

**Montauk Fire District**  
**July 11, 2023**  
**Commissioners Regular Meeting 18:30 hours**

**MINUTES**

**Commissioners Present:** Richard Schoen  
James Wright  
Charles “Chip” McLean  
Thomas Dess

*Also Present:* Chief Kenneth Glogg, 1<sup>st</sup> Asst, Chief Peter Joyce Jr. and Secretary/Treasurer Dawn E. Lucas.

**Call Meeting to Order:**

Chairman Schoen called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

**Secretary's Report:**

**Approval of Minutes:** Commissioner Wright motioned to approve the minutes of the June 28, 2023 Workshop Meeting, seconded by Commissioner McLean; motioned/passed/carried.

**Purchase Requisitions:**

- A purchase requisition for EMP for medical supplies totaling \$361.61, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- A purchase requisition for Amazon for medical supplies totaling \$93.72, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$419.00, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$1,273.05, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.

**Treasurer's Report:** tabled till next meeting, Commissioner Mark not present. Chairman Schoen read the Apparatus & Equipment Capital Reserves amount of \$1,477,455.63 and the Building Capital Reserves amount of \$589,924.78. Also in 62 days we have earned \$14, 630.41 in the NYCLASS accounts.

**Audit of Bills:** Commissioner Dess motioned to approve the invoices totaling \$44,107.19 seconded by Commissioner Wright; motioned/passed/carried. Chairman Schoen also mentioned an insurance claim should be put in for the damaged tablets, that will be taken care of. Ms. Lucas also presented

two more bills for payment, health insurance totaling \$7,500.78, and an equipment purchase of new chain saws totaling \$1,558.94, Commissioner Wright motioned to pay the bills, seconded by Commissioner Dess; motioned/passed/carried.

**Committee Reports:**

***Apparatus:*** Commissioner McLean gave his report;

- 9-3-80- shifting and accelerating issue, it was towed to Buzz Chew. It was worked on right away, found a faulty break sensor that is tied directly to the transmission. It came back and about 24 hrs later went back out of service due to intermittent emergency lights and radio. Brent was able to troubleshoot when he returned to work and found it was a voltage regulator, circuit breaker right on the hood, he was able to replace and it resolved the issue. The paid paramedic did not lose any time on the road as they switched over to the 81 car.
- 9-3-17- right side rear view mirror failure, repair was completed. Commissioner McLean has asked Brent to keep two spares of each side mirror on hand for these instances. Chairman Schoen stated Brent has always kept spares on hand.
- 9-3-8- John from Fully Involved is coming tomorrow to address the brake situation.
- 9-3-1- John will also address the ongoing issue with the pressure gauge.
- 9-3-16- Chief asked about the ambulance going out of service, what was that about. It never went out of service. There was just an issue with the air horns that John is addressing when he comes out. Commissioner Wright received a text from Chris B. asking if 9-3-16 could be put as use last for that reason, he said I do not see why not. Commissioner McLean also noted he inspected the rest of the vehicle and all equipment was working properly. Chief noted that driver Eddie Schnell also stated there was a sound from rear wheel cylinder. Commissioner McLean said he spoke with Eddie and found it was actually the hub caps. Commissioner Wright wanted to clarify what Chris B was talking about earlier was the rear wheel sound not siren issue.
- 9-3-14- Chairman Schoen asked to have 9-3-14 looked at. The Ariel computer is reading not aligned to be put back in cradle, when in fact it is in cradle. Commissioner Wright also asked if anyone checked into the stabilizers. It seems to fix itself within minutes of turning on and ready to leave building.
- 9-3-32- new brakes and an inspection was complete.

***Equipment:*** Commissioner Dess gave his report;

- Chairman Schoen mentioned that John from Fully Involved will be taking the light bar off 9-3-9 which is worth about \$5,000 and can be used on any piece of equipment.
- 2 chainsaws are being picked up. One is for 9-3-14 and the other is a spare.
- Scott Pack that was crushed came back repaired, just make sure it gets back on 9-3-4.

***Buildings & Grounds:*** Commissioner Wright gave his report;

- Big hole in back, some materials came in wrong, just waiting on correct ones and they will be back to finish job.
- Tree proposal, Commissioner McLean discussed at an earlier meeting about adding a mulch zone to the trees for the nutrients, this proposal that was given to the board addresses mulch beds 2 ft wide for the nutrients on the first page, then goes on about general tree care recommendations. Commissioner McLean stated the Locust trees along entrance should be pruned and the Spruce trees that are leaning against the building should be addressed right

away. Commissioner Wright spoke with Brent and asked them to break it down by spring and fall work. According to the proposal tree pruning work and fertilizing work would be 2 separate jobs as per Commissioner Dess. Chief Joyce explained that mulching can be done now, fertilizing is not the right time and pruning can't be done now, will do more harm than good. Right now someone should get the grass away from the trunk of the tree and add mulch. Then add some mulch to center island as well. Commissioner Wright addressed this, the irrigation company was here and found when the trees were put in last year the main irrigation lines was broken so we haven't had any water there all summer, they were working on it. Chief Joyce thought since they would be mulching already maybe they could put mulch in the center island. Commissioner McLean stated the lawn people did weed wack the weeds away but they seem to be coming back, maybe we can do the vinegar and dish soap option to kill the weeds. Chief said you need to add salt to that combo for it to work properly. Commissioner McLean mentioned that there is a Ever-green Clause that states the program will renew each year, which Chief Joyce mentioned usually pertains to fertilization. Ms. Lucas also noted it does state that we can of course cancel at any time by contacting them. Commissioner Wright stated we should figure out what we want and put it out to bid just like the lawn maintenance. Chairman Schoen asked Commissioner Wright to put it together so it can go out to bid.

- Commissioner Wright also mentioned Tanzi is working on the kitchen information and everything seems to be in the works for the boiler project in the near future.
- House Report- was read over.

***Budget and Capital Reserves:***

- Read earlier in meeting.

***Insurance:***

- No report

***Communications:***

- Commissioner Dess mentioned the fact that numerous members are complaining about not getting text messages about calls on their phones. He said he received a text to download something and the next day he started receiving fire calls. The members may need to contact dispatch to get it straightened out. Chairman Schoen asked if you receive fire calls do you also receive chief investigations? Chief Joyce explained members are programmed specifically fire or EMS calls, if they become an officer than Eddie Schnell will also program them to receive Chief Investigations.

***Paid Personal:***

- Commissioner Wright stated nothing new, still trying to schedule a meeting. He does know that Chris interviewed someone. Ms Lucas stated he started the other day with orientation. Commissioner McLean asked who interviewed him, Commissioner Wright said Chris interviewed him and he sent a text out to the Commissioner's noting he was starting his orientation and you can stop by to meet him. Commissioner McLean asked about his medical since we are having hard times with doctors. Chairman Schoen noted that problem was solved today. Stonybrook Hospital took out a full page ad in the East Hampton Star welcoming Dr. Michael Teneru, family medicine doctor to the Montauk office. Ms Lucas confirmed with Meeting House Lane medical that the doctor will be starting anytime after August 15<sup>th</sup>. He will be here in Montauk 2 days and Amagansett 2 days, the office will also be getting another nurse

practitioner. A nurse practitioner can conduct physicals just like a doctor can, they put in the hours and can work alone. A physician's assistant needs to work under a doctor. Commissioner Wright will follow up regarding physical on new hire.

***Department Personal:***

- No report

***Law:***

- Two updated policies to look over, one is the Sexual Harassment Policy and the other is the EEO Policy. Will be brought up to vote at next meeting.

***Old Business:***

- ***Tree Care-*** discussed earlier in meeting.
- ***NYCLASS-*** discussed earlier in meeting

***NEW Business***

- ***Sexual Harassment Policy-*** discussed earlier in meeting.
- ***Budget prep-*** Sheets given out to start process.

***Chiefs Report:***

- Chief Glogg presented a purchase requisition for a garment rack from Grainger for \$468.49. Commissioner Wright motioned to approve purchase, seconded by Commissioner Dess
- Chief Glogg and Joey Lenahan took a look at the confined space trailer and found there is no confined space equipment in the trailer, it is mainly comprised of 70% boy scout stuff, and the other 30% is flags, signs and hoses. They also looked inside the two emergency preparedness trailers and they should be thinned out a bit. These trailers were purchased and outfitted as our own pre-empted means to take care of ourselves and the immediate community. Chairman Schoen clarified, they were originally purchased after the playhouse was designated an emergency shelter run by the red cross. They were bought to either go to the school or the downs. Thought was if we get a major hurricane and water break through those trailers would be brought to higher grounds which is the school or Montauk downs. These trailers are supposed to be equipped with emergency medical supplies and equipment too. Also we can not declare our own state of emergency it comes from the town with the approval of the state. Not sure if the town and red cross was aware of our stocked trailers. Chairman Schoen did mention it has been known that Montauk always takes care of its own.
- Chief would like to get a 20 yard dumpster and empty the contents of the confined space trailer right into it. He also wants to get the trailer serviced, inspected and turn it into an MCI (Mass Casualty Incident) trailer. Chief said that is the only use he can think of for it, it will not work for the UTV because it is enclosed. Chairman Schoen noted we should coordinate with Co. 4 on what is actually needed in a MCI trailer, one item that was discussed was tents. Chief Glogg noted that was being put into the budget for next year. Chief Joyce stated Southampton has an MCI trailer, we should see what they have included in theirs and work from there. Discussion arose about what to do with the other trailers. Also with the dumpster the Chief would like to clean out upstairs, the garage and the shed. Cost is \$715 up to 4 tons. Commissioner Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

- Chief Glogg also mentioned there are a ton of signs over at the playhouse that need to be removed (blood signs/ membership drive signs, etc.).
- Commissioner Dess asked the chief about a board that is downstairs, who ordered and why isn't it set up yet. If no one is claiming it Chris and Co.4 said they will utilize it.
- Another topic of discussion was the new couch that is sitting in back garage. All started talking at once, not sure what was said. Commissioner McLean did state they require help bringing it upstairs.

Commissioner Dess mentioned the entering Montauk Fire District sign was put back up, not sure if the town highway department or DOT did it but it's back.

Chairman Schoen asked about the mutual aid plan, it hasn't been discussed at a district officer's meeting but there was an incident a few days ago where all our ambulances were out of town, all Amagansett's were out of town and wondered if East Hampton covered Amagansett. According to the Chief's they were not sure. That was the point of the agreement. Cover each other when the need arises. Commissioner McLean stated at the last district officer's meeting a sub-committee was formed and our member was Commissioner Mark, did we hear any report on it. Chairman Schoen stated he hasn't seen Commissioner Mark because he hasn't been at the last two meetings in fact he hasn't seen him in a month. Ms. Lucas will ask about the mutual aid plan and next meeting date and get back to everyone by next meeting.

Commissioner Dess motioned to adjourn @ 19:41 hours, seconded by Commissioner Wright; motioned/passed/carried.

**Adjourned 19:41 hours**