

**Montauk Fire District**  
**February 23, 2022**  
**Commissioners Workshop Meeting 18:30 hours**

**MINUTES**

**Commissioners Present:** Richard Schoen  
James Wright  
William Pitts  
John Mark  
Charles “Chip” McLean

**Also Present:** Chief Scott Snow, 1<sup>st</sup> Asst. Chief Ken Glogg, 2<sup>nd</sup> Ass Chief Peter Joyce, Jr. and Secretary/Treasurer Dawn E Lucas

**Call Meeting to Order:**

Chairman Schoen called the meeting to order at 18:30 hours and asked everyone to stand for the pledge of allegiance and to say a prayer for Vinny Grimes a long time member of this department.

Commissioner McLean noted John McDonald and Dennis O'Reilly was left out of who was present at the last meeting. Chairman Schoen explained we do not have to mention everyone that is in attendance at a meeting.

**Secretary's Report:**

**Approval of Minutes:** Commissioner Mark noted on the last page under Chief Joyce, 8 lines down it states that Charlie Morici is a game warden for the Town of East Hampton, he is not. Ms. Lucas will eliminate that information. Commissioner Wright motioned to accept the minutes with the said corrections of the February 8, 2022 Regular Commissioner Meeting, seconded by Commissioner Mark; motioned/passed/carried.

**Time off Request:** Ms. Lucas requested February 25, 2022 off. Chairman Schoen motioned to approve, seconded by Commissioner Mark; motioned/passed/carried.

**Audit of Bills:** Ms. Lucas presented the bills to be paid totaling \$16,121.22, Commissioner Mark brought up a question about approving medical bills. He wants the bills reviewed by people with medical knowledge. He feels there should be two sets of eyes when it comes to purchasing. Commissioner Wright suggested talking with Walter about this. There is a certain amount of medication required on all the rigs. Commissioner Marks understands there must be a perfectly good explanation for it but feels more eyes should be on it. Chairman Schoen asked Commissioner Mark what does he suggest, maybe a committee with Walter, another paid provider and some ALS providers from the department that are familiar with the items that are being ordered. Chairman Schoen

suggested maybe have another ALS provider go over bills after the fact, he wouldn't want to hold up anything. Ms. Lucas explained Walter and Chris are the designated employees of the district to do the ordering and have everything on a schedule. Chairman Schoen stated yes he is aware but we can have another ALS provider go over the bills to help relieve Commissioner Mark's concern. Commissioner McLean noted maybe the confusion is actually in when the orders are getting placed. As per Ms. Lucas there is an inventory sheet that Walter and Chris check daily. They account for all orders that come in. Commissioner Mark can't assume it's being done unless he sees it. Chairman Schoen said we will have an ALS provider go over the bills. Commissioner Wright motioned to approve the payment of the bills, seconded by Commissioner Pitts; motioned/passed/carried.

**Treasurer's Report:** October, November and December are completed, Commissioner Mark has the reports but did not have a chance to go over them, table till next meeting.

### **Workshop Topics:**

**SCBA PACKS:** Ms. Lucas noted the SCBA Packs were ordered. Chief Snow went to a show a week ago and Chairman Schoen asked him to inquire about Grant writers. He came back with a couple and Chairman Schoen is awaiting a response from them. Chairman did note that in the past there were drawbacks, one was if district had too much money and if we already budgeted for it. The Grant Writers have said the need of funds needs to be there. So by preparing to purchase the need went out the door. Ms. Lucas also contacted the last grant writer we used in 2014, still awaiting a response. She also contacted Coastal and asked them about grants, John stated the period has expired and stated the same as Chairman Schoen.

**9-3-9:** Mike from Red Truck is interested in bidding on the truck. We just need to get an evaluation factor first from John at Fully Involved before we actually put truck out to bid.

**Defensive Driving Course:** Chairman Schoen researched and found most courses are online now. The cost factor runs between \$25-\$35. He thought maybe someone would like to make a motion that the district will reimburse the member upon completion of course and certificate given a set amount. Chief Glogg mentioned Tina Giles teaches Defensive Driving and will come out and give the course. It's 3 hours and the cost he thinks is about \$35. Chairman Schoen will look in to that option also. There is no reason why we can not offer both.

**Tanzi Proposals-** Commissioner Wright received 3 proposals from Tanzi, will review them and get back to everyone.

### **Chief's Report**

- Chief Snow wanted to thank the district and others that came down to help clean out the back garage. Eddie Schnell came down to help with sorting out the radios.
- Fire School- we had the fireman rehab, Chris did a good job with the presentation.
- Department Drill will be at the Beer Store this month.
- The probies are moving along.
- SCWA- Chief Snow authorized 2 new hydrants one at the corner of Arthur and Madison and the other on the corner of Big Reed and Deer Path.
- Chief thanked Commissioner Pitts for getting someone to his house to fix the flat. He really appreciated that.
- Chief thanked the district for the two- 4 gas detectors.
- New Hurst tool came in today.

- Firematic has already completed about 30 SCBA packs with flow tests.
- Fit tests are being done.
- Physicals are being signed up for
- Chief Snow went to the Fire Expo and was thinking about a Town Wide Drill with LIRR. He said they still talk about the numbering system that is working today. Chairman Schoen did point out that some of the signs along the tracks are fading and need to be addressed. He also mentioned maybe the LIRR would like to come out and explain how to stop a train. Some Track safety.
- Chief Snow is requesting 15 New Pagers with 15 additional batteries and warranty service from Motorola for a total of \$6,275.25. Commissioner Wright motioned to approve, second by Commissioner Pitts; motioned/passed/carried.
- The ambulance committee met to discuss the new ambulance, even had Horton come out with a new rig.
- Chief would like to order batteries for the LIFEPAK- 4 NEW BATTERIES. Captain Ellen Cook has all the paperwork, but she is on a call. They are about \$400 a piece. Chairman Schoen noted after a meeting with the Captain and one of the Lieutenants, he found that we do not have spare batteries for all of the Lifepaks. We should have spares, god forbid one isn't charged and we have a serious call. The Chairman would like to have a total of 5 chargers, so need 4 more chargers and 10 batteries, cost of approximately \$10,000.00 Commissioner Wright motioned to approved, seconded by Chairman Schoen; motioned, Commissioner Mark abstained, passed/carried. Commissioner McLean mentioned the AED units in the Chief's vehicles, what is the life expectancy? As per the Chief's Walter checked them and they needed new batteries. Chris ordered them and Chief Glogg will have Walter switch it out tomorrow, Chief Snow was taken care of already.
- Vinny Grimes services is Friday 2/25/22 from 3-5 and firematic service is from 7-9. Chief will have 9-3-4 at Yardley and Pino. The funeral is at St. Therese on Saturday at 10:30am and he will be buried at Cedar Cemetery in East Hampton next to his wife. Chief will have 9-3-14 at overlook with flag flown, so when Hurst is leaving Montauk the flag will fly over him. Not sure if everyone is aware, Vinny was one of the original members of the Junior Fire Department, involved with the Blessing of the Fleet, Scott Master, Knights of Columbus, Lions Club and so much more. A huge part of Montauk has just passed away and will surely be missed.
- Chief Glogg is requesting more accountability tags. About \$7 a piece and needs 40 tags, so looking for a \$300 limit. Chairman Schoen motioned to approve, seconded by Commissioner Wright; motioned/passed/carried. This is mostly for our newer members. Start with the ring, click up your tag, in truck, in fire.
- Chief Joyce stated 9-3-32 needs an oil change. Commissioner Pitts stated he will take care if it and get it to T& B.
- Chief Joyce asked about the fire shelters. Ms. Lucas stated the quote was outdated and when we looked the prices were about \$200 more. Will get a revised quote.
- 9-3-2- needs a gas card for the tools on the truck. Ms. Lucas will provide one and give Chief Joyce.
- Chief Joyce stated the upstairs door above the garage sticks and is not secure. We need to close door hard for it to lock and double check its secure. Commissioner Wright stated the guy was here last week, but got here after Brent left. He will be back next week.
- Chairman Schoen wanted to note that on 9-3-14 when you bring extenders back in it shows on dashboard they are still out and alarm goes off, maybe it needs an adjustment or new sensor.
- Commissioner Mark is aware that 9-3-81 is going in for repair but company 4 would like to have it back for the St. Patty's parade. Commissioner Pitts stated it is supposed to be done that Thursday and he will have them change out 9-3-10 and put 9-3-81 on roof. Commissioner Mark thought it would be nice to acknowledge the families that donated the vehicle by having in the parade.

Chairman Schoen motioned to go into Executive Session at 19:11 hours regarding litigation and personal, seconded by Commissioner Wright; motioned passed/carried.

Chairman Schoen motioned to go back into Regular Session at 19:41 hours, seconded by Commissioner Mark; motioned/passed/carried.

Commissioner Mark questioned paid employees working 24 hour shifts. Is it part of our employment agreement. What if they work at another department a 24 hour shift and then comes here. Is that an issue? Chairman Schoen stated that is not an issue, he believes we do not have the right to ask what they do on their own time when they are not working for us. Commissioner Mark believes other districts do, he feels fatigue could prevent the best patient care. Chairman Schoen will find out. Chairman Schoen stated we should know about these things. Commissioner Mark noted what about limitations on work hours? Commissioner McLean was asking if we have an ALS Provider handbook, Ms. Lucas stated yes and Chairman Schoen is requesting all Commissioners get a copy.

Commissioner Wright motioned to adjourn meeting @ 19:47 hrs, seconded by Chairman Schoen; motioned/passed/carried.

**Adjourned 19:47 hours**