

***Montauk Fire District  
December 17, 2025  
Meeting 18:32 hours***

***MINUTES***

***Commissioners Present:*** Richard Schoen  
Charles “Chip” McLean  
Michael Mirras

***Also Present:*** Chief Peter Joyce, Jr.. and Secretary- Deputy Treasurer Dawn E Lucas

***Call Meeting to Order:***

Acting Chairman Schoen called the meeting to order at 18:30 hours, asked everyone to stand for the pledge of allegiance and a moment of silence.

***Secretary's Report***

***Approval of Minutes:*** Commissioner Marino motioned to accept the minutes of the December 4, 2025 Regular Commissioner Meeting, seconded by Vice-Chairman Schoen; motioned/passed/carried.

***Audit of Bills:***

***Treasurer's Report- November:*** Commissioner Mirras signed off on the bank reconciliations. A quick report, as of the end of November we still have \$237,000 left in the budget. We are still waiting on the audits to be done but in the general fund we have \$392,000 some of which we can assign to buildings and equipment. Since we will need a new chief car and tower ladder in the future we will probably want to assign the money over to the equipment account. The building reserve account has \$446,169 and we are giving it more so plenty to do the kitchen plus. The equipment reserve account has \$880,588.65. For the next few years we will be busting the cap to build up our reserves. Commissioner Mirras motioned to approve the treasure's report for November, seconded by Commissioner McLean; motioned/passed/carried.

***Bills-*** Ms. Lucas presented the bills for payment totaling \$17,834.57, Commissioner McLean motioned to approve the bills totaling \$17,834.57, seconded by Commissioner Mirras; motioned/passed/carried. Ms. Lucas presented another bill for payment, Brent Becker's phone reimbursement totaling \$1,457.87 for the full year, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

***Workshop Topics:***

***Bid Opening- Refuse Removal-*** One bid from Mickey's Carting; Commissioner McLean read aloud Waste Removal Services at the Montauk Fire District for the period of January 1<sup>st</sup>, 2026 through December 31<sup>st</sup>, 2026. Total scheduled pickups trash & recycle, \$260.00 per month. On-call call pickups for trash and recycle, \$30.00 per pickup. Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

**Lawn Maintenance- Mickey's Lawnscares-** Lawn Mowing service for the Montauk Fire District for the 2026 season; **Main Building-** \$295 per mow, **Sub-Station-** \$55 per mow, rate for additional work performed- \$65 per man/per hour.

**2<sup>nd</sup> Bid- Hoyt Property Care-** Montauk Fire District 2026 Lawn Care Bid- **Main Firehouse-** Lawn will be cut at a uniform height using sharp blades, mowing pattern will be changed, grass clippings will be picked up/blown from the buildings, parking areas and walkways. Twenty-eight weeks, one cut per week- \$285.80 per cut, additional tasks- \$65 per laborer/hour.

**Sub Station-** also based on a twenty-eight week lawn mowing season., one cut per week- Lawn will be cut at a uniform height using sharp blades, mowing pattern will be changed, grass clippings will be picked up/blown from the buildings, parking areas and walkways. Twenty-eight weeks one cut per week- \$54.99 per cut. Additional tasks- \$65 per laborer/hour.

A dedicated account manager will oversee your account and conduct quality inspections and provide ongoing updates and feedback.

Bid approval will be at next meeting since there was no majority vote.

**Snow Plowing- Hoyt Property Care-** Montauk Fire District 2026 Snow Removal Bid, dated December 15, 2025-

**Option A: Lump Sum/Seasonal Contract Agreement- \$12,595.00;** covers all snowfall/ snow-ice management for the period of 01/01/2026-12/31/2026.

**Snow (above 2") Roadways/Parking Lot/Walkways**

- Plow all snow starting at 2" throughout storm. Plows will be dispatched automatically when snowfall reached 2".
- All sidewalks immediately around building will be cleared and salted with sidewalk specialty salt mix-to prevent damage to concrete surfaces.
- Hoyt Property Care, Inc. will provide equipment, material, and labor to plow all locations with no limits in terms of total accumulation during the contract terms.

**Snow (under 2") Roadways/Parking Lot/Walkways**

- Snowfall of 2" or less will receive salt to parking lot and driving lane surfaces only.
- Walkways (shoveled-if needed) and treated with sidewalk specialty mix-to prevent damage to concrete surface.

**Sanding/Salting:Included in above lump sum seasonal contract**

- Apply straight and/or treated salt to all roadways on an as needed basis
- Apply specialty sidewalk deicer to all sidewalks

**Option B: Hourly Service Agreement- \$495/per hour**

- Priced per vehicle/equipment. Includes Plow truck/Salter (or) Skid Steer, shoveling crew for sidewalks, and salting services. Hourly rate is charged portal to portal unless equipment is pre-staged at site location. In the event additional plow truck/salter is needed an additional hourly rate will be charged for additional equipment (all materials included in the hourly rate) Contract runs from 01/01/2026-12/31/2026.

Hoyt Property Care, In. will also provide if requested by Montauk Fire District, assistance with on scene plowing of roadways to the location of a call for emergency assistance within the hamlet when available, improving safety and response for the Fire Department and citizens of Montauk.

## **Snow Stake Installation - \$600.00**

Installation of snow stakes on property, one-time contract charge-if snow stakes are not installed on the property by contract start date by property agent representative.

Terms:

- Service is effective January 1, 2026- December 31, 2026.
- Payment is due within 30 days upon receipt of invoice.
- Contractor will not perform any snow removal services until any past due balances are paid in full
- Snow removal is deemed taxable in NYS, unless tax exemption form is submitted and on file
- Additional services not included in this contract billed accordingly
- Contractor not responsible for any slips falls, and/or damage to sidewalks/walkways/speed bumps/curbs/vehicles/other hazards.
- Hoyt Property Care reserves the right to pass onto the customer any unforeseen prices increase in commodities (dumping fees, gasoline, and materials)

Commissioner Mirras motioned to go with the lump sum amount and accept the bid, seconded by Commissioner McLean; motioned/passed/carried.

### ***Correspondence:***

- Acting Chairman Schoen noted we have confirmation the email submitted by Jim wright resigning as Commissioner was received by the Secretary of the State and an opening now exists on the board. Our attorney Joe Frank suggests we appoint a new board member at our organizational meeting in January. Acting Chairman Schoen motioned to accept the lawyers recommendation, seconded by Commissioner Mirras; motioned/passed/carried.
- Acting Chairman Schoen noted we have received an email from Donna Hitscherich dated December 13, 2025 regarding a QA/QI issue. Our attorney, Joe Frank advised it be given to the Chief, thus following the proper chain of command., the Chief will report back to the board at our next meeting as to his results. So acting Chairman Schoen presented this information to Chief Joyce.
- We need to appoint the Chief's for 2026. Acting Chairman Schoen motioned to accept Peter Joyce, Jr as Chief, Ken Glogg as 1<sup>st</sup> Asst. Chief and Joe McDonald as 2<sup>nd</sup> Asst. Chief, seconded by Commissioner McLean; motioned/passed/carried.
- Swearing in is January 1, 2026.
- Commissioner training is required for the most recent elected Commissioner position, Mike Mirras. There are only 2 dates given on Long Island, February 7, 2026 in North Patchogue or April 11, 2026 in North Massapequa. Both are believed to be given by our attorney Joe Frank.
- FDIC for 2026 is April 20-25<sup>th</sup> if anyone is interested in going remember rooms fill up fast. If members want to go we need to registrar them before we can book rooms. Also if anyone comes to find they can not go after being registered they are responsible for the registration fee. Commissioner McLean asked to explain for the record what FDIC abbreviation means. It stands for Fire Department Instructors Conference.
- There was an offer from the Viking Fleet to buy 4 lights that were purchased previously. Lights were previously ordered and when they came in realized some would not work for 9-3-14, not enough power. Some of the lights were installed but we have some in brand new boxes that the Viking would like to purchase. The 4 lights are approximately \$2,336 (3 lights at \$699 and one at \$239). The offer for all 4 of them is \$1,000. Acting Chairman Schoen also noted the lights could go on other trucks, if the need is there, if not the board should consider selling them. Chief Joyce believes they should be

sold, they are AC lights not DC current lights. Commissioner Mirras motioned to accept offer, seconded by Commissioner McLean; motioned/passed/carried.

**Chief's report:**

- Chief Joyce gave the board the election results paperwork for the record from the department.
- Chief Joyce stated the East Hampton emergency room is updating their radio system and requesting access to the Montauk channel. He will contact the individual to find out exactly what it entails. Ellen Cook, Captain of CO4 actually stated it looks like Stony Brook/Southampton and the East Hampton ER is requesting it. Acting Chairman Schoen stated the other east end departments are OK with it, Montauk somehow was left out of the loop. It shouldn't be a problem. Chief said it would only be to monitor, no transmissions.
- New 9-3-4 is waiting on steps before it leaves to get everything switched over. Commissioner McLean asked if 9-3-1 also has these steps. The Chief noted the chauffeurs for 9-3-1 said they didn't need them. So only 9-3-4 will have them.
- Chief noted the new tanker should be coming by the end of January.
- Chief noted all the new members that passed the in house training will be starting their Yaphank training on January 8, 2025. All paperwork/registration has been completed. A total of 8 made it through and stuck with it.
- Acting Chairman Schoen asked if we know all the new officers for 2026 yet, will need that information for the swearing in paperwork.

**Miscellaneous Items:**

- Acting Chairman Schoen explained to the Chief that the district will be maintaining old 9-3-1. It will be maintained/serviced and equipped with whatever surplus hoses we have. In the event one of our engines goes out, old 9-3-1 could be used as a substitute or if another department has an engine go out of service we can lend it to them. What this means is we will need one of the spots over at the substation to store it. If that means taking one of the antiques out and covering it with a canvass or something, taking the parts from another that has been go through restoration. You need to make that determination. Chief was asked about the new hoses, do we know when they are due to come in. Chief stated Chief McDonald is the one that has been in touch with the hose purveyor and from what he is aware the dates have not changed from before. So when the new hoses come in, we can transfer the old hoses to old 9-3-1. It will be totally insured and maintained but it will not be an online piece of equipment. Commissioner McLean explained it would be considered a Reserve engine with any surplus equipment like hand tools would be put on it. If any one of our pumpers goes down then take tools, breathing apparatus and stuff and put in the reserve engine. Chief Joyce made a statement about holding onto old 9-3-1, he thinks it's the wrong truck to hold onto. Yes it does have a new motor but the pump is just as old as every other piece on the truck. If it is stuck at the substation he believes it will be neglected. And when it comes time that it actually needs to used, he believes it will be a let down. Chief feels space in back garage should be made for old 9-3-1 instead of substation. Chief did say it is ultimately the decision of the district. The antiques are technically owned by the membership of the department and to possibly move one will need their approval. Another question the Chief brought up, who is responsible for truck checks if the truck is considered a reserve and still being maintained. The board will have to consider for the future and the Chief will discuss with his other Chief's.

Acting Chairman Schoen motioned to go into Executive Session regarding personnel and contracts @ 18:40 hours, seconded by Commissioner Mirras; motioned/passed/carried.

Commissioner McLean motioned to go back into Regular Session @ 19:00 hours, seconded by Commissioner Mirras; motioned/passed/carried.

Commissioner Mirras motioned to go into Executive Session @19:40 hours regarding personnel, seconded by Commissioner McLean; motioned/passed/carried.

Acting Chairman Schoen motioned to go back into Regular Session @ 20:43 hours, seconded by Commissioner Mirras; motioned/passed/carried.

Acting Chairmen Schoen motioned and read said motion, Under advise of legal representation the minutes of the October 10<sup>th</sup> meeting are amended to delete paragraphs under department personal, bullet point # 2 in it's entirety, which having been complained of contain content not critical to any board action. Seconded by Commissioner Mirras; motioned/passed/carried. Commissioner McLean also noted the website will be updated forthwith to reflect the new copy of the minutes per this current motion.

Commissioner Mirras motioned starting January 1, 2026 we increase the full time paid paramedics to \$2 more an hour and all the part timers to \$1.50 per hour, seconded by Commissioner McLean; motioned/passed/carried.

Commissioner McLean motioned to adjourn @ 20:45 hours, seconded by Commissioner Mirras; motioned/passed/carried.

**Adjourned 20:45 hours**