

Montauk Fire District

July 13, 2021

Commissioners Regular Meeting 18:30 hours

MINUTES

Commissioners Present: Joseph Dryer
James Wright
Richard Schoen
William R. Pitts
John Mark

Also Present: Chief Mitchell Valcich, 1st Asst. Chief Scott Snow, 2nd Asst. Chief Kenneth Glogg, Secretary/Treasurer Dawn E. Lucas, Lauren Chakraborty, Pat Flynn, Dustin Lightcap, Arthur Lucas, Chip McLean, Charlie Morici

Call Meeting to Order:

Chairman Dryer called the meeting to order at 18:35 hours asking everyone to stand for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Chairman Dryer motioned to approve the minutes of the June 23, 2021 Workshop Meeting, seconded by Commissioner Wright; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for EMP for medical supplies totaling \$620.34, Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition for Teleflex for medical supplies totaling \$750.00 Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.
- A purchase requisition for Stryker for medical supplies totaling \$75.00 Commissioner Schoen motioned to approve, seconded by Commissioner Wright; motioned/passed/carried
- Also Ms. Lucas is in the process of ordering the items that were already pre-approved under the FEMA Stretcher grant revision.
- Ms. Lucas also ordered items that were approved on an emergency request 7/8/21, which were less expensive than anticipated. Those items came in and were given to Chief Glogg for utilization.

Time off Requests:

- Rex Martin requested 7/16/21, Brent Becker requested 8/6 & 8/7/21 and Ms. Lucas requested 7/14/21. Commissioner Mark requested the remaining hours be filled out on a previous occasion. Ms. Lucas is well aware and in the future will have that documented but her computer was acting up. On a side note. The new computer was delivered and John Craft will install by end of week.

- Montauk Beach Beach Property Association was approved to have their annual meeting here at firehouse October 24, 2021. A question arose: are we keeping the check or sending it back. All Commissioners agreed to deposit the check.

Audit of Bills: Ms. Lucas presented the invoices for payment totaling: \$118,150.31. Commissioner Schoen motioned to approve the invoices totaling \$118,150.31, seconded by Commissioner Wright; motioned/passed/carried.

Committee Reports:

Apparatus and Equipment:

- 9-3-31 needs to start getting ready for bid. Brent will start stripping it down.
- Mickey's new Chief vehicle needs an 800 charger. There is an issue with the vehicle, it has one of those push button starts and it seems the lights shut off and the engine cuts out after 20 minutes, it's some sort of safety feature. So Commissioner Pitts found if you hold down the button for 15 sec it will disable the feature and continue to run. This can be fixed by getting the clear title and writing a letter on letterhead stating this vehicle is used as a command post vehicle and then Smithtown Chevrolet can disable. Ms. Lucas will work with Commissioner Pitts on getting this completed.
- 9-3-9- parts are ordered for the pump,.
- The air leak in the tanker is in back and parts are no longer available. John from Fully Involved will have to retrofit it back at his shop.
- Volunteer Fly Car was picked up and noticed a ding in one of the quarter panels, it was already looked at by Suburban and we received a price to fix. Sagamore will have to take care of the repair. Also Brent needs to know where drug safe should be mounted.
- Chief also asked about getting a 4-gas meter for the fly car. Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- Commissioner Mark asked about a spare key for the fly car and Chief Snow was inquiring about a gas key. Ms. Lucas stated we have a spare key and she will make a gas key for the car. Also there was a question about the order that came in, exactly what did we receive, as stated earlier the bags came in and were given to Chief Glogg. We have extra flashlights.
- Chairman Dryer asked about the old district truck was it put in paper yet, yes it was.
- Commissioner Pitts asked Commissioner Mark if anything has been done about the rear antenna. His response was no knowledge or documentation of sorts. Commissioner Mark will contact Ex-Commissioner Mirras and Brent for help and direction. Eddie Schnell could be a good contact also.
- Commissioner Pitts also noted if we were thinking about ordering a new ambulance it would be a 2 year wait as per Pete Caliendo from Horton. Chief will check with Captain Mautschke and company 4 and let us know. The 2 ambulances we have now have over 100,00 miles and they should last us another 75,000 at least. Chief was curious the lifespan of an ambulance and what determines it, is it hours, time, mileage, etc. Chairman Dryer stated depends on condition. Commissioner Pitts stated they are going to start with truck chassis soon so its going to be hard to get the chassis we want. At some point we were even going to entertain keeping the chassis and putting a whole new box on it. As per Chief the outfit is no longer in business because it didn't actually pay. Basically a committee needs to be formed to see what needs to be done

Buildings & Grounds:

- Commissioner Wright received phone calls about middle door on the fire side not working properly. Turned out it was a chain that was swinging into the infrared sensors. They came and wire tied it also checked all the other doors as well.
- The fix with the sill plates and the epoxy that was done, has failed already. The contractor wants to do the right thing but even if they use a different product it's probably going to do the same thing. Commissioner Wright feels we should get another proposal to fix the problem, the epoxy is just not working.
- HOUSE REPORT- next meeting.

Capital Reserve:

- NO REPORT

Communications:

- Commissioner Mark will look in to the antenna.

Fire Advisory:

- No report

Insurance & Law:

- Commissioner Schoen is working on a 21 page renewal form for our insurance and had some questions. Do we have any class B foam, Chief is not sure but will find out and let Commissioner Schoen know. Also wanted to know if we have 3 boats. Chief believes it may be referencing the boat the Town and District run together and Marine 2. Commissioner Schoen will contact Ed Michael's of Marine Patrol and clarify with him.
- Also remember its budget season and we might have to schedule special meetings to go over everything because October gets here very quickly. Chairman Dryer suggested since its Commissioner Marks first budget, do we enlist the help of ex-Commissioner Mirras. As per Commissioner Mark, he has already started the budget with him and he is willing to help when needed.

Personal:

- Commissioner Mark would like the website to be changed for him to read volunteer personal. Ms. Lucas can take care of that.

Safety:

- No report at this time.

Training:

- No training for July and August.

Old Business:

Operating Procedures for Volunteer Vehicle (Committee)

- Commissioner Schoen discussed the operating procedures for fly car that was submitted, he stated it doesn't really differ from what was already approved. Commissioner Pitts stated the shift times needed clarification. Chief Glogg stated that there will be a sign out sheet and a rig check sheet would be filled out at beginning and end of shift. Commissioner Wright stated we could easily make an addendum to the current guidelines if need be.
- Commissioner Mark would like to make a motion to accept these new operating procedures that were developed by the committee to form this vehicle. Commissioner Wright stated there is almost no difference except for the shift info which will be added to the current procedures.
- Ms. Chakraborty noted that in the original operating guidelines paramedics should be changed to ALS providers, so it can incorporate critical care personal. Chairman Dryer explained we don't take comments from the floor but will except your comments tonight.

- Commissioner Mark wants to know how are we going to vote on something if no one can comment. Because remember we can vote on changing the policy at any time from now till 10 years from now.
- Chief Glogg felt the committee should have put together the protocols and then submit through the Chiefs, who would have presented to the board. Commissioner Wright explained at last meeting it was suggested to rescind the guidelines, but we said no, we would take your draft and recommendations from it, which we are doing it now. We are making an addendum with the shift information and changing Paramedics to ALS providers because we have Critical Care providers too. These are easy changes that can be voted on now. Commissioner Mark does not feel comfortable voting until he can sit down and compare the two documents for any differences. Chairman Dryer asked if we should put the vote off until next meeting and have what's in place stays for now. Chief asked if it would affect use of vehicle. Answer was NO. Commissioner Mark motioned to table this for further consideration, seconded by Chairman Dryer; motioned/passed/carried.
- Chief read a letter from Captain Mautschke concerning the call sign for the new fly car. The committee has had meetings and request to change the distinction to 9-3-81. Historically the 80/81 call sign has been distinguished as medical personal. In any type of emergency or catastrophe the call sign of 9-3-10 can confuse dispatch and ultimately delay care to a patient.
- Commissioner Schoen motioned to have a discussion to renumber the new fly car to 9-3-81, seconded by Commissioner Mark; after discussion Chairman Dryer is inclined to accept the 9-3-81 call sign. It was put to a vote and four yes, one no; motioned/passed/carried.
- Commissioner Pitts would like to make a motion we put Rob Rosen in charge of the fly car, he works well with the paid staff, volunteers, etc., seconded by Commissioner Wright; motioned/passed/carried.
- Commissioner Pitts motioned to have Mike Mirras be in charge of training on the new fly car, seconded by Chairman Dryer; motioned/passed/carried.
- Commissioner Schoen stated for the guidelines for 9-3-81, use what was previously approved and make your corrections, additions, deletions right on there submit to board, then it will be discussed and voted on.
- During the discussion of changing the new fly car's call sign to 9-3-81, Dustin Lightcap was trying to clarify some information and Chairman Dryer tried to explain he was out of order, he got annoyed, frustrated, was loud and used some choice words and stormed out.

New Business:

- Budget Prep- previously discussed that the time has come to work on it.

Chiefs Report:

- Chief requested a check for EMT school for Michael Brosnan and Agnes Cindrich, totaling \$250.00. Commissioner Schoen motioned to write check, seconded by Chairman Dryer; motioned/passed/carried.
- SCWA is putting in two water main extensions, one on Bryan Road which will require a hydrant and the other on S. Duncan by the school which does not require one as per Captain Robert Gosman and Chief Valcich.
- Also need to know about flow testing all the new hydrants that have been installed. There is another concern these hydrants have no markings if they are in service or not. Ms. Lucas will contact them again to find out the status.

- Accident report being submitted to the district for 9-3-17, happened today. As per Chief it is in service, just a little fender bender by the garage.
- Chief wanted to clarify what is on order for turnout gear. Right now Brian O'Connor was measured and approved, Michael Groen was measured for heavy rescue gear which is cheaper, not sure if it was approved because it was presented incorrectly. The cost for the Heavy Rescue gear is \$1,482.50. Commissioner Wright motioned to approved purchase of turnout gear for Brian O'Connor and Heavy Rescue Gear for Micheal Groen, seconded by Chairman Dryer; motioned/passed/carried. In future all requests for gear, equipment, etc should be presented with a purchase requisition and proposal or proposals attached.
- Chief is confused about the status of the stretchers, still have an out of service sign in 9-3-18 for its stretcher. Commissioner Pitts stated it should be taken off, it's fine. When Pat from Fully Involved checked it out it was working fine. Chief just wants to male sure the two ambulances are ready to go if needed.
- Chief Snow put together a Meeting/Drill with the company doing the rock revampment project at the Lighthouse. It was good to see the potential hazards there. Eddie Schnell was there too because wasn't sure what to expect with communications. Actually communication was good. Found out the project is being undertaken by the Army Corps of Engineers and will be at least 18-24 months and just started. There is signage all over but security is the big issue, no one watching the site on weekends or after 2pm on weekdays.
- Commissioner Pitts was curious if anyone heard anything about the Gator Site. Everyone answered no, its something that communications would handle, Commissioner Mark should look into and contact Eddie Schnell about. Chief even suggested to invite Eddie to next meeting to discuss in more detail. Ms. Lucas will put on agenda for next meeting.

Commissioner Pitts motioned to adjourn @ 19:40 hours, seconded by Commissioner Schoen; motioned/passed/carried.

Adjourned 19:40 hours