will go with the group. Commissioner Pitts motioned to pay for new phone, seconded by Commissioner Wright; motioned/passed/carried.
- The Chief is getting more members to respond to chief's investigations. Actually he would like to get a CO detector for Charlie Grimes since he has been a big help with responding to them. The cost is about \$216. Commissioner Mirras motioned to approve CO detector, seconded by Commissioner Wright; motioned/passed/carried. Chief would also like to have 9-3-12 roll to all beach related calls. He even said to have fire police go to scenes with it.
- Chief wasn't sure about the procedure to re-instate Paul Greenwood a previous member. Commissioner Schoen stated all it takes is a vote from the department and him going out in good

standing when he left. Then he just has to take a physical. Chief said he was voted back in at last department meeting and did go out in good standing. Commissioner Schoen motioned to reinstate Paul Greenwood as a member of the department, seconded by Chairman Dryer; motioned/passed/carried.

- Chief was wondering about the office supplies for the Hurricane preparedness committee. Ms. Lucas said Brent gave to Vinny the other day but will double check.
- Chief Valcich spoke with John from Coastal primarily about Scott Packs. He noted MSA packs have more options that are standard than Scott Packs do. Scott would offer as an add on. Also the MSA bottles could work with Scott Packs if we changed the neck piece out but really should not be tampered with. He also said if we bought 100 bottles from them , we could get 50 of them for free.
- Chief also wanted the district to be aware that some of these vendors have old information on file and proposals with pricing should be going to Ms. Lucas and the District. The department should have no idea of cost.
- Chief Snow presented the truck checks.
- Chief Snow was inquiring about scene lights for 9-3-14 and 9-3-1, they were lost at a scene. He thought maybe we could put a claim in for them. He will get all the details and present at next meeting.
- Commissioner Pitts asked the Chief about re-certifying the ambulance drivers. Chief will discuss with all instructors and Captain Lightcap to see what works best for everyone.

Open to the Floor:

Commissioner Wright discussed the garage door project, Fidele Construction would like to get going on the prep work as soon as possible. Commissioner Mirras would like to wait to sign a contract until after the the budget is approved. They are even willing to wait for payment until January 15th. It will take at least 6-8 weeks to order the doors anyways. There was a discussion on window size and all Commissioners are leaning toward 2 windows 24" x 12". Commissioner Wright motioned to proceed with the project and approve the 2 window configuration of 24" x 12", seconded by Commissioner Pitts; motioned/passed/carried.

Commissioner Schoen noted a claim was put in for lost pager. Was wondering about flu shots for the members. Chief will address in his report.

Commissioner Pitts inquired about the status of 9-3-18 with the dent in front fender. Chief is aware but not sure how it happened. He will write up an incident report if necessary. He has been explaining that a report must be written if damage was to occur to any vehicle or apparatus. Also the other night on a call the power cord to an ambulance was accidentally rolled over. Chief and Tom Barbieri called Commissioner Pitts to explain. Rex was called to fix the problem and no damage to the ambulance.

Commissioner Pitts motioned to adjourn meeting @ 19:46 hrs, seconded by Chairman Dryer; motioned/passed/carried.

Adjourned 19:46 hours