

**Montauk Fire District**  
**November 30, 2022**  
**Special Meeting 18:30 hours**

**MINUTES**

**Commissioners Present:** Richard Schoen  
James Wright  
John Mark  
Charles “Chip” McLean  
Thomas Dess

**Also Present:** Chief Scott Snow and Secretary/Treasurer Dawn E. Lucas

**Call Meeting to Order:**

Chairman Schoen called the meeting to order at 18:30 hours asking everyone to stand for the Pledge of Allegiance and then a moment of silence.

Chairmen Schoen motioned to go into Executive Session @ 18:32, regarding Personnel Issue-Harassment Complaint, seconded by Commissioner Dess; motioned/passed/carried.

Chairmen Schoen motioned to go back into regular session @ 19:21pm, seconded by Commissioner Wright; motioned/passed/carried.

The board having met in Executive Session has determined a harassment complaint has been filed by one member against another member, it is the boards decision that;

- 1- the harassment letter be turned over to an outside mediator. The last one that was used was Steven E. Cohen of Franklin, Gringer & Cohen, P.C. and the board will use him again.
- 2- The board will ask if it is OK to release the harassment letter to the subject of the complaint.
- 3- Lastly the board will ask the outside mediator from reading the letter can you determine if harassment actually exists.

Chairman Schoen motioned to proceed with all three stated decisions, seconded by Commissioner Wright; motioned/passed/carried.

Chairman Schoen stated there is only one member left to take their physical which is scheduled for the last week in December.

Chairman Schoen was approached by a member wanting to know why the district door is locked during district hours. Ms. Lucas stated she keeps it open, sometimes it's shut if she is not in the office. It will be left open during working hours.

Chairman Schoen received an email regarding non payment for the uniforms and trench coats,. Ms Lucas stated that was paid already. She will double check.

Commissioner Wright motioned to adjourn meeting, Commissioner Dess seconded; motioned/passed/carried.

*Adjourned 19:25 hours*