

Montauk Fire District
November 19, 2025
Budget /Workshop Meeting 18:32 hours

MINUTES

Commissioners Present: James Wright, Chairman
Richard Schoen
Charles “Chip” McLean
Carmine Marino

Also Present: Chief Peter Joyce, Jr., 2nd Asst. Chief Joseph McDonald, Treasurer Robert Hauser and Secretary- Deputy Treasurer Dawn E Lucas

Call Meeting to Order:

Chairman Wright called the Meeting to order at 18:30 hours, asked everyone to stand for the pledge of allegiance and a moment of silence.

Secretary's Report

Approval of Minutes: Commissioner Marino motioned to accept the minutes of the November 4, 2025 Regular Commissioner Meeting, seconded by Vice-Chairman Schoen; motioned/passed/carried.

Purchase Request:

- A purchase requisition for Boundtree for medical supplies totaling \$3,199.03, Vice-Chairman Schoen motioned to approve, seconded by Commissioner Marino; motioned/passed/carried.

Audit of Bills:

Treasurer's Report- October: Mr. Hauser discussed the Treasurer's Report and three accounts are in the negative which was the same last month, the 200-capital, 280-Building repair and 340- Association dues, the board is aware. Looks good still the end of the year. Chairman Wright asked about the audit. Mr. Hauser said 2022 is complete and we are working on getting 2023 and 2024 done. Ms. Lucas is in the process of pulling initial information for Cullen and Danowski to review and gather the rest for when they come in person. The engagement letter for 2023 will be signed tonight and the board will get their letters separately and the plan is for Cullen and Danowski to come first week in December. Also noted to double side report from now on. Commissioner McLean motioned to accept Treasure's report for October, seconded by Chairman Wright; motioned/passed/carried.

Bills- Ms. Lucas presented the bills for payment totaling \$75,778.11, Vice-Chairman Schoen had a question about 9-3-8's bill, could it be an insurance claim, Commissioner McLean stated NO. Commissioner Marino motioned to approve payment of the bills, totaling \$75,778.11, seconded by Commissioner McLean; motioned/passed/carried. Ms. Lucas added two more bills one for IT services for Montauk Technology Group totaling \$716.04 and \$925.47 for LOSAP costs for Firefly, totaling

\$1,641.87. Vice-Chairman Schoen motioned to approve the extra bills totaling \$1,641.87, seconded by Chairman Wright; motioned/passed/carried.

Workshop Topics:

Policy's- Emergency Vehicle Response Guidelines and Vehicle Backing Practices- Discussion arose and Vice-Chairman Schoen said the board can accept this because it's not a resolution, the board is just accepting the guidelines proposed by the insurance company. Chairman Wright would like to have everyone EVOC'd yearly. Commissioner McLean explained depending on the chief's at the time they would have a refresher class for drivers which would be documented. Chairman Wright believes we need to go back to that. Chief Joyce said he could make 2026 a refresher year. Vice-Chairman Schoen noted the board needs to put a date the refresher needs to be completed by. Chief Joyce asked the board what do they want him as a chief to do? Chairman Wright said have biannual refreshers for everyone who drives an emergency vehicle. Chief asked if he can get back to the board by the next meeting, need to speak with his chief's how they want the verbiage to read. Absolutely. Vice-Chairman Schoen said it can be as simply as, everybody that drives an emergency vehicle has to have an EVOC refresher by June 1st. If they don't then they can't drive until they take one. This will be tables until next meeting.

New Pumps/Engines- Ms. Lucas talked about payment for the new trucks. She received an email from Ray Muller of Firematic asking about payment status. She was told to pull contract to find out what it states. Contract states payment is due upon delivery and acceptance. Chief was asked if we accepted the two new trucks, YES they were accepted. Vice-Chairman Schoen motioned to pay for the two new trucks, seconded by Chairman Wright; motioned/passed/carried. Commissioner McLean asked how many times do we have to approve payment for them. Vice-Chairman Schoen stated we haven't yet, Commissioner McLean said we did when we first entered into the contract. No, we approved the purchase of the trucks not the payment. Ms. Lucas will inform Ray Muller of payment.

Chief's report:

- Chief presented a purchase requisition for 9-3-2 for a replacement battery for the E-Hydraulic tool. It went out to be repaired first and came back as a broken cell, un-repairable in need of replacement. New battery cost is \$879.81. Commissioner Marino motioned to approve, seconded by Chairman Wright; motioned/passed/carried.
- Another request for 9-3-2, the airbags/lift bags are expired, out of date, can not be used in service. Replacement cost for bags, hoses and controllers is \$15,804.85. Chairman Wright motioned to approve, Commissioner McLean asked if the regulators have an expiration also, answer is NO, the bags have an expiration, the ones we have are over 20+ years old, the new bags have a new standard of operating at an elevated PSI. It was asked if the bags are on state contract. Firematic is the only purveyor for the manufacturer. Only competitive purveyor is Areotech and it came in \$2,000 more. So we had multiple quotes, Chief said YES. Commissioner Marino seconded motion; motioned/passed/carried.
- Chief McDonald presented a purchase requisition for turnout pant belts for Hi-Tech totaling \$715.61, Chairman Wright motioned to approve, seconded by Commissioner Mario; motioned/passed/carried.
- Chief Joyce was informed by Captain Ellen Cook of company 4 there are some training related equipment and other equipment in the training room behind the ambulance bay; Chief read letter he received from Ellen Cook; In the process of cleaning up the training room, we uncovered equipment that is outdated and would like permission to discard it. In every case,

we will try to find new homes, such as with Doctors without Borders as some equipment may still be useful in needier third world places. Below is a list of the equipment;

1. One Lifepak 12 monitor. We currently use Lifepak 15s. The 12s are not eligible for service and are different enough from the 15s to be fairly useless for training purposes.
2. Four Medtronic Lifepak 500 AEDS. I believe these were from the chief's cars and have been replaced with upgraded model 1000s.
3. An older training dummy that has been replaced – I am not sure if dummy even works.
4. Four drug safes from our rigs that needed upgrading. These are working but require an expensive subscription to an app to use.
5. Two coolers that were previously used to keep a particular medication at the proper temperature. These work by being plugged into a charger on a vehicle (such as in a camper) and might be useful in remote areas.

Chief Joyce believes that the board should look over the items since it is the district's equipment. Commissioner McLean noted that the coolers are surplus, there is no use for them anymore and just wanted clarification on the mannequin, it is expensive and still quite good. Chief Joyce will ask for clarification on the mannequin.

- Chief Joyce is also asking about the 800 charger for 9-3-80 in the center console for the portable radio is not charging and Chief McDonald believes there are more bases in the back garage. We do need to have it swapped out. Commissioner McLean stated it is on the list for Fully Involved when they get out here. Chief also noted if we do not have a working base in stock, there is one in the 9-3-81 car.
- Chief Joyce heard that the bill for 9-3-8 was in for payment was the tires included with that, answer was NO. Commissioner McLean noted that Richie Valcich had a set of tires that he put on and wanted us to try and realigned the wheels. The tires were used with a 90% thread. The Chief to Commissioner McLean's understanding likes the tires and Richie Valcich from Emergency Mechanical will come up with a price and get us an invoice. Just an FYI- we have collected an insurance claim on the tires already.

Miscellaneous Items:

- Chairman Wright noted that he will be resigning this month. He will send an email.
- Vice-Chairman Schoen noted that 9-3-1 is now listed in 7 different venues, Fenton, Commander, Facebook, Red Truck, Garage, Springlee and Firetec. Vice-Chairman Schoen would also like to put it out to bid in the paper next week for first meeting in January. Chief Joyce did note he saw the post on Facebook with the 5" hose, just remember the hose needs to stay with us. Vice-Chairman Schoen is fine with that just asks that Co.1 clean out the truck so when he takes new pics it's clean.
- Vice-Chairman noted another radio was sold.
- Vice-Chairman Schoen asked who went to the EMS conference last week. Ms. Lucas noted it was Tom Barbieri, Donna Hitscherich, Jesse James and John Mark. I have all the class information because that is what the Chief requested of them. I will be putting in for reimbursement in December.
- Chairman Wright asked about a new recorder, Ms. Lucas was busy and will look into it.
- Commissioner McLean would like to give a period of time for any of the apparatus we are trying to sell with these services before we try to sell it locally. We can establish the bids once we receive just like the ambulance. Chairman Wright noted Joe Lenahan was interested in 9-3-4 for a barbecue truck. Commissioner McLean asked what the truck were listed for? Vice-

Chairman Schoen said the dollar amount given at last meeting, \$40,000. These venues either purchase the equipment or list it and get a 10% fee when sold like Garage. It is all a matter of time.

- Vice-Chairman Schoen mentioned we have a tanker in the front, an engine in the back, soon 2 more engines, do we need to make accommodations to have them plugged in. Commissioner McLean said NO. 9-3-5's compressor is built up as it runs, the only thing getting charged in that is the radio and if it's outside there should be no portable equipment in it. So the reason we put these trucks away are to charge the radios? And any other equipment it might have. Chief McDonald did note when 9-3-5 was plugged in yesterday, compressor did kick on. Commissioner McLean noted on start up that compressor usually does not have enough juice to pull out immediately as we have known through the years. We have to idle up and wait 2-3 minutes. We really should take the radio out of it.
- Vice-Chairman Schoen noted we bought lights for 9-3-14, 4 years ago and it has come to his attention that someone would like to buy them from us, they are still sitting in company 5's locker. Chairman Wright stated some lights were put on the truck and some weren't because of voltage issues. The Viking fleet is interested in the lights. Chief McDonald will get a letter of intent to purchase from them.
- Ex-Chief Peter Joyce, Sr. noted the lights for the front of the building is in company 5's locker, He asked his electrician who is licensed to come down if he has time and install them and he said YES and he would pay him, just wanted permission from you guys. Ex-Chief Peter Joyce, Sr also asked about the outcome of the tone outs for the street lights. Commissioner Marino said it's a stray voltage issue and Brent has called the electrician and they don't seem to show up or come out to finish. Vice-Chairman Schoen stated didn't we authorize a scissor lift to install the lights, YES but Brent was out on sick leave. Chairman Wright told Ex-Chief Peter Joyce, Sr. to take care of it.
- It was asked about the siren on Industrial Road, answer it is in the budget for next year to replace.

Chairman Wright motioned to go into Executive Session regarding Personal @ 18:48 hours, seconded by Commissioner Marino; motioned/passed/carried.

Commissioner Marino motioned to go back into Regular Session @ 18:55 hours, seconded by Vice-Chairman Schoen; motioned/passed/carried.

Vice-Chairman Schoen motioned to adjourn @ 19:25 hours, seconded by Commissioner Marino; motioned/passed/carried.

Adjourned 19:25 hours