

*Montauk Fire District  
August 10, 2021*

*MINUTES*

*Commissioners Regular Meeting 18:30 hours*

***Commissioners Present:*** Joseph Dryer  
James Wright  
Richard Schoen  
John Mark

***Also Present:*** Chief Mitchell Valcich, 1<sup>st</sup> Asst. Chief Scott Snow, 2<sup>nd</sup> Asst. Chief Kenneth Glogg, Secretary/Treasurer Dawn E. Lucas, Pat Flynn, Donna Hitscherich and Charlie Grimes

**Call Meeting to Order:**

Chairman Dryer called the meeting to order at 18:30 hours asking everyone to stand for the Pledge of Allegiance and a moment of silence.

**Secretary's Report:**

***Approval of Minutes:*** Commissioner Wright motioned to approve the minutes of the July 28, 2021 Workshop Meeting, seconded by Chairman Dryer; motioned/passed/carried.

***Purchase Requisitions:***

- A purchase requisition for EMP for medical supplies totaling \$673.97, Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$893.70 Commissioner Schoen motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- A purchase requisition for EMP for medical supplies totaling \$1008.99 Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried
- A purchase requisition for EMP for medical supplies totaling \$967.65 Commissioner Wright motioned to approve, seconded by Chairman Dryer; motioned/passed/carried

***Building Use Request:***

- Fight for Firefighters Foundation is requesting use of the parking lot for September 13, 2021. It's for their annual picnic lunch after their fishing trip. Ms. Lucas received a check with the the application. Chairman Dryer motioned to approve and give their check back, seconded by Commissioner Wright; motioned/passed/carried.
- Chief reminded the District of the Memorial for Gene Beckwith either in September or October.

***Time off Requests:***

- Brent Becker requested 8/31- 9/4, Chairman Dryer motioned to approve, seconded by Commissioner Wright;, motioned/Commissioner Mark abstained/passed/carried.

***Audit of Bills:*** Ms. Lucas presented the invoices for payment totaling, \$40,879.15. A discussion arose by Commissioner Mark regarding credit card usage, forms, signatures and how purchases are authorized. Chairman Dryer explained the only people that have the card are Ms. Lucas and Brent. Commissioner Schoen argued luncheon charges on the card that was never discussed. It was Brent and this was addressed before as per Commissioner Wright. If they are traveling for work purposes, they are allowed to stop for lunch. It was a 6 to 7 hour ordeal picking these new vehicles up. The bills were not too bad for 3 people. Also Chairman Dryer mentioned that Charlie Morici had on numerous occasions taken his vehicle to pick up stuff on his time, with no expectation. Chairman even told him to put in for gas at times and he declines. So on a long trip to stop for lunch, he feels it is reasonable. Commissioner Wright explained these are people that work for us, we need to give them credit, they are the ones doing the purchasing. Chairman Dryer also brought up the fact that if a volunteer needs to be reimbursed for a volunteer venture then we would reimburse them. Some more questions arose about who signs for purchases and what the purchase is used for. Chairman Dryer stated there are controls on it and Ms. Lucas's knowledge helps in this nature also. Chairman Dryer motioned to approve the invoices totaling \$40,879.15, seconded by Commissioner Wright; motioned/passed/carried.

***Treasurer's report:*** Commissioner Mark took a preliminary look and everything seems to be in order but does not feel comfortable signing off until he can look through it more thoroughly. Tabled till next meeting.

***Committee Reports:***

***Apparatus and Equipment:***

- No issues at this time

***Buildings & Grounds:***

- Commissioner Wright reached out to Tanzi regarding the garage doors, no response yet.
- He also brought up the consideration of paid EMT's for next summer. A lot of other departments are already utilizing this. He feels its worth talking about, maybe not tonight but soon.
- HOUSE REPORT- looks good.

***Capital Reserve:***

- NO REPORT

***Communications:***

- No report, Commissioner Mark will reach out to Eddie Schnell. Ms. Lucas did try with no luck. We can even invite him to the next meeting.

***Fire Advisory:***

- No report

***Insurance & Law:***

- As per Commissioner Schoen an adjuster was out to look at 9-3-17, there was about \$1,325 worth of damage, and our \$500 deductible, we received a check for about \$825. Now we just have to get it repaired.
- Commissioner Schoen also stated there is an ongoing issue with 9-3-14, couldn't use step in back, that needs to get fixed.
- Chief did his FOAM work and found in last 9 years we have bought 65 gallons of type B foam, not sure what is left but will get that information.

- He stated the problem with class B foam is the chemical that is in it called fluorine. We really should have class A foam, which is \$119 per 5 gallon pail. There are 2 different outfits that can supply us and remove the old foam, Clean Management and Safety Clean. There are only 2 vehicles that utilize foam, 9-3-1 which would use 6- 5 gal pails and 9-3-4 would use 2. Chief also stated there is another product they use called DRENCH that is not an issue because it's a class A product. Commissioner Wright also stated the fire boat carries foam. Commissioner Schoen stated we should just replace all Class B foam with A, the Chief agreed. He also suggested coming up with exactly how much Class A foam is needed to replace what we have now. Chief stated Class B foam is still legal to use for the time being.
- Commissioner Schoen asked if we are supposed to have a bid opening for the District Pick truck tonight, Ms. Lucas stated NO. It was suppose to be last meeting, but we had no bids. Commissioner Schoen's question is what do we do know? Thought was to allow it to be used as a training tool and cut it up. Once everything is situated we can take off insurance policy.
- Commissioner Schoen brought up the accountability factor of 9-3-81. There is none at the moment. There is nothing in writing, no whiteboard, etc. Commissioner Mark had the vehicle and yes agrees there should be some sort of calendar, it is still a work in progress. He said it will be discussed at the company 4 meeting on Thursday night. Some form of documentation is in the works. Chief Glogg explained the officers of company 4 and all 3 Chief's had a meeting to discuss this exact thing. The officers would like to use the same program the district has for the 9-3-80 car, When to Work. Ms. Lucas can access that for them and then everyone will know the schedule.

***Personal:***

- No report at this time.

***Safety:***

- No report at this time.

***Training:***

- No training this month, except the Terc team or extrication crew.

***Old Business:***

- Budget prep- Commissioner Mark explained these are preliminary numbers from himself, Mike and Ms. Lucas. He did explain we have some large Capital items that will be coming up, the SCBA air packs at approximately \$750,000.00 to replace all packs and bottles of like kind. Also the need to replace 50 sets of bunker gear at a cost of about \$3000 per set totaling \$150,000.00. Commissioner Schoen was curious where this number came from. Chief stated we have gear that is past its expiration date and needs replacing, Commissioner Schoen agreed after 10 years regardless they need to be replaced.
- The night went on and we went through each line item, discussions were made and noted. Ms. Lucas will look into some items more and Commissioner Mark will discuss with Ex-Commissioner Mirras some more too.
- Commissioner Schoen motioned to go into Executive Session at 20:35 regarding personal, seconded by Chairman Dryer; motioned/passed/carried.
- Chairman Dryer motioned to go back into Regular Session at 20:49, seconded by Commissioner Wright; motioned/passed/carried.

**New Business:**

- none at the moment

**Chiefs Report:**

- Chief discussed having a meeting with the donors of the 9-3-81, which was supposed to be tomorrow night but it was postponed to a later date that is more convenient for the donors. Company 4, the officers, and the three Chiefs are aware along with the district.
- Chief is requesting 15 new pagers and 15 additional batteries. Table till next meeting, need proper paperwork to approve, purchase requisition and quote then board can approve or not approve.
- All the Chiefs discussed it and have decided to cancel the Big Bucks Party but still have the drawing. Chief Valcich will inform the committee tomorrow. They just feel since they are hosting it would be irresponsible to have it. In regards to the Department Dinner, we are leaving it up to Gosman's since they are the venue that is hosting it.
- Chief is wondering if the CO meters are in the ambulances and if the 4 gas meter for 9-3-81 came in yet. Ms. Lucas will double check and get back to the Chief.
- Chief has some changes on the new Chief's vehicle, the portable radio charger needs to be wired to battery not ignition switch so its always charged and a CO meter that needs to be installed.
- Old Chief vehicle needs some work, check engine light, no AC, then we can outfit for Chief Snow.
- Chief requested an updated physical list from Ms. Lucas by company to give to all the captains.
- 9-3-80 is not plugged in, not sure if it should be but maybe double check with paramedic on duty.
- In regards to 9-3-17, it is usable, can we wait to repair until after Columbus Day. Commissioner Schoen stated it is up to Commissioner Pitts but Chairman Dryer feels that should not be a problem.
- Chief has a copy of guidelines and procedures for 9-3-81 that the board can look over and discuss at next meeting.
- Chief is requesting a check to the Town of East Hampton Police Department for CPR cards totaling \$70.00. Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- The extrication team put together a list of tools and purchase dates. They also got a proposal for replacement on some of the the oldest ones in circulation. Ms Lucas will make copies for all Commissioners so it can be reviewed and discussed at next meeting. Chief would also like start getting these tools on some sort of annual inspection also to include 9-3-2's hydraulic lines. Chairman Dryer doesn't see why not, will bring it up with Commissioner Pitts.
- Chief would like to give a member that commits to using 9-3-81 for the day a miscellaneous point. Chief would like to see the vehicle used all the time. Chairman Dryer does not see a problem with that.
- Commissioner Mark would like to take the opportunity to say having the vehicle in the community works. Was in the circle and a community member needed assistance down the block and he was able to be on scene and initiate the 911 call to dispatch.
- Is 9-3-81 solely being operated by volunteers and if so what is the mutual aid policy? The Chief of Amagansett heard that our 9-3-81 car will not mutual aid. As our Policy stands and is is written right now, 9-3-81 does not leave Montauk. Chief Glogg doesn't understand why, because other departments that have a volunteer responder car proceed to answer mutual aid calls. Commissioner Wright stated we already have a mutual aid agreement with the east end

departments that stated 9-3-80 would mutual aid, but at their discretion. All Commissioner's agree you are making valid points and good arguments about mutual aid. There is always an option to discuss and change the policy. Chief Glogg will revise protocols and guidelines for the 9-3-81 car for next meeting. Commissioner Wright asked for it to be done before our meeting so it gives them time to review not the night of.

Commissioner Mark wanted to follow up on the call at the Community church that 9-3-81 was able to respond to, that person is doing well as we speak today. He feels it was because of the rapid response of 9-3-81. The car is amazing in the short time he has utilized it.

Chairman Dryer motioned to adjourn @ 20:50 hours, seconded by Commissioner Schoen; motioned/passed/carried.

**Adjourned 20:50 hours**