

**Montauk Fire District
February 14, 2023
Commissioners Regular Meeting 18:30 hours**

MINUTES

Commissioners Present: Richard Schoen
James Wright
John Mark
Charles “Chip” McLean
Thomas Dess

Also Present: 1st Asst. Chief Peter Joyce, Jr., 2nd Asst. Chief John McDonald and Secretary/Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Dess motioned to approve the minutes of the January 22, 2023 Commissioner's Workshop Meeting with said correction, seconded by Commissioner Mark motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for EMP for medical supplies totaling \$860.22, Commissioner Mark motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- A purchase requisition for EMP for medical supplies totaling \$3,664.55, Commissioner McLean motioned to approve, seconded by Commissioner Wright; motioned/passed/carried
- A purchase requisition for Boundtree for medical supplies totaling \$1,146.00 Commissioner Mark motioned to approve; seconded by Commissioner Dess; motioned/passed/carried.

Time off request: Chairman Schoen addressed the time off request for Ms. Lucas. She is looking to take 3 vacation days and 5 personal days. Commissioner Dess motioned to approve, seconded by Commissioner Wright; motioned/passed/carried. Commissioner McLean asked if we get coverage for her, answer was NO.

Audit of Bills: Ms. Lucas presented the invoices for payment totaling: \$83,876.67. Commissioner Dess had a question about fuel costs. He saw on one bill, state contract cost of \$3.50 per gal but cost for substation was higher. Ms. Lucas explained the delivery is too small for company to deliver, they will not come out for less than 500 gal. Brent has been trying for years. It's considered two separate

locations. Chairman Schoen said we will have to change tanks soon so we should theoretically change to a larger tank to get the delivery at the discounted rate. Commissioner Dess also commented on the bottled water bill, sales tax was credited but looks like we are still getting charged. Ms. Lucas explained no we are not getting charged sales tax, the credits are on the bill and checked all future deliveries will not have sales tax. Commissioner Dess motioned to approve the invoices totaling \$83,876.67 seconded by Commissioner Wright; motioned/passed/carried.

Committee Reports:

Apparatus: Commissioner McLean gave report;

- 9-3-14 left today for it's annual PM's and to repair the outrigger sensor. The hydraulic lines will be replaced as preventive maintenance.
- 9-3-16- was out of service due to a stretcher issue. Stryker came and corrected the issue and also did PM on the other stretchers.
- 9-3-18- there was an issue with the inverter, mechanic was here to trouble shoot, no issue found or alarm, was able to jump start. Brent checked various times throughout the day and it was working. A call was placed with the inverter company and Brent is waiting to hear back from them. Vehicle is back in service.
- One of the chief's cars was running at a rough idle and the mechanic checked it out. It also was giving a check engine light, rough idle, which is all that it said when it came up. So we are going to get that tuned up since it hasn't been tuned up yet. That's the oldest car 9-3-32.
- 9-3-17- Chairman Schoen stated the engine light stays on and was told it's a glow plug issue. Commissioner McLean said that is correct. Chairman Schoen would like it fixed.

Equipment:

- Commissioner Dess noted the loaner battery powered exhaust fan came in Thursday, but ours returned yesterday fixed.
- Chairman Schoen asked Chief Joyce if he was aware when Coastal (MES) was coming to pick up the old MSA packs. Chief stated he is not aware, Chief Glogg was dealing with that.

Buildings & Grounds:

- Commissioner Wright talked about pest control. He authorized an emergency expense because he was getting a lot of slack about the pests. The company that came feels we should install a smart device for a one time fee of \$400 and then for \$300 per month they would take care of the entire building, spraying and taking care of the bays. As of now there is no pest management company but Commissioner Wright feels there should be. Commissioner Wright motioned to hire a pest management company, seconded by Commissioner Dess; motioned/passed/carried.
- **Water Infiltration Project-** Commissioner Wright spoke with our architect John Tanzi and it will be 3 weeks out from going to bid.
- **Kitchen Project-** Commissioner Wright met with John Tanzi today to discuss plans and then will meet with kitchen committee to go over. Commissioner Wright does feel we can keep the floor.
- **Camera-** Commissioner Wright noted the cost to have John Tanzi put camera system to bid for us is \$7,000. It was also mentioned to him that we have a camera company. Commissioner Mark suggested to ask current company if we upgrade system, what would cost be. Ms Lucas will let Brent know and see what can be done. Chairman Schoen noted if we upgrade existing equipment and it's in excess of \$5,000, no engineer is needed, but if we replace and more than \$5,000 engineer is needed.

- **Heating Project-** Commissioner Wright stated will discuss in Executive Session. Chairman Schoen asked what is it in reference to. Commissioner Wright said we had two bids and one bidder pulled their bid. Commissioner Wright explained one bidder was almost \$400,000 and the other was less than \$200,000. They were questioned and realized the \$40,000 for extra's were not included. The suggestion of John Tanzi and Commissioner Wright is to refuse all bids and rebid the project. Commissioner Wright motioned to refuse both bids and rebid project, seconded by Commissioner Dess; motioned/passed/carried. Ms. Lucas will email John Tanzi with the information.
- Chairman Schoen noted two places that need painting, radiators in the game room, might as well check all the rest and the pipes up behind the ambulances, they are a bit rusty.
- **House report-** was reviewed

Budget and Capital Reserves:

- No report, Ms. Lucas stated she should have next week.

Insurance:

- Commissioner McLean was told that the tank insurance went through and it is now in place.
- Commissioner Dess explained the Camp Hero Permit has expired and will need updated certificate of insurance.

Communications:

- Commissioner Dess stated only one radio wasn't working from company 5 and he turned it over to the chief for a new battery.

Paid Personal:

- Commissioner Wright will discuss the letter that was given to all Commissioner's regarding salaries in executive session.
- Commissioner Wright did mention occasionally he is approving overtime. Chris Boccabella is actively looking for more personnel.

Department Personal:

- No report

Law:

- Chairman Schoen was asked; Who requires us to have physicals? The State of New York.
- Ms. Lucas finished all the information regarding LOSAP and it will be posted. Ms. Lucas explained all Commissioner's have to sign first. Chairman Schoen explained, Ms. Lucas receives a packet from our LOSAP vendor, reviews it with the points from 2022, if members made their 50 points that goes next to their name, if not the points earned goes down, if no longer in department then a zero goes down. Then it gets posted for 30 days, and then it gets sent away. It usually takes till May until they catch up for all of last years qualified personnel, then they get a make up check. When we send the information over, we will get a confirmation of who is receiving credit. Commissioner McLean asked is someone looked this over other than one person. Chairman Schoen and Ms. Lucas said YES.
- Chairman Schoen wasn't sure what the chief's were doing about qualified year letters for last year. Chief Joyce will check with Chief Glogg. Chairman Schoen did say, Chief Glogg unlike previous administrations is holding to signing years of good standing or years of not good standing with our current membership.
- Chairman Schoen noted a member told him about two buying services, HGAC and Sourcewell. They are similar to state contracts, they are nationwide contracts that meet the requirements so we do not have to go out to bid. Chairman said he will research. Commissioner Dess stated we

already filled out the paperwork for Sourcewell so we could get a Polaris quote, the Kubota is already on state contract. Commissioner McLean asked if there is a cost for this, answer is NO.

- Chairman Schoen also noted he sent out 9 emails regarding 9-3-9 and received one response so far. We need to fill out some paperwork that Brent is helping with.

Old Business:

- **IOMR Physical Scheduling-** April 29 & April 30th. Chairman Schoen emphasized strongly to get as many people as we can to sign up. Chief Joyce said that Chief McDonald is currently calling all that require a physical and asking for a time slot. Chairman also found out that Dr. Genereux is leaving April 1st. Chief Joyce has also expressed to the membership there will be no doctor in town to fall back on.
- **Polaris-** Commissioner Dess did receive one quote from Sourcewell for \$24,000.00 and information on 5 different skid pack models from Kimtek, the 204 model would work best for us, has a hose reel and a place for a stretcher. Chief Joyce would like the opportunity to discuss with the other chiefs. Chairman Schoen stated before we even place an order don't we have to look into a trailer for it? Commissioner Dess said yes a standard trailer. Chairman Schoen also wanted to know if the capacity of the trailer, is it relative to the size of the tank we get. NO, will not affect it.
- **AED's-** Commissioner McLean stated the new AED's came in and asked if there was a discussion on what we were doing with the old ones. We were offered \$400 to return the old ones. Chief Joyce said if we are offered a rebate for them lets return them and if not, dispose of them and wash our hands of it. Commissioner McLean would like to secure them in District Office until we decide what to do with them. Chief Joyce stated the only one that pulled his out was Chief McDonald and they were instructed to put the AED's in the Paramedic's room. Chairman Schoen's opinion is to get rid of them. In the meantime they will be secured in the District office.

Chiefs Report:

- Chief Joyce stated the CO meters were given out to all new officers and some training along with them.
- 9-3-14 is out of service which means an automatic mutual aid with East Hampton for their Aerial if we have a working structure fire. They would send their Aerial with a pumper already tied to it as part of their SOP (standard operating procedure).
- Chief Joyce stated his chiefs car is due for an oil change, need to figure something out for next week.

Chairman Schoen motioned to go into Executive session regarding security and paramedic salaries at 19:23 hours, seconded by Commissioner Wright; motioned/passed/carried.

Commissioner Dess motioned to go back into Regular session at 20:00 hours, seconded by Chairman Schoen; motioned/passed/carried. Discussion was regarding security and personnel in executive session.

Commissioner Dess motioned to adjourn @ 20:01 hours, seconded by Chairman Schoen; motioned/passed/carried.

Adjourned 20:01 hours