

Montauk Fire District

May 21, 2025

Commissioners Workshop Meeting 18:30 hours

MINUTES

Commissioners Present: James Wright
Richard Schoen
Charles “Chip” McLean
Michael Mirras

Also Present: Chief Peter Joyce, Jr., and Secretary- Deputy Treasurer Dawn E Lucas.

Call Meeting to Order:

Chairman Wright called the meeting to order at 18:30 hours and asked everyone to stand for the pledge of allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Vice-Chairman Schoen motioned to accept the minutes of the May 6, 2025 Regular Commissioner Meeting with said corrections, seconded by Commissioner McLean; motioned/passed/carried.

Time off Requests:

- Ms. Lucas is requesting June 12th and July 30th through August 1st and August 4th through August 6th. Vice-Chairman Schoen motioned to approve, seconded by Commissioner McLean; motioned/passed/carried. Ms. Lucas also noted we would need to move the first meeting of August, suggestion was a week later. Ms. Lucas will check with Robert Hauser the Treasurer to see if that works for him, it works for the rest of the board.
- Mr. Martin is requesting May 31, 2025 off. Commissioner Mirras motioned to approved, seconded by Chairman Wright; motioned/passed/carried. That would go against total hours he has for personal time, the deduction will be 10 hours.

Audit of Bills: Ms. Lucas would like to approve the Treasurer's Report for March, 2025 because some changes had to be made from the previous meeting and Commissioner Mirras did review and said it looks good. Vice-Chairman Schoen motioned to accept the March Treasurer's report, seconded by Commissioner Mirras; motioned/passed/carried. Ms. Lucas presented the bills for payment totaling \$41,448.45. Commissioner Mirras motioned to approve payment of the bills, totaling \$41,448.45, seconded by Vice-Chairman Schoen; motioned/passed/carried. Ms. Lucas also presented bills totaling \$74,734.72 for a combination of electrical work, oxygen, department services, elevator contract and workers compensation insurance. Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

Workshop Topics:

Bid results- Masonry Project- Ms. Lucas wanted to inform the Board that the referendum is complete and now we can sign a contract if need be. She will inform John Tanzi so the project can get started.

New Ambulance- Commissioner McLean explained the graphics are being done and then the rig will be back at VCI in Holbrook for inspection next week. Delivery will be after everything is deemed in order. Commissioner McLean will be going with whoever is available from the ambulance committee to inspect the ambulance. Commissioner McLean also asked for the VIN# so it can be insured. It was asked about transferring radios and such. Commissioner McLean noted once the ambulance is delivered he will arrange with John Tepidino and Stryker to install the radios and trolley.

Cullen & Danowski- Engagement Letter – This paperwork needs to be signed to proceed with the 2022 Audit. Commissioner McLean motioned to approve, seconded by Chairman Wright; motioned/passed/carried.

LOSAP- Last meeting it was approved to switch our LOSAP provider to Firefly. Ms. Lucas has all the paperwork that needs to be signed now and then she can submit to Firefly to proceed. This will not be done until we receive the 1/1/2025 Annual LOSAP Report which we should have this week. Tony Hill from Firefly also noted that there could be a termination fee with Penflex, which I believe he made us aware of when he was here, about \$850- \$1,000. It was asked if the district has switched over yet. Ms. Lucas stated no, not yet, Firefly will do that for us.

Miscellaneous items-

- Vice-Chairman Schoen noted we posted online about radio's for sale with a firm and we sold one and we shipped it off, and a check for \$150 will be forthcoming.
- Vice-Chairman Schoen stated there is a bit of confusion right now about points, it was asked how did we kick someone out that does not qualify for LOSAP? Answer given was we didn't. The only way they get removed is if they do not have 2 years of good standing. Vice-Chairman Schoen went through the by-laws and noted good standing requirements, he also noted the LOSAP requirements are from a 2014 Resolution. He believes changes were made and we should have an updated resolution. There are two areas, one is the call requirements which is 0-500 is 10%, 501-999 is 7.5% of all calls and the other area is the 25% for Fire and 25% for Rescues. Chairman Wright asked Vice-Chairman Schoen if he's happy with how Ms. Lucas is doing the points. Vice-Chairman Schoen would like to do this and ask the chief if it is OK. There are 2 bulletin boards in the game room, he would like to put the requirements for good standing and the points they have earned for the month or cumulative and the LOSAP requirements and those points. Discussion arose about qualifying for points and bottom line is if you don't qualify for LOSAP you don't for good standing. But you can qualify for LOSAP without being in good standing. He would like to update the LOSAP Resolution because the Department can change their by-laws at any moment. So basically change the LOSAP Resolution to mirror the report and the good standing points would remain the same.
- Discussion arose about the custodians and holidays with the new schedule. Vice-Chairman Schoen believes holidays are paid for 8hrs. Commissioner McLean noted if workday is 10 hours then they should be entitled to 10 hours for the holiday or 10 hours off. Chairman Wright agreed. Discussion arose about vacation time, holidays, etc. Chairman Wright motioned the custodians get paid 10 hours for the holiday, Vice-Chairman Schoen voted no, seconded by Commissioner McLean; motioned/passed/carried.

- Commissioner McLean noted every year we put a banner in town recognizing our EMS people and motioned we designate a budget of \$250 (which was approved by email), seconded by Chairman Wright; motioned/passed/carried.

Chief's Report

- no report

Chairman Wright motioned to go into Executive Session regarding personal @ 19:05, seconded by Commissioner Mirras; motioned /passed/carried

Commissioner McLean motioned to go back into Regular Session @ 19:11, seconded by Chairman Wright; motioned/passed/carried.

Commissioner McLean motioned to adjourn meeting @ 19:12 hrs, seconded by Commissioner McLean motioned/passed/carried.

Adjourned 19:12 hours