

**Montauk Fire District**

**October 24, 2024**

**Commissioners Workshop Meeting 18:30 hours**

**MINUTES**

**Commissioners Present:** Richard Schoen- Chairman  
James Wright- Vice-Chairman  
Charles “Chip” McLean  
Michael Mirras  
Carmine Marino

**Also Present:** Secretary-Treasurer Dawn E Lucas.

**Call Meeting to Order:**

Chairman Schoen called the meeting to order at 14:30 hours and asked everyone to stand for the pledge of allegiance and a moment of silence.

**Secretary's Report:**

**Approval of Minutes:** Commissioner Marino motioned to approve the minutes of the October 8, 2024 Regular Commissioner Meeting, seconded by Commissioner Mirras; motioned/passed/carried. Commissioner McLean motioned to approve the minutes of the October 15, 2024 Budget Hearing, seconded by Commissioner Marino; motioned/passed/carried. Commissioner Mirras motioned to approve the minutes of the October 15, 2024 Budget Meeting, seconded by Commissioner Marino; motioned/passed/carried.

**Purchase Requisitions:**

- A purchase requisition for Boundtree for medical supplies totaling \$223.20, Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$1,825.45, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$624.50, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$1,521.32, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for Teleflex for medical supplies totaling \$2,750.00, Commissioner McLean motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried

**Time off Request-** Ms. Lucas is requesting two vacation days November 7<sup>th</sup> and 8<sup>th</sup> 2024. Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.

**Audit of Bills:**

- Treasurer's Report- will look at at next meeting in November.
- Ms. Lucas presented the bills totaling \$121,140.75. Commissioner Mirras motioned to approve bills totaling \$121,140.75, seconded by Vice-Chairman Wright; motioned/passed/carried.

**Workshop Topics:**

***Resolution appointing Board of Elections for Annual Elections of the Montauk Fire District-*** Chairman Schoen read the resolution aloud. Commissioner Mirras questioned the payment amount. He thought it was up to \$70 for 3 hours and if it's over 3 hours up to \$100.00. Commissioner McLean noted he does not remember that. The polls are open from 2-9pm so the payment for services would be \$45 and \$105, Chairman Schoen said that is OK. The reason we have the polls from 2-9 is for the seniors and later for people who work. The Chairman and Election Inspector have final say in the admissibility of a cast ballot and a final say in removing anyone from the area for electioneering. The Board of Fire Commissioners vote is as follows;

Chairman Schoen-Yes

Vice Chairman Wright- Yes

Commissioner McLean- Yes

Commissioner Mirras- Yes

Commissioner Marino- Yes

**Miscellaneous items:**

- Chairman Schoen noted that we can sell and put up for auction our old radios, chargers and pagers. He would like to get more information and do just that.
- Chairman Schoen received an email about a special program from Motorola regarding R7 radios. Ms. Lucas will find out more information from Integrated Wireless. She also heard back from Eddie Schnell regarding a quote on a different manufacturer. They sent the proposal to the Town not the Fire District, so waiting on the correct one.
- FOIL request was received today and we will comply with. If we are able to gather the information that is requested. Will run this by Joe Frank like we always do with any FOIL request.
- Chairman Schoen stated this is our last meeting before November 1<sup>st</sup> and there are still 12 members that need physicals. Our resolution states any member that does not get there physical by November 1 will be suspended until they get their physical and if they do not get their physical by December 31, 2024 they will be dropped from the rolls of the Montauk Fire Department. Commissioner McLean feels we should send sooner than later and in the letter it should state that they will be suspended as of November 1<sup>st</sup> and will automatically be reinstated once they receive their physical. These letters will be sent out certified mail. Copies of the letters will be given to the Chief as well.

**Chief's Report**

- NO REPORT- No Chief's were present.

Chairman Schoen motioned to go into Executive Session @ 14:48 hrs to discuss Contracts, seconded by Vice Chairman Wright; motioned/passed/carried.

Commissioner Mirras motioned to go back into Regular Session @ 16:30, seconded by Vice Chairman Wright; motioned/passed/carried.

Commissioner Mirras proposes to hire Robert Hauser as a stated contract of Treasurer of the Montauk Fire District to be reviewed per his letter in 90 days and agreed upon salary of \$40,000 per year for working approximately 20 hours per week, seconded by Vice Chairman Wright; motioned/passed carried. Commissioner Mirras noted to Ms. Lucas there will be a transition and your job will change a little. There is still a lot of things we will have to prepare with him. Ms. Lucas does not agree with how this all was handled.

Chairman Schoen also noted the board presented Rex Martin and Brent Becker with proposed contracts for the next 2 years and await a decision from them by November 1<sup>st</sup>. If another meeting is needed it will be addressed. Commissioner McLean stated there is no reason for them to sign now, they both wanted to propose something, lets give them that opportunity. Chairman Schoen said signing this contract doesn't mean their work schedule can't change down the road. The agreement is between them and the board and it can be changed at any point.

Commissioner Mirras wanted to note the Tax rolls are correct. The town did pay out the \$498,000 to the Fire Protection District and this coming year will pay out \$547,800 to the Fire Protection District. He is also going to check the % per thousand for the Fire District and Fire Protection District and that will be for the 2026 budget. Ms. Lucas informed the board that she did everything she had to do for the budget, filed the tax cap information with the state, and will be hand delivering the budget to the town in the next week.

Chairman Schoen noted the petitions for Commissioner terms, one 5 year term and 1 year term are now available. They are two separate petitions. What are we doing with the ballots? Are we color coding them. Ms. Lucas said YES, that is what was done for a previous election. Commissioner Mirras asked who checks the county records and such. Ms. Lucas stated the election committee and myself. The county rolls are also uploaded into PIPS. It's all done through the laptops. Everything that MS. Lucas gets from the County is uploaded into the computer. The inspector verifies the voters information and they electronically sign and then vote. Vice Chairman Wright asked if one person can support both candidates. That is up to the district. The board stated a person can sign for both and when you vote can only vote for one candidate. Once a petition is put in, Ms. Lucas has to verify all the names on the petition are registered voters. That is why most candidates get more signatures.

Vice Chairman Wright asked about sign in information for the Association of Fire District of the State of New York (AFDSNY), Ms. Lucas will inquire about and find out about printing the certificates from the training.

The next Commissioner meeting is November 12, 2024 and Chairman Schoen signed up for a webinar regarding OSHA the same day. Chairman Schoen asked if we are meeting November 26<sup>th</sup> for our workshop meeting since the 27<sup>th</sup> is a day before Thanksgiving. Commissioner McLean noted that is the Fire District Officer's meeting in Sag Harbor. Commissioner McLean motioned to suspend the workshop meeting in November, seconded by Vice Chairman Wright; motioned/passed/carried.

Commissioner McLean motioned to adjourn meeting @ 16:42 hrs, seconded by Vice Chairman Wright; motioned/passed/carried.

**Adjourned 16:42hours**