

Montauk Fire District

October 21, 2025

Budget /Workshop Meeting 18:32 hours

MINUTES

Commissioners Present: James Wright, Chairman
Richard Schoen
Charles “Chip” McLean
Carmine Marino

Also Present: Chief Peter Joyce, Jr., and Secretary- Deputy Treasurer Dawn E Lucas

Call Meeting to Order:

Chairman Wright called the Budget Meeting to order at 18:32 hours, pledge of allegiance was said at Budget Hearing prior to Budget Meeting.

Secretary's Report

Approval of Minutes: Commissioner McLean motioned to accept the minutes of the October 10, 2025 Regular Commissioner Meeting with said corrections, seconded by Commissioner Marino; motioned/passed/carried.

Resolution NO. 1 Override Real Property Tax Cap for 2026 Budget- Ms. Lucas read the resolution out loud (attached) and it was put to a vote as follows;

Chairman Wright- YES
Vice-Chairman Schoen- YES
Commissioner Marino- YES
Commissioner McLean- YES
Commissioner Mirras- ABSENT

The resolution was thereupon duly declared to have been adopted.

Montauk, NY

October 21, 2025

Resolution No. 2 Approve Final Budget- Commissioner Marino read the resolution out loud (attached) and the Board of Fire Commissioners hereby approves the Final Budget for the Montauk Fire District for 2026 attached hereto and made a part hereof in the amount of \$4,261,678.00. The adoption of the foregoing resolution was duly put to a vote and the vote was as follows;

Chairman Wright- YES
Vice-Chairman Schoen- YES
Commissioner Marino- YES
Commissioner McLean- YES
Commissioner Mirras- ABSENT

The resolution was thereupon duly declared to have been adopted.
Montauk, New York
October 21, 2025

Resolution appointing Board of Elections for Annual Elections of the Montauk Fire District- Ms.

Lucas read the resolution aloud, the Board of Fire Commissioners vote is as follows;

Chairman Wright-Yes

Vice Chairman Schoen- Yes

Commissioner McLean- Yes

Commissioner Mirras- ABSENT

Commissioner Marino- Yes

Time off Request: Ms. Lucas is requesting two vacation days for November 7th and 10th Commissioner McLean motioned to approve, seconded by Commissioner Marino; motioned/passed/carried. Rex Martin is requesting three personal days, November 1st , 2nd , 3rd and five vacation days November 4th , 8th ,9th ,10th ,11th . Commissioner Marino suggested doing the same thing we did when Brent was out, ask Jimmy Angelidis to cover mornings and Luke Stein afternoons. Commissioner McLean motioned to approve, seconded by Chairman Wright; motioned/passed/carried.

Building Use Request: Ms. Lucas has a request but before asking for it, wanted to clarify the senior dinner date with the Chief. Chief was told by Dick White the senior dinner is December 7th. Ms. Lucas will have to double check on date for the building use request. This means that Santa Claus will be December 14th.

Audit of Bills:

Bills- Ms. Lucas presented the bills for payment totaling \$111,418.24 Commissioner McLean motioned to approve payment of the bills, totaling \$111,418.24, seconded by Commissioner Marino; motioned/passed/carried. Ms. Lucas added some more bills totaling \$10,871.43 to include WiFi service for ambulances,9-3-2 and 9-3-81, flu vaccines for members, physicals for members, fuel delivery-gas for trucks, back garage maintenance. Chairman Wright asked if members got physicals with their private doctor did they get fitted tested at the department. Ms. Lucas believes there were 2 and she told them they would need to get a fit test done. Commissioner McLean motioned to approve the extra bills totaling \$10,871.43, seconded by Chairman Wright; motioned/passed/carried.

Workshop Topics:

FOIL Request- Vice-Chairman Schoen noted the district received a FOIL request from a citizen for verbal (audio files) copies of the last two meetings. This was cleared with our attorney Joe Frank. We responded that we received the request and have 30 days to respond. Chairman Wright asked it was a citizen or member, answer was both.

Fuel Tanks- Vice-Chairman Schoen was asked at the last meeting to contact our attorney Joe Frank and find out if we have to go out to bid on the fuel tanks. Vice-Chairman explained to Joe Frank the board is contemplating two fuel tanks, gas and diesel as they are some 30 years old and insurance company is reluctant to insure them. We have received a quote from the company that services them at about \$250,000, do we have to go out to bid? Joe Frank's response, this project requires competitive

bidding because it is a public works project and cost in excess of \$35,000. He is unaware of any exception that would keep it out of the competitive bid category. You will need an architect or engineer with Public Works and Environmental Construction Experience draft specifications and bidding documents for this project, do not just use specifications supplied by a contractor.

Miscellaneous items;

– Vice-Chairman Schoen also asked our attorney Joe Frank about this; Does the board have the authority to compel a member to appear before it in Executive session perhaps to address an ongoing issue. Joe Frank's answer, not sure we have the authority to force her to attend. His sense is the chain of command is to go through the Chief, attempt to get cooperation from the Chief to direct her to appear for a meeting with the board in his presence. If it is a personal related matter it could be in executive session. He (Joe Frank) does not think there should be any disciplinary consequences if she refuses to appear and meet with the board. The board does not have the ability to take disciplinary action against a member of the department breaking written rules adopted by the board through a hearing process. Joe Frank is not comfortable with a board directing a department member to appear before it and then penalize them for non appearance if it is not a discipline hearing set up by statute. Chairman Wright asked, is it not a discipline hearing. Chairman Wright noted, she has been told numerous times not to go outside the chain of command, actually telling her for years. Chairman Wright would ask our attorney about that, isn't it a discipline hearing? Vice-Chairman Schoen asked for that in writing so he can send to Joe Frank. Chairman Wright agreed and even said he will contact Joe Frank directly. Vice-Chairman Schoen noted any board member has that option to contact Joe Frank.

– Ms. Lucas stated the board knows the district has a credit card for purchases, maintenance supplies, etc. and recently she found out the bank that backs the card is no longer supporting municipalities. Ms. Lucas contacted M&T Bank on the recommendation of John Craft who we deal with and uses for his business. I spoke with our business associates, Julianne Moseley and Maria Villarreal on how to apply for a credit card. The card will not get attached to the bank accounts, it's a free standing card, they just need some information from us, application, financial statements and approval that Ms. Lucas can apply for the card. Chairman Wright motioned to approve, seconded by Commissioner McLean; motioned/passed/carried. Commissioner McLean asked if the old card will close on its own, Ms. Lucas said it is already closed. One of our recurring charges bounced back that is how she found out.

– Chairman Wright knows lights were ordered and they came in, can we get that taken care of. They are outside lights. Commissioner Marino told Brent Becker he has the OK to get the lift. The board approved renting it.

Chief's report:

- Chief suggested when going out to bid for the tanks to include some sort of maintenance contract if we are forced to go with a cheaper option. Chairman Wright noted we are not forced to go with the cheaper option. We can go with the better company if we think they will do the best job. If you think there is a better option let us know.
- The calendar committee is trying to finalize next years calendar, they need the Commissioner's schedule. Ms. Lucas said she spoke with MaryEllen Brennan about earlier and told her to keep it at the 2nd Tuesday and 4th Wednesday of the month. As of now what the calendar says we are keeping. Vice-Chairman Schoen motioned to go back to the 2nd Tuesday and 4th Wednesday for Commissioner meetings, seconded by Commissioner Marino; motioned/passed/carried.

- Chief also noted there are fire extinguishers that need attention. He wasn't sure if Peconic is still doing them. There are 3 dry and 1 large CO that need to be recharged.
- Also there is a gen light on the equipment rack, detailed notes are on card. The claim is it doesn't start. Chief took it apart and saw it's a kinked fuel line

Commissioner McLean motioned to adjourn @ 19:54 hours, seconded by Commissioner Marino; motioned/passed/carried.

Adjourned 19:54 hours