

***Montauk Fire District
June 3, 2025
Commissioners Regular Meeting 18:30 hours***

MINUTES

Commissioners Present: James Wright
Richard Schoen
Michael Mirras
Carmine Marino

Also Present: Chief Peter Joyce, Jr., Treasurer Robert Hauser and Secretary- Deputy Treasurer Dawn E. Lucas

Call Meeting to Order:

Chairman Wright called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to approve the minutes of the May 21, 2025 Workshop Meeting with said correction, seconded by Vice-Chairman Schoen; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$642.14, Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$567.04, Commissioner Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$218.64, Commissioner Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A purchase requisition for Mercury Medical for medical supplies totaling \$475.00, Commissioner Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- A purchase requisition for rehab supplies totaling \$175.00, Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.
- A proposal for a logistics program to track inventory. Ms. Lucas did explain there are two quotes, one from LADDER and the other from Check4Tech Corp. Both companies are willing to come out and demo the product. These programs can track inventory, EMS

supplies and rig checks. Amagansett and Springs are already starting to use LADDER. LADDER'S base price is \$2,950 per year. The Commissioners would like to research first.

Building Use Request:

- Town of East Hampton which was previously approved for May would like to use the meeting room on June 24 at 5:30pm for a Camp Hero resident meeting. Commissioner's have no problem with it.
- NYS Department of Environmental Conservation, Division of Marine Resources is requesting use of the meeting room for a discussion about commercial striped bass tag transfers. Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.

Audit of Bills:

Treasurer's Report: April 2025- Robert Hauser went over the Report and he noted the details are also included along with the reconciliations of all 8 bank accounts.

Robert explained the draft of the 2021 financial report was sent on 5/8/2025, included in that was a representation letter that will need to be put on letterhead, signed and sent back to Cullen & Danowski. The Annual Financial Report for 2021 has been filed with the state and registered with the Comptroller's office. The 2022 engagement letter has been authorized and signed. Appraisal Associates was given information to complete the 2022 Capital Asset report. Ms. Lucas is also working on Cullen and Danowski's to do list for 2022. Robert is hoping by July 31st, 2022's financial report is complete and can get the rest complete by the end of the year. Robert will not be able to make the July 1st meeting in person but he can call in if need be. Also Ms. Lucas reminded the board about the August 5th meeting moving it to August 12th, which was good for everyone, Robert will be on vacation but can call in he said. The board is OK with moving the August 5th meeting to August 12, 2025. Robert also suggested to think about the 2026 budget process. Ms. Lucas explained we usually start in July. Commissioner Mirras hasn't looked at the treasure reports yet, will table till next meeting. Vice Chairman Schoen noted in the past regarding the budget, we discuss in a regular meeting but at an earlier start time.

Ms. Lucas presented the invoices for payment totaling \$14, 478.58, Commissioner Mirras motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.

Committee Reports:

Apparatus: Commissioner McLean not present but gave a report to Chairman Wright.

- According to the information provided to us, the highlighted numbers are what we would pay to rebuild the engine for 9-3-1, \$15,258.45 The insurance company will pay for the tear down and diagnosis, \$8,300, but will not pay for rebuild. Commissioner McLean does recommend rebuilding maybe we can get \$18,000 for it. Vice-Chairman Schoen has contacted an outfit to help with advertising, making offers, etc. Ms. Lucas is gathering information on 9-3-1, 9-3-4, 9-3-5 and 9-3-16, the manufacturer, model#, VIN#, and mileage to provide the outfits. Vice-Chairman Schoen stated, while taking the engine apart the insurance company deems it wasn't caused by accident, then what happened? We had a perfectly operational engine that insurance company said was not damaged by going off the edge and hanging up on crest. Before we spend \$15,000 on the rebuild, we should find out who screwed up the engine. Chairman Wright noted, it's our insurance company, we should be able to request a report and find why

they came up with their determination. The board would like to see a letter from the insurance company. The engine was responding to calls and now the insurance company determined the accident wasn't the cause of the engine break down. Then what suddenly caused the engine to seize up? It seems coincidental that all of a sudden it goes up island and halfway back the engine gets blown. How did the insurance company determined it's findings? Vice-Chairman Schoen would like to see something in writing from insurance company. Chairman Wright will reach out to Commissioner McLean to have him talk to insurance company. Vice-Chairman Schoen will reach out to the outfit he has been speaking with, which is willing to come out and give us estimate for what the engine could sell for. Commissioner Mirras also noted as per Commissioner McLean, Rich Valcich wants the truck out of his garage. Chairman Wright asked if we decide not to rebuild, can we take it to a scrap yard and would we have to pay for that? Chief Joyce noted, 9-3-1A is basically identical to ours and feels we would probably get what we paid for it so it might not pay to rebuild to see if we could get more.

- Ambulance inspection went well, a few tweaks needed. He is working on getting the vendors together to change all the parts out of the old ambulance into the new one when it gets here. The new ambulance will be on our insurance next week and Ms. Lucas set up an appointment with DMV for June 27th already.

Equipment: Commissioner Marino gave his report;

- Couple things on shelf went out, still waiting to hear about missing tool that went out months ago.
- Chief asked about getting a different colored book for equipment repairs. Commissioner Marino said YES, it's now RED and is working on getting it secured to the rack.

Buildings & Grounds:

- Commissioner Marino asked Ms. Lucas if we are all set on the Re-Pointing project. YES and she told John Tanzi. Commissioner Marino noted that John Tanzi would like to schedule a site meeting with AYA Masonry Restoration to discuss logistics and preliminary schedule on Monday June 9th.
- The kitchen project, the low bidder is willing to start work in January but would like to purchase the equipment at the lower price now. Cost for us could be about \$5,000 and they would warehouse it. Chairman Wright motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- Garage door by 9-3-3 wouldn't open for the fire, they can open manually and someone coming tomorrow to look at.

Budget and Capital Reserves:

- Commissioner Mirras noted the April's Building Capital Reserves has \$673,313.84 and the Apparatus and Equipment Reserves has \$3,223,013.02.

Insurance:

- No report

Communications:

- **Siren-** Ex-Chief Peter Joyce explained at the first initial inspection, PSEG was around and and said POWER was OK. Today Eddie Schnell took a look and said there is a problem, found NO POWER. Ex-Chief Joyce left it in the hands of the chief. As stated previously in another

meeting the stainless steel kit cost \$2,850 plus shipping and installation. To replace the whole siren in stainless steel was \$11,450, updated quote is \$14,686, difference in shipping and siren cost. The district needs to determine if they want to buy the kit and rebuild, which includes 2 crane days plus labor or put in budget for next year for a new stainless steel siren which would include taking down and putting up same day. As per the Chief the original assumption was that the motor seized. It could be a load issue. PSEG to find out if there is enough POWER to siren. Regardless of power issue the siren needs to be rebuilt or replaced.

Paid Personal:

- No report

Department Personal:

- No report

Law:

- Received response back from Joe Frank for the state. Ms. Lucas will put on letterhead and send to the state via certified mail and email. Vice-Chairman Schoen motioned, seconded by Chairman Wright; motioned/passed/carried.
- Vice-Chairman Schoen would like to have Joe Frank write up a new Resolution noting the changes; required attendance to calls and now members can earn points for both Rescue and Fire calls
- Vice-Chairman also noted the department by-laws were also sent to the attorney to make sure everything is legal. Joe Frank made some recommendations and now the by-law committee will address. The committee was already spoken to and should have this completed by October.

Old Business:

- **Audit- 2024M-153-** previously discussed under law.
- **Remediation Plan- Audit-** Ms. Lucas gave all board members the finger reader report for April and Audit trail reports which include, Who's On, Change Recorded Reports, Vendor Change Report and History of Changes to Pay Rates for May. These reports are all part of the remediation plan.
- **Ambulance-** already discussed
- **House report-** reviewed and a question arose, what does it actually do? It's a synopsis of what is done around the building. Commissioner Marino motioned to eliminate house reports at meetings, but give a monthly report to him, seconded by Commissioner Mirras; motioned/passed/carried.

Chiefs Report:

- Chief Peter Joyce, Jr. is requesting 3 cases of pre-mixed fuel to be left on equipment rack.
- Membership is aware for Fire calls- sign in on the finger reader after call has been cleared or back in Service.
- Chief noted the membership voted; 12 new firemen; Justin Seiler, Chris Darenberg, Jimmy Nigro, Chris Blotiau, Justin Zorbo, Amanda Thompson, Max Akkala, Rob Snyder, Mike Putnam, Gary Costello, Thomas Marmorowski and Steve Akkala. Of these 12, 1 returning member, 1 active member in FDNY, and another one is pursuing the fireside but an active EMS member in another department in the 9th division, Vice-Chairman Schoen noted she will have to

resign from the other department to be a member with us. Also voted in 4 new EMS personal, 1 Bob Mautsche, Christopher Grinnel, Grace Rasi and Roman Kochanowsky of which one was a previous member and 1 Junior, Blake Lucas into the department. Commissioner Mirras motioned to accept, seconded by Vice-Chairman Schoen with the caveat they are all probationary until they complete and pass a physical; motioned/passed/carried.

Chairman Wright motioned to go into Executive Session @ 19:10 hrs regarding Personnel issues, seconded by Vice-Chairman Schoen; motioned/passed/carried.

Commissioner Mirras motioned to go back into Regular Session at 19:30 hours, seconded by Chairman Wright; motioned/passed/carried.

Commissioner Marino motioned to adjourn @ 19:31 hours, seconded by Vice-Chairman Schoen; motioned/passed/carried.

Adjourned 19:31 hours