

Montauk Fire District
September 22, 2021
Commissioners Workshop Meeting 18:30 hours

MINUTES

Commissioners Present: Joseph Dryer
James Wright
Richard Schoen
William Pitts
John Mark

Also Present: Chief Mitchel Valcich, 1st Asst. Chief Scott Snow, Secretary/Treasurer Dawn E Lucas, Joe Lenahan, Captain Tim O'Rourke, Bob Sanchez, Charlie Morici, Ex-Commissioner Mike Mirras and Chip McLean

Call Meeting to Order:

Chairman Dryer called the Workshop meeting to order at 18:30 hours asking everyone to stand for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Chairman Dryer motioned to approve the minutes of the September 14, 2021 Regular Commissioner's Meeting, seconded by Commissioner Schoen; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for EMP for medical supplies totaling \$1,644.98, Chairman Dryer motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.
- A purchase requisition for EMP for medical supplies totaling \$57.80, Commissioner Schoen motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.
- A purchase requisition for Ms. Teddy Bear Inc. for teddy bears totaling \$794.95, Commissioner Pitts motioned to approve, seconded by Chairman Dryer; motioned/passed/carried.

Time off Request – Ms. Lucas requested 2 vacation days for 11/5/21 and 11/8/21. Chairman Dryer motioned to approve, seconded by Commissioner Schoen; motioned/passed/carried.

Building Use Request- Montauk United is requesting use of building on 10/17/21 @ 1pm. They would like the use of a bay to discuss Montauk airport issue. We did receive a check and they will set up and take down chairs. Chairman Dryer motioned to approve/seconded by Commissioner Pitts; motioned/passed/carried. As per board will just need traffic control.

Audit of Bills: Ms. Lucas presented the bills to be paid totaling \$6,440.22, Commissioner Schoen motioned to approve payment of the bills, seconded by Commissioner Pitts; motioned/passed/carried.

Treasurer's Report: Commissioner Mark went through July and August's reconciliations and will sign off on them and everything appears to be in order. Commissioner Schoen motioned to accept treasurer's report, seconded by Commissioner Pitts; motioned/passed/carried.

Workshop Topics:

Approve Proposed Budget: Ms. Lucas printed revised worksheets with updated information from previous meeting for all Commissioners to review. The meeting went on with Ex-Commissioner Mirras helping to explain how to figure out the Salaries and Pension line item and the tax portions for the employees and employer. Commissioner Mark questioned the budget numbers, he does not feel comfortable presenting a budget with inaccurate worksheets to go off of. Ms. Lucas will contact the program creator to check to see if there is any coding errors to address. Ms. Lucas also made the board aware that in order to stay within the tax cap she plugs numbers into a formula from the the state website and verifies if we fall within the tax cap . Then she plugs numbers from 2021 budget and projected numbers for 2022 to properly come up with the amount we can ask the taxpayers for which is all asked in the program through the NYS website. Next step is to approve proposed budget with adjusted numbers, double check NYS website and then send proposed budget with public hearing notice to Town Clerk. Discussions arose about budget and Commissioner Wright motioned to approve the proposed budget of \$2,791,505.00, double check NYS website to make sure we fall within the 2% tax cap and double check with programmer to make sure numbers are not represented in other line items, seconded by Chairman Dryer; motioned /Commissioner Mark abstained/passed/carried.

Operating Procedures for 9-3-81: Commissioner Wright presented usage changes for 9-3-81's Operational Guidelines pertaining to mutual aids and suggests the board adopts it. Commissioner Schoen motioned to make the changes to 9-3-81 Operational Guidelines, seconded by Commissioner Pitts, motioned/passed/carried. Chairman Dryer noted we have an Operational Guideline in affect now and Commissioner Schoen wanted to know how are we enforcing it? Chairman Dryer stated the When to Work Program. At last meeting a log book was suggested which actually is already a guideline in the policy and it reads; a written log will be kept in 9-3-81 recording shift assigned as well as every call responded to. Ms. Lucas will provide log book for 9-3-81 with policy attached.

Hydraulic tools- Replacements: Chief asked Joe Lenahan to talk about the rescue tools that need replacing. He explained some tools are getting outdated and it's become more difficult to cut the newer cars with the high strength alloy steel. Chairman Dryer asked what would happen with the old heavy rescue tools. Chief Valcich suggested to retire the old tools so no confusion. Commissioner Mark asked about trade-in value. Chief stated they are so old and outdated, but will ask. Commissioner Wright asked if the board decided to buy a tool which one is more favorable, Mr. Lenahan said the cutter which is \$11,040. The board was also informed of a battery charger that can charge 4 batteries simultaneously and extra batteries for the tools. Commissioner Wright motioned to approve the purchase of the cutter, batteries and battery charger, seconded by Commissioner Pitts; motioned/Commissioner Schoen abstained/ passed/carried. The board will entertain the purchase of the other tool in the new year.

9-3-14- LED Lighting- Captain Tim O'Rourke spoke about the lights on 9-3-14, through Chief Valcich. He explained the issue they had at a water rescue scene, hard to illuminate the area with what is on the truck now. The technology out there is changing and found switching to LED lighting would be more efficient and beneficial. The lights he found are more illuminating and have a further range, burn cooler, the technology is the latest out there. These lights are made for the military. 17 lights in total,

included are 2 portable scene lights, the rest would be put on the truck and bucket. Total cost is \$9,445, received a \$4,190 discount for buying direct through owner. The installation would be a separate charge. Commissioner Wright motioned to approved purchase of lights for 9-3-14, seconded by Commissioner Pitts; motioned/passed/carried.

Apparatus and Equipment Information- Commissioner Pitts updated the board and Chief's on statuses.

- 9-3-16 is back in service, fixed AC, radio and changed DEF tank.
- 9-3-14 waiting on price for new step.
- 9-3-31- new battery came in and will check the transmission and check engine light.
- 9-3-30- everything is done, Chief to check if anything else is needed. The Knox box is being repaired.
- 9-3-2- issue with sensor, it was replaced.
- Commissioner Schoen asked if 9-3-81 could have drugs on it that need to be refrigerated, answer is yes. So that means there is a temperature controlled unit in car, yes. Question is does it run off battery or 110 outlet, answer, 110 outlet. Also if there is no paramedic assigned to the car there are no drugs inside.

Chief's Report

- Chief Valcich was wondering about the 2nd Chief vehicle, is that in the works? Commissioner Pitts is waiting on return call.
- Chief has not gotten any information regarding a committee for a new ambulance. He will go to Company 4's October meeting to discuss
- Chief is asking about new pagers and batteries, Ms. Lucas emailed the vendor for a status update.
- 4 Gas Meter for 9-3-81 is it in? Ms. Lucas stated it was in. Chief was wondering if it was installed. Commissioner Pitts thinks it was, but will double check.
- Chief was wondering where the floor jack for 9-3-2 was. Ex-Commissioner Mirras stated it is in.
- The roof lettering on both first responders will be taken care of. Cosmetic work will be held off till after Columbus day.
- Chief asked about the EVOC'ing on 9-3-81, how is that going? As of this point there are 12 members that have completed the course and are now certified as per Ex-Commissioner Mirras and Chip McLean.
- Commissioner Pitts also mentioned when being EVOC'd in the ambulance to make sure the member is aware of where the hospital is, take them for a run, point out what to do and not do.
- Chief asked Ms. Lucas for the contact information for NextEra, he would personally like to schedule a drill with them.
- Turnout Gear, how do we order for Kyle Fagerland. Also Lisa Valcich needs a new mask. As per Commissioner Schoen put in a purchase requisition, it gets approved and then ordered.
- Chief wanted to know how do we get rid of the class B foam, 9-3-1 has 30 gallons and 9-3-4 has approximately 25 gallons. Safety Clean and Clean Management are outfits that can dispose of them. Commissioner Schoen motioned to except the lowest price to dispose of the class B foam properly, seconded by Commissioner Pitts; motioned/passed/carried. Chief will get on top of this immediately.
- Chief spoke with Dr. Genereux about flu shots and wants him to come to the October meeting to administer. Chairman Dryer stated go ahead and take care of it.
- Ralph an ex NYC Fireman trying to get certified with NARCAN usage and then trying to train bartenders how to use it is on hold, Chief has heard nothing yet. Chairman Dryer brought up the fact

that he and some other fire police members went to a training last night about NARCAN. The goal is to get people breathing again, so you are treating the effect but nothing is being done about the cause. He brought it up because its similar to our physical thing.

- Physicals, Dr. Genereux asked the Chief if we could get an extension on the physicals for a month because he doesn't think he can get them done. Chairman Dryer suggests to wait till next meeting to determine, all Commissioners agreed.
- PPE- we are good in our stock levels as per Donna Hitscherich.
- In regards to the airport situation. Chief Valcich met with Chief Turza from the East Hampton Fire Department there is no mandatory fire protection for either airport in east Hampton and no need for specialized equipment. We do need to have specialized foam though, FAA approved and DOD (Department of Defense) approved foam. Chief will look into the foam situation.

Chairman Dryer also noted when members sign out a vehicle they must return it with fuel. Remember you must reserve vehicle before you can use it. Also fill out log book with name, where to, mileage in/out, and refueled.

Commissioner Schoen is responding to the question can we make it mandatory for members to get vaccinated. As per our attorney the answer is NO. The board can encourage and also require masks be worn for members that are not vaccinated members.

Chairman Dryer motioned to adjourn meeting @ 20:15 hrs, seconded by Commissioner Wright; motioned/passed/carried.

Adjourned 21:15 hours