

Montauk Fire District

July 24, 2024

Commissioners Workshop Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
James Wright
Charles “Chip” McLean
Michael Mirras

Also Present: Chief Kenneth Glogg, 1st Asst. Peter Joyce, Jr., and Secretary-Treasurer Dawn E Lucas.

Call Meeting to Order:

Chairman Schoen called the meeting to order at 18:30 hours and asked everyone to stand for the pledge of allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to accept the minutes of the July 9, 2024 Regular Commissioner Meeting with minor corrections, seconded by Vice Chairman Wright; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$598.44, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$1,048.76, Commissioner McLean motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A purchase requisition for Mercury Medical for medical supplies totaling \$420.51, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for Teleflex for medical supplies totaling \$59.50, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

Building Use Request: Beach Comber Resort at Montauk is requesting to use the meeting room for their Annual Shareholders meeting on November 16, 2024. Ms. Lucas did receive a check for \$150.00. Commissioner McLean motioned to approve, seconded by Vice-Chairman Wright; motioned/passed/carried.

Audit of Bills: Ms. Lucas presented the bills for payment totaling \$63,908.08, Commissioner Mirras motioned to approve payment of the bills totaling \$63,908.08, seconded by Vice-Chairman Wright; motioned/passed/carried.

Workshop Topics:

FOIL Request- Ms. Lucas explained she received a FOIL (Freedom of Information Law) Request in May from Steven Weitz for the following public records, LOSAP (Length of Service Awards) software Audit Logs for 2021,2022,2023 and first quarter of 2024. She sent the information to Joe Frank our lawyer to see how to proceed. Joe Frank then asked Ms. Lucas if we even had these reports. She contacted Fire Rescue Systems to help with the reports because she couldn't find ones he was asking for. Ms. Lucas responded to Mr. Weitz within the 5 day time frame stating she needed more time to research. It took Fire Rescue Systems time to generate reports, once received Ms. Lucas sent over to Joe Frank to review before sending to Mr. Weitz. She received another email from Mr. Weitz about the content and he explained that the information wasn't what he requested and gave more detail on exactly what he was looking for. After discussing with our lawyer, Joe Frank said to send Mr. Weitz's email directly to Fire Rescue Systems. Andrew from Fire Rescue Systems responded and now had a better understanding of the information Mr. Weitz was requesting. Ms. Lucas received the requested information and sent it to Mr. Weitz after Joe Frank said to. Mr. Weitz didn't understand the report but Andrew at Fire Rescue Systems was able to give him a detailed explanation of the reports. He thanked Andrew for the explanation and speedy reply. We thought that might be it, but Mr. Weitz sent another email today requesting to amend his Freedom of Information request. He wants a list of authorized users that can issue service credit in the Fire Rescue System. Ms. Lucas discussed with Joe Frank and was told to respond within five business days because it's a new request. So she will respond accordingly. Chairman Schoen noted we will respond with what we are legally required to and he can have what he is legally entitled to.

Mautschke letter- The board received a letter from a former member requesting a whole lot of things and we sent over to our attorney Joe Frank and answered all his requests and we will see where it goes from here. Ms. Lucas also spoke with Joe Frank and he asked some questions and was told the department followed their by-laws, if a member does not make their good standing points for two consecutive years they get dismissed from the Montauk Fire Department. The district followed with a letter stating the same sent and sent it via certified mail.

New Ambulance- Chairman Schoen asked where are we with the ambulance. Commissioner McLean stated we are waiting to hear back from Pete Caliendo on some questions that arose from the spec sheet they wanted us to sign off on. One question was answered, a door can be put in between the box and cab. A punch list was being created also. Chief Glogg will get in touch with the Captain and find out what is going on. Chairman Schoen was suppose to get the specs from original bid so it can be compared to the most recent. Maybe we need to invite Pete Caliendo to our next meeting to hash it out.

Parking lot- Chairman Schoen is not sure what will happen with parking at the Playhouse after the pool and theater are complete, as of now there isn't enough parking. He proposes we approach the Town and explain the piece of property behind the gas pumps, if you pave it, light it and maintain it you can utilize it for parking and we would still own it. It looks like they are making a parking lot after a retaining wall went up. Also we need to be good neighbors, the cones between the fireman parking and playhouse should be removed it restricts access to their lot. The cones at the entrance into fireman's lot is fine. Ms. Lucas will contact playhouse to find out about parking situation.

Budget: Commissioner Mirras discussed some changes to the budget. He also noted that Ms. Lucas was able to get the assessed value information from the Town. Chairman Schoen asked if we will have the finalized budget by next meeting, Commissioner Mirras believes so.

Miscellaneous items:

- Next month's meeting will be changed from August 13th to August 20th. Ms. Lucas will send the meeting change information to paper and it will go into Thursday August 1st paper. She will also post on website and the doors at the fire department.
- Chairman Schoen explained that Dennis O'Reilly is going to take inventory of everything that is in the attic. He also is suggesting putting shades up along south side of building because of the sun coming in and potentially harming the emergency gear. Chairman Schoen thinks it's a great idea and he gets things done. Dennis had another request and wanted to know where we stood on emergency preparedness. Chairman Schoen explained about 12 years ago the emergency preparedness committee believed that we are Montauk and need to take care of our ourselves. But the providing of emergency care for the citizens of Montauk are the Town and County's responsibility not the fire districts responsibility. All the gear we have purchased or received are for the members in the event we have an extreme emergency. Dennis is requesting to donate all those cots/blankets to the town, red cross or do we want to keep it? Commissioner Mirras suggested we double check and see what we have first.

Chief's Report

- Chief Glogg presented a purchase requisition for Readywise for emergency preparedness meals totaling \$3,082.88. Commissioner Mirras motioned to approve, seconded by Vice-Chairman Wright, motioned/passed/carried.
- Chairman Schoen asked the chief about two names that were posted on the bulletin board back in May to become EMT's, what are we doing about them? Chief suggested a special meeting. Chairman Schoen said that is fine and there is nothing in the bylaws that states it has to be a quorum. Whoever shows up votes. Chief Joyce stated we are just going to pick a Monday night, let the officers know and put it over the air to come down to vote and the results will be brought back to the district..

Commissioner Mirras motioned to go into Executive Session @ 18:11 hrs to discuss Budget and payroll, seconded by Vice-Chairman Wright; motioned/passed/carried.

Chairman Schoen motioned to go back into Regular Session @ 18:22, seconded by Vice-Chairman Wright; motioned/passed/carried.

Vice-Chairman Wright motioned to adjourn meeting @ 18:45 hrs, seconded by Commissioner Mirras; motioned/passed/carried.

Adjourned 18:45 hours