

**Montauk Fire District**  
**November 10, 2020**  
**Commissioners Regular Meeting 18:30 hours**

**MINUTES**

**Commissioners Present:** Joseph Dryer  
Rich Schoen  
Michael Mirras  
James Wright  
William R. Pitts

**Also Present:** Chief Mickey Valcich, 1<sup>st</sup> Asst. Chief Scott Snow, 2<sup>nd</sup> Asst. Chief Ken Glogg and Secretary/Treasurer Dawn E. Lucas

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 18:30 hours asking everyone to stand for the Pledge of Allegiance.

**Secretary's Report:**

**Approval of Minutes:** Commissioner Mirras motioned to approve the minutes with said correction of the October 28, 2020 Workshop Meeting, seconded by Commissioner Wright; motioned/passed/carried.

**Purchase Requisitions:**

- A purchase requisition from EMP for medical supplies totaling \$557.51, Commissioner Mirras motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

**Treasurers Report:** no report at this time

**Audit of Bills:** Ms. Lucas presented the bills totaling \$117,307.28 (see attached journal), Commissioner Mirras motioned to approve payment of the bills, seconded by Commissioner Wright; motioned/passed/carried.

**Committee Reports:**

**Apparatus and Equipment:**

- 9-3-14- a valve had an issue with pressure, John from Fully Involved checked it out, possible leak, company 5 will keep an eye on it, if leaking John will rebuild. Camera issue, wires were cut, did contact original installer about he wanted to know who was going to pay for repair. John also gave us a quote of \$2000 to install a new camera.
- 9-3-17- air compressor shot for air horns, John ordered a new one.
- 9-3-4- air horn issue, need to make sure the correct switch is on for either the horn or air horn.
- 9-3-31- John replaced right rear tire sensor and valve stem. He also did a PM service and fixed low beam on headlight.

- 9-3-32- John found some bad computer sensors, was going to find out about cost to replace modules.
- 9-3-1- flashlights not being charged correctly, will have John look at.
- Received quote on new Chief's vehicles, discussed with Eddie Schnell and he suggested getting the LT Tahoe models, Commissioner Pitts received this information through the Boxes Bid which we can use, cost \$47,794.
- Also received bid on a new pick up truck with aluminum lift gate, rear camera installed cost of \$40, 994. Did have a 2020 model available too for \$42, 994.
- Van bid that was accepted, gentlemen was contacted several times by Ms. Lucas and found he is no longer interested. Commissioner Pitts motioned to have Van go out to re-bid adding that a CERTIFIED CHECK MUST ACCOMPANY THE BID, seconded by Commissioner Mirras; motioned/passed/carried. Commissioner Schoen suggested he not be allowed to re-bid. He also noted he will contact Red Truck Sales and see if they might be interested.
- Commissioner Pitts suggested looking into some sort of PA system, with this COVID issue and the masks its hard to hear everyone. Ms. Lucas will have Brent help look into a portable mic/wireless mic system.
- Regarding the SCBA packs, Chief wants to wait till new year to discuss.
- Commissioner Mirras thought company 5 was going to get a crew cab truck and the district would take 9-3-12 and just add a lift gate to it. We need to clarify and get more details before we make any kind of decisions.
- Chairman Dryer thanked Commissioner Pitts for the worked he did on all this.
- Questions arose, if we were to buy all three vehicles would we get some sort of discount. Commissioner Pitts will look into.
- 9-3-16 is scheduled for November 16 to get that right rear fender repaired.
- 9-3-18 is scheduled to go to VCI to get the new radio installed December 1<sup>st</sup>. Then it will need to go to Suburban to get the front fender/door fixed.

***Buildings & Grounds:***

- Commissioner Wright stated the contract has been signed for the Overhead Door project. They are being ordered this week, when they know the lead time that will dictate their start time.
- In the future we might have to pay for EMT's, and a discussion arose about having the upstairs become livable space. This would not come about till at least 2 years away. It doesn't hurt to start the planning process. This would entail contacting John Tanzi about plans. Commissioner Pitts already talked to Dutch Riege a building inspector about septic system. Commissioner Wright motioned to explore the possibilities of living space in back garage with John Tanzi, seconded by Commissioner Mirras, motioned/passed/carried.
- ***House report-*** Looks great, will fix duplicate entry.

***Capital Reserve:***

- No report at this time

***Communications:***

- No report at this time

***Fire Advisory:***

- No report at this time

***Insurance & Law:***

- Commissioner Schoen discussed if our policy would cover a personal vehicle having an accident going to a scene. He stated our policy would pay for damage to that vehicle provided there is no insurance on that said vehicle. In NYS you must have insurance, so then our policy

would cover that cars insurance policy's deductible. Also if there is no rental coverage on that vehicle's policy then ours would pay up to \$30 per day of rental coverage.

- Commissioner Schoen stated for our December 8, 2020 Commissioner election it may be required from the Governor for us to have absentee ballots available to the public. We would have them available in the district office for pick up. As you may be aware we are not required by law to have absentee ballots, it is up to each fire district.
- Commissioner Schoen brought up the fact of COVID19 cases increasing. Signs are posted on each door coming into the building- MASKS MUST BE WORN. How are we going to enforce this? Chairman Dryer stated we should be able to police each other and asked the Chief to address it at the next meeting too, which is actually fire school.

***Personnel:***

- No issues at this time

***Safety:***

- Winter is coming up, so we will be taking away the hoses, so no washing of the vehicles.

***Training:***

- Chip McLean and Erika Uribe still taking EMT course, Heather Matthews taking a heavy rescue class.
- Company 5 has a crew going to Yaphank to drill with Amagansett using 9-3-14 on the 18<sup>th</sup>.

***Old Business:***

- *insurance question-* was previously answered.
- *Phones for Ambulances and 9-3-80-* Chief met with Walter and Captain Bob Mautscke and they both agreed, phones are needed in all ambulances and 9-3-80. Chief also mentioned the information Chief Glogg stated at last meeting is correct as per Walter and smartphones are what is needed. The chief suggested Walter work with the district to acquire the phones that are necessary for those four vehicles.
- Ms. Lucas stated FirstNet is offering a deal for first responders, \$40 per month and up to \$700 credit toward a new phone. She will pass along the info to Walter.
- Chairman Dryer stated let Walter and Bob do the research and we can evaluate it from there. Chief will have them put a request in for what they need.
- *Montauk Fire District Paid Responder Staff Handbook Update-* This is just information for us to be prepared. As you may be aware our brother departments are having trouble getting crews together. This is not happening for us but it may, we need to be proactive, we will discuss and address at next meeting.

***New Business:***

- *Ordering/Procurement Policy-* Ms. Lucas stated it has come to our attention that department members are ordering things for the district. We can not have this happen. The only people that should be ordering are Dawn, Brent and Rex. Everything ordered has to be done through our procurement process with purchase orders if needed and the correct back up. An audit is done each year and if we didn't follow the proper procedures we get written up for it. For the future no department members will order anything for the district or anything the district will pay for.
- Chairman Dryer stated it comes down to the chain of command. Companies can do their research, then request with the Chief and he will present to the district, then we can discuss and either approve or disapprove.

### Chief's Report:

- Chief Valcich presented invoice for NYS Chief's Association annual membership dues.
- Physicals were completed today.
- Company 2 fan any word, Ms. Lucas will call again Thursday.
- Senior dinner coming up, what are we going to do about the kitchen staff that has been cooking this for years, none are members. Commissioner Wright motioned to allow these people access to the firehouse for only the Senior Dinner, seconded by Commissioner Mirras; motioned/passed/carried. Chairman Dryer also stated we should give them copies of the mandate we have to follow. Chief also stated the drivers will consist of department and lions club members, assembly will consist of department, ladies auxiliary and juniors. Ms. Lucas will provide Chief with the mandates.
- Chairman Dryer suggested everyone gets there temperature checked either before entering the building or before driving to deliver the meals. He also requested we order some thermometers to accomplish this task. This will reinforce our commitment to enforce the mandates.
- Chief was inquiring about CO detectors for all the ambulances, 9-3-80 and the one for Charlie Grimes. Ms. Lucas stated all the ambulances and 9-3-80 should already have them, will double check with Brent on Charlie's.
- Santa Claus will be the same way as Senior dinner, Santa will be handing out stockings to cars as they drive up. Ms. Lucas will look into the stockings with the Ladies Auxiliary.
- Hydrants on Laurel, Ms. Lucas got the green light to flow test them. Chief was disappointed, there is water but not a lot of flow. Robert Gosman said we should be able to get 1,000 gallons per minute and we only got 680-700 gallons. Ms. Lucas will ask SCWA to make sure the valves are completely open and fully functioning.
- 9-3-2- the new RAM is now installed in its new home after the bracket were completed at no charge to us from Firematic.
- Started the annual inspection of the Hurst tools today. Two will be going every week until complete and they will supply us with loners. All should be complete by end of year. Once tools are complete will work on the wet lines, hoses and reels on the truck. Chief will keep in touch with Commissioner Pitts on this.
- \$700 bill was for 1,000 N95 Masks. Chief did his research and spoke with Bruce Bates and found all masks are made in China.
- Chief really wants to get the low band radio stuff taken care of.
- Plane tickets need to be ordered for candidates going to Indy. Ms. Lucas working on that. Commissioner Schoen asked about hotels, they are already secured. Commissioner Pitts questioned if they will need to be quarantined. We do not know at this time.
- Fire Police originally ordered 15 sets of turn out gear for \$3,642.20 but will need 23 sets for \$3,932.60, a difference of \$290.40. Commissioner Mirras motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried. Side note, Chairman Dryer wanted to state that you can see the difference of only \$290 was because Brent researched and found exact same gear for cheaper elsewhere. That is what they do, research the purchase requests to find cheaper rates and end up saving us a lot of money.

**Open to the Floor:**

Chairman Dryer wanted to make sure everyone is being vigilant and taking the extra precautions with this virus and COVID19. We have to keep our guard up at all times and take it seriously.

Commissioner Schoen motioned to adjourn meeting @ 19:35 hours, seconded by Chairman Dryer; motioned/passed/carried.

**Adjourned 19:35 hours**