

Montauk Fire District

May 24, 2023

Commissioners Workshop Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
James Wright
Charles “Chip” McLean
Thomas Dess

Also Present: Chief Kenneth Glogg, 1st Asst. Chief Peter Joyce, Jr., 2nd Asst. Chief John McDonald and Secretary-Treasurer Dawn E Lucas.

Call Meeting to Order:

Chairman Schoen called the meeting to order at 18:30 hours and asked everyone to stand for the pledge of allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Dess motioned to approve the minutes of the May 9, 2023 Regular Meeting, seconded by Commissioner McLean; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Amazon for two tablets and screen protectors totaling \$1,579.99, Commissioner Dess motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

Audit of the Bills:

Treasure's Report: Commissioner Mark not present.

Bills: Ms. Lucas presented bills for payment, Commissioner Dess had some questions, but Ms. Lucas answered and Commissioner Dess motioned to approve the bills totaling \$89,802.95, seconded by Commissioner McLean; motioned/passed/carried. Chairman Schoen did state in regards to department uniforms, the district does not pay for shoes or shirts. Also Ms. Lucas would like to get approval to pay the Otis elevator contract that she just received today, due date is June 1st, total is \$5,637.48. Commissioner Dess motioned to approve, seconded by Commissioner McLean; motioned/passed/carried. Commissioner McLean did mention that last year the board agonized over a maintenance issue with changing the fluids. The recommendation from corporate was to change it.

We will wait to see what happens, we haven't heard anything further about it Chairman Schoen stated. We did inquire and all that came back from corporate was, it's a recommendation to change.

Workshop Topics

Unauthorized Ordering- Chairman Schoen discussed how members for whatever reason are going out and ordering on the districts account. This time it was a vacuum on our Grainger account. This is not the first time this individual has ordered, it happened with Dave's funeral, went out and ordered gloves and pants. We can not have this. Chief stated they were suppose to order through the department.

Chain of Command- Chairman Schoen explained we are having members call Ms. Lucas and tell her to have Brent or Rex do XYZ. We can not have this happen. If there is a problem they should be going to the Chief's and then if it warrants be brought to the district's attention. We do not have members of the department tell Ms. Lucas or the custodians what to do

Computer Server- Chairman Schoen had an interesting and lengthy conversion about the computer server upgrade, first there are a number of issues that resulted in this proposal; 1/ the server outlived it's life and can no longer be repaired, 2/ Microsoft will no longer support it, 3/ server will not pass a state audit if audited. If we were hacked we may not be able to retrieve information but with the barracuda backup we would be able to retrieve the information. Chairman Schoen recommends we replace, Commissioner Dess asked what account would that come out of, answer was equipment. We would have to go out to a public referendum to take the money out of the account. First we need approval to make the purchase and then we need a motion to put the public referendum in the paper. Commissioner Wright motioned to approve both the purchase of server upgrade and put public referendum in paper, seconded by Commissioner Dess; motioned/passed/carried.

Water Infiltration Project- Commissioner Wright stated we had one bidder Fidele Construction and their bid came in at \$53,000. We used them for the substation project and they did a good job. Commissioner Wright motioned to accept bid, seconded by Commissioner Dess; motioned/passed/carried. Chairman Schoen motioned to put the referendum in the paper to spend the money out of the Building Capital reserve account, seconded by Commissioner Wright; motioned/passed/carried.

Kubota- At last meeting it was asked by the chief's to table until all chief's and the committee agreed with all the options. Chief Joyce just wants to make sure it's a Honda package with a 70 gal tank, electric start, electric reel. Also the question arose how long to get one delivered? Commissioner Dess found out there is one coming into another dealer the 3rd week of June and arranged to get for us if we wanted to move forward. The cost on state contract for the Kubota is \$18,923.07 and the skid pack/trailer is \$9,500.00 as per Commissioner Dess. Commissioner Dess motioned to place the order for the Kubota/skid pack and trailer and put a referendum in the paper to expend the money from the Apparatus and Equipment Capital Reserve account, seconded by Commissioner Wright; motioned/passed/carried.

NYCLASS- Commissioner McLean asked where do we stand with our investment. Ms. Lucas responded it was completed on 5/18/23. The amount of \$585,750.00 was invested on 5/18/23 from the Building Capital Reserve account. The Apparatus and Equipment Capital Reserve Fund, \$1,467,000.00 was invested. We have already earned a total between the two of \$1,365.64, which is

more than we have earned with the bank. The Apparatus and Equipment fund earned \$975.674, the Building \$389.60. Also Ms. Lucas mentioned the average yield was 4.8084%. Ms. Lucas informed the board that the building account needed \$10,000 minimum to stay active, so she left about \$15,000 in that account. The Apparatus and Equipment was \$2,500.00 and she left at least \$5,000.00 in that account. Also the banks haven't contacted us about the movement of money.

Physicals- Commissioner Dess informed the board that since there are no doctors in Montauk and Amagansett through Meeting House Medical he find out there are two doctors at the the Meeting House Lane Medical in Wainscott that our members can use. Dr. Carolan and Dr. Swartz. The numbers are 631-537-3765 or 631-537-1892. Chairman Schoen asked if Commissioner Dess could reach out and see if they are willing to be designated as the District's physician. Not for physicals but if a member is on medical leave the District Physician needs to clear them before they can go back to active duty.

Chairman Schoen was approached by several members that heard the SCWA property by the firehouse is going up for sale and a business wants to purchase for parking, we can't allow that to happen. Chairman Schoen reached out to SCWA and found out the property is NOT for sale but would consider trading that piece of property for any other property. Commissioner Dess will contact David Lys about this.

Chairman Schoen stated the hose testing was completed yesterday. Two lengths of hose was defective, one on 9-3-7 and one on 9-3-3. When report comes to us, we will probably want to replace that hose length.

Turning Stone- Chairman Schoen asked Commissioner McLean how the training was at Turning Stone. His response was that he learned a lot and would have to refer back to his notes to give a full report. He did spoke with a gentleman from OSC and he stated the AUD hasn't been filed in 3 years. Commissioner McLean stated they are supposed to be be filed every March for the previous year. Ms. Lucas will look into that. Commissioner McLean also stated the Insurance information was very interesting and maybe we can get some action from our agent/broker to our benefit. Another class Commissioner McLean attended was on medical billing, Chairman Schoen asked what the take on it was. Commissioner McLean stated mixed feelings, Islip seems OK with it but they do over 3,000 calls a year. The presenters of the class did make a point to say NO SELECTIVE BILLING, everyone gets billed. There is no case study on this and there is a Sunset Clause, which means the bill could die by 2025 if not renewed. He also stated the LOSAP presentation was very poor.

Cameras- Chairman Schoen asked where do we stand on cameras? Commissioner Wright spoke with Brent last week and waiting on proposal. Chairman Schoen stated there have been a couple of issues that if cameras were working properly could have solved.

Fire Protection- Chairman Schoen was not able to send in a proposal to the Town of East Hampton for next years fire protection until we hear from the Department. Chief Glogg stated it will be addressed Monday. Chairman Schoen was asked what exactly is considered coverage for the fire protection district. It was asked if Commissioner Dess's house, state parks, coast guard, Montauk Downs and Lighthouse covered. Chairman Schoen sent an email to the Town to get that answer in writing. Commissioner McLean noted we used to have an entering Montauk Fire District sign on the western boundary of Hither Hills, but it's missing, should we be replacing it? The district's are delineated out

via the Town, it should be their responsibility to put up the sign as per Chief Joyce. Chairman Schoen will reach out to the highway department for this.

CPR Lucas Devices- Ms Lucas stated the board asked about lead time for the CPR Lucas devices devices. She was able to get an answer from the supplier and they are in stock right now and ship within 48 hrs to a week. They have been consistent on under 4 weeks delivery. We can submit an order put it on hold for up to 6 months to delay invoicing and shipping. The board will think about it.

Chief's Report:

- Chief Glogg presented a request for \$150 for a TERC team competition at Hagerman Fire Departmet. A discussion arose about total costs for trip, etc. but everyone was talking all at once. Commissioner Dess motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- Chief Joyce mentioned Dave Marmeno stated there is a little bit of oil leaking from 9-3-14. Commissioner McLean stated it has been resolved. The mechanic came and found the passenger side front jack leaking, he tightened the fittings, leak seems to have subsided and haven't seen anymore since.

Commissioner Dess motioned to adjourn meeting @ 19:15 hrs, seconded by Commissioner Wright; motioned/passed/carried.