

**Montauk Fire District
December 12, 2023
Commissioners Regular Meeting 18:30 hours**

MINUTES

Commissioners Present: Richard Schoen
James Wright
Charles “Chip” McLean
Thomas Dess

Also Present: Chief Kenneth Glogg, 1st Asst. Peter Joyce, Jr., 2nd Asst. John McDonald and Secretary-Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Wright motioned to approve the minutes of the November 21, 2023 Workshop Meeting with said correction, seconded by Commissioner Dess; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for EMP for medical supplies totaling \$2824.92, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.

Building Use Request: The Montauk PTA is requesting to use the meeting room January 20, 2024 for a Pasta Dinner Fundraiser. The department already approved use of kitchen. Event will take place from 5-pm. They will need to prep the morning of and possibly the night before. Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried. Friends of Erin is requesting use of the meeting room January 26, 2023 for a Bingo night, was already approved by the department, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried. A question arose about the building use request form having in big letters that the use of alcohol on the premises is prohibited. Chairman Schoen stated we have to assume they are read that and are not going to have alcohol. Chairman Schoen asked Commissioner McLean to ask John Ecker about insurance coverage when alcohol is consumed. We will hold off until next meeting regarding taking a certain line off the building use form until we get question answered. Commissioner McLean asked Chairman Schoen to talk with Joe Frank about this too.

Time Off Request: Brent Becker is requesting time off for 1/9 & 1/10/ 2024, total of two days. Commissioner McLean motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

Audit of Bills:

Treasurer's Reports:- Treasure's reports were presented for August and September. Chairman Schoen stated all checks were written correctly and motioned to approved both reports, seconded by Commissioner Wright; motioned/passed/carried.

Motion to pay Bills: Ms. Lucas presented invoices for payment totaling \$32,221.35. Commissioner Dess noted we received the \$4,030 long distance credit back from Verizon and motioned to approve the invoices totaling \$32,221.35 seconded by Commissioner Wright; motioned/passed/carried.

Committee Reports:

Apparatus: Commissioner McLean gave his report;

- 9-3-17- Glow plugs, DEF tank temperature sensor, brake booster that was leaking were all replaced. Tailpipe was replaced and rear door latch was replaced also.
- 9-3-3- Complaint of compressor continuously running. The mechanic found faulty drain valves and replaced.
- Fully Involved will be here on Thursday to check on the turn signal bulbs and a list of non-safety related items.
- We had an accident with two of our vehicles, an ambulance and the 9-3-80 car. The bumper ripped off of the 9-3-80 car but with the help from Brent he was able to repair so it remained in service. The ambulance was also damaged and stayed in service. Commissioner Dess asked if the driver has been in other accidents, answer is YES. Chairman Schoen stated the board does have a resolution which stipulates anyone involved in a MVA is suspended from driving until they take another EVOC course. Commissioner McLean will talk with the driver to get a more accurate report regarding the accident and would like a report from the operator of the other vehicle. Commissioner Wright noted that Chris texted himself and Commissioner McLean about the incident and came down that day and was told that Brent was able to fix it temporarily. No inquiries occurred. Chief Glogg is requesting when an apparatus or piece of equipment is in an accident that he is notified. Chairman Schoen advised Commissioner McLean when he receives an accident report that a copy also goes to the Chief. Commissioner Dess asked what ambulance this happened to, answer was 9-3-16. He noticed significant costs for the ambulances and questioned the fact of two bills for tailpipes. Are the tailpipes rotting away or are they hitting a curb or something. We need to take care of the equipment, if they keep backing into things then they shouldn't be driving.
- Chairman Schoen noted Chief Glogg will be discussing with the ambulance company about a new ambulance. 9-3-17- has 129,000 miles and 9-3-16 has 141,000 miles. Chief will get information on lead time of new ones. We will discuss at our next meeting.
- Commissioner Wright asked about 9-3-14, if the window could be up in the winter and down in the summer.

Equipment: Commissioner Dess gave his report;

- Tie downs for Kubota should be delivered soon. Stickers are coming in for different fuels. Diesel for the machine, gas for the Honda motor and pre-mix for the chainsaw. Trailer license plate is coming and Chief will decide on toolbox.

- The jack handles for 9-3-2 were suppose to be delivered, checking on them.
- Light that is not worth repairing was suppose to be discussed with Chief.
- Glass cutter was fixed.
- Scott Pack was fixed and according to Ms. Lucas was under warranty, so no charge.
- One of the tablets wasn't working so John Mark took one of the spares to replace. Will have Chris take a look at when he is in.
- Thermal imaging camera from 9-3-4 was sent out, the cost to repair is \$1,895.00. A new one with great picture quality is under \$4,000.00. A price quote was attached for an Attack Pro camera with desktop battery charger & truck charger for \$3713.77. Then another quote was received from Firematic for a FLIR camera, three different models costing \$3900, \$4400 and \$4900. Commissioner Dess will make copies for the chief's and drop in their boxes.

Buildings & Grounds: Commissioner Wright gave his report;

- Commissioner Wright met with John Tanzi last week. The Oil burner project is complete except for a thermostat issue that should be covered under warranty. The tower section is currently having issues but it should be resolved.
- Talked about the Re-Pointing Project. It is a maintenance thing and should be ongoing. We should be sealing it every 3-4 years. Basically 18% of the building needs to be re-pointed, some lentils that need to be copped/painted/ stuff needs resealing. John Tanzi will give us a proposal and it's a project that needs pursuing.
- Revised Plan for Kitchen based on the kitchen committee's ideas/drawing did not happen, the drawing was lost.
- Maybe it's time to start searching for a new engineer/architect. Commissioner Wright stated maybe ask Amagansett who they use. Their re-pointing that was done came out really good. Commissioner Dess will ask Jack and get back to us. It could also be brought up at the next District officers meeting.
- There is a hole in the driveway that needs addressing. Lets get a hold of the town to help fix it.
- Commissioner McLean asked about the crack in the 80 room. Commissioner Wright stated he asked about this and was told by John Tanzi there is cinder block, space which is deigned for water to get in and escape, and then the brick facet. It's normal settling for a building this size and age. He does not feel the steel above the garage doors is failing in anyway. Commissioner Wright did suggest replacing some lentils and he said that would be included in a window replacement project that is not an emergency and could be put off. Also weren't we going to redo the sign on the building at some point. Commissioner Wright stated he would include that in this project, we are basically refacing the building.
- House Report- looked over

Budget and Capital Reserves:

- Apparatus & Equipment account has \$1,479,565.12, the Building Capital Reserve has \$497,222.32. Since it's inception our NYCLASS account has gained \$56,636 in interest.

Insurance: No information. Commissioner Dess asked if Commissioner McLean received the VIN#'s for the Kubota and trailer. He said he received the one for the Kubota but not trailer. Ms. Lucas will check.

Communications:

- Commissioner Dess discussed the Active 911 or Active Alert app. The members that do have it are very happy, shows detail on call information and they get the information fast. Chris Boccabella stated there are about 12-15 members that currently use the Active 911 app. They pay \$9-15 per year out of pocket right now. Group rate is about \$5 per person. Once the member buys it they need an administrative code from Montauk to actually use the app. The code is given out by Chris Boccabella. The app is only set up for EMS right now, would need to inquire about fire and chief investigations. Apps can fail like anything else. Chris also stated our finger reader company SCM also has a pager system set up that could bring annual maintenance fees and be complicated. Commissioner Dess also spoke with Joel Vetter on the county side about this. He stated there are three apps right now for dispatching, Active Alert 911, Alpine and Brinx. He is in favor of Active 911, he feels the increase in response or engagement in a call is worth the small fee it would cost the district to have members on this. Commissioner Wright motioned to get members on the Active 911 app. Chief Glogg weighed in on this; Members should be carrying their pagers for communications. He did say that dispatch has revised the way it communicates with the phones now and it seems to have helped people get the text messages better. It was asked if this is a yearly contract, Commissioner Dess believes so but will double check. Commissioner Wright would like to amend his motion to include, the district will make the Active 911 app available to members who want it as a secondary source of communication and will pay for it, seconded by Commissioner McLean. Chairman Schoen asked the chief's if questions are brought up at the next department meeting about this can you answer them? Chief Joyce stated the 12 members that already have it are more than capable to explain if need be. Commissioner Dess also noted we have to make sure we can include fire calls and chief's investigations. He will check on this. This will be tabled till next meeting.

Paid Personal:

- Chairman Schoen asked is we are having trouble filling spots, there was no one on duty on Sunday. As far as Commissioner Wright knows NO, but will check.

Department Personal:

- No report, Commissioner Mark not present

Law: Chairman Schoen was asked to find answers to five questions regarding an EMT course:

- How long is the EMT course? 8 weeks
- When will it start? It was suppose to start 12/5/23
- Where is the clinical instruction going to be performed? In Nassau or Staten Island
- Can members ride for observation in the ambulance? YES
- Are all our members covered under Suffolk County? Only members that are covered under Suffolk County are certified personnel. So new members/students are not covered.
- Chief Joyce asked about a recently passed law- 466 - Tax exemptions for volunteer fireman. We have had this since 2005. In order to receive this you have to have 5 years of service sand after 20 years you are guaranteed the exemption for as long as you own your house. What this new law presents is Suffolk County possibly lowering the 5 year requirement to 2 years. If that was to happen we will be notified.
- At last meeting Chairman Schoen proposed rescinding the EMS resolution regarding the EMT Course, Commissioner Wright wanted further information beforehand. After receiving and

reviewing information, Commissioner McLean motioned to rescind the EMS resolution, seconded by Commissioner Wright; motioned/passed/carried.

Old Business:

- **EMS Resolution about EMT Course-** already discussed.

NEW Business

- **Refuse Removal Bid**– Ms. Lucas received one bid from **Mickey's Carting**. They will provide TWO 1.5 cubic yard containers for trash and recycled fibers removal. Collection of trash will be made TWO TIMES PER WEEK. Monthly and on-call services will be billed as follows:
-Total scheduled pickups Trash & Recycle- \$260.00 per month
-Total on call pickups Trash & Recycle- \$30.00 per pick up
Commissioner Wright motioned to accept, seconded by Chairman Schoen; motioned/passed/carried.

- **Lawn Maintenance Bids:**

Ms. Lucas received two bids, **Mickey's Landscaping**. The pricing is as follows;

Main Building: **\$295.00 per mow**

Sub-Station: **\$55.00 per mow**

Rate for **additional work performed: \$65.00 per man/per hour**

Liability certificate of insurance was attached.

Hoyt Property Care- Main Fire House/ Sub Station- Based on a twenty-eight week lawn mowing season, one cut per week, lawn will be cut at a uniform height using sharp blades, mowing pattern will be changed periodically to avoid rutting and compaction of lawn areas, grass clipping will be picked up/blown from building, parking areas, walkways, gardens, beds, borders. 28 weeks, one cut per week;

Main Fire House- **\$239.99 per cut**

Sub Station- **\$54.99 per cut**

additional tasks- **\$55.00 per hour**

Commissioner Wright noted we have had some issues with Hoyt and do not have to go with the lowest bid. Commissioner Dess noted we should be documenting what happened. Commissioner McLean asked about the Tree Care, is that a separate contract and who does that for us. Yes it is and Hoyt Property Care does that. They still have to finish spring work. Commissioner Wright motioned to go with Mickey's LawnScapes, seconded by Commissioner McLean; motioned/passed/carried.

- **Snow Removal Bid:** Ms. Lucas received one bid from Hoyt Property Care.

Option A- Season Contract- Unlimited Snow Plowing, shoveling and salting services for the main fire house and sub station, with no hourly cap or snowfall cap. (labor and materials included) Contract runs from 1/1/24-12/31/24. **Cost \$10,795.00**

Option B- Hourly Service- Priced per vehicle/equipment. Includes Plow Truck/Salter or Skid Steer, shoveling crew for sidewalks and salting services. Hourly rate is charged portal to portal unless equipment is pre-staged at site location. (All materials included in hourly rate) Contract runs from 1/1/24-12/31/24. **Cost \$495.00 per hour.**

Snow Plowing will commence starting at 2” of snow fall, in the event salting is needed for the roadway and/or parking lot areas, Hoyt Property Care, Inc. will automatically apply road salt based on the current road conditions. Hoyt Property Care, Inc. will also provide if requested by Montauk Fire District, assistance with on scene plowing of roadways to location of a call for emergency assistance within the hamlet when available, improving safety and response for the Fire Department and citizens of Montauk.

Commissioner Wright motioned the district proceeds with Option A, seconded by Commissioner McLean; motioned/passed/carried.

- LIFEPAK Preventative Maintenance Agreement- Ms. Lucas explained originally this was included when we got new lifepaks through the grant. They are now up for renewal a total of 48 months (4 years) but billed out annually at \$8,816.00 each year. Commissioner McLean thought we had 5 Lifepaks, what about the one for 9-3-81. MS. Lucas will double check but thought it was able to be added to the others. Commissioner Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- Swearing in will take place on January 1, 2024.
- Workshop meeting is not on calendar but will be December 27, 2023 same time.
- Chairman Schoen was informed by an individual that NYS in order to elevate the EMS shortage that departments are having (we are not) has put forth a plan; If an individual of any age, starting at 17 and up attend and/or observe at least 10 hours of a CPR course, first aid course, the on-goings of a fire department or health facility, NYS will pay for them to take the basic EMS course. Chairman Schoen told this individual that he has to check with the attorney. Joe Frank's response, he would have us require this individual to provide literature from NYS Bureau of EMS and Suffolk County REMSCO so the board can evaluate it. Chairman Schoen motioned we inform this individual on what the attorney said and provide additional information so it can be evaluated at the next meeting, seconded by Commissioner Wright; motioned/passed/carried. If the board goes along with this and the attorney thinks it's a good idea, the final decision would be the chief's if anybody could come down and observe, no participation at all. Commissioner McLean asked if the board could be included with regards to what is sent to our attorney Joe Frank, Chairman Schoen said absolutely.

Chiefs Report:

- Chief Glogg stated the department had their annual elections and voted the current chief's back into office Chief, Kenneth Glogg, 1st Asst. Chief Peter Joyce, Jr. and 2nd Asst. Chief John McDonald as well as the secretary Jeanine Miedzwiecki and treasurer Richard White, Jr. Chairman Schoen motioned to appoint these individuals as officers for next year, seconded by Commissioner Wright; motioned/passed/carried.
- Chief has a purchase requisition for a water can for 9-3-4, totaling \$165.91, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- Another purchase request for company 6 for high visibility coats totaling \$1,376, Commissioner Wright motioned to approve, seconded by Commissioner Dess; motioned/passed/carried.
- Chief mentioned the PALS class on December 17th with Ray Smith, the cost is \$1200.00 which includes the books and everything. Commissioner Dess motioned to approve, seconded by Commissioner Wright; motioned/passed/carried.

Commissioner Wright motioned to adjourn @ 19:52 hours, seconded by Commissioner Dess; motioned/passed/carried.

Adjourned 19:52 hours