

Montauk Fire District
February 10, 2026
Commissioners Regular Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
Charles “Chip” McLean
Michael Mirras
Carmine Marino

Also Present: Chief Peter Joyce, Jr., 2nd Asst. Chief Joseph McDonald, and Secretary-Deputy Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Vice-Chairman Marino motioned to approve the minutes of the January 28, 2026 Commissioner Meeting, seconded by Commissioner Mirras; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Teleflex for medical supplies totaling \$2,549.00, Commissioner Mirras motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$2,583.00, Commissioner Mirras motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$712.55, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies that was previously approved totaled \$420.00.
- Chief noted the board should be aware that the County notified him on Friday that there is a national shortage on epinephrine.

Time Off Request

- Ms. Lucas presented a time off request for 3 vacation days, March 4th through March 6th 2026, Vice-Chairman Marino motioned to approve, seconded by Commissioner Mirras motioned/passed/carried.

Audit of Bills:

- Ms. Lucas presented the invoices for payment totaling: \$43,303.90. Commissioner Mirras motioned to approve, seconded to Commissioner McLean; motioned/passed/carried.

Committee Reports:

Apparatus: Commissioner McLean gave his report;

- 9-3-17 an insurance claim was filed for a chip in the windshield. It is being processed and then Safe-lite can replace.
- 9-3-81- the temperature control box was finally diagnosed. It's a control panel issue and once part are in, John from Fully Involved will install.
- 9-3-80- portable charger for the current 800 radio has been installed.

Equipment: Vice-Chairman Marino gave his report;

- Vice-Chairman Marino asked the chief if the rubber mallets on the equipment shelves are damaged, need repair or are they OK. Chief McDonald stated they came off the old engines, they could be put in storage for now.

Buildings & Grounds:

- Vice- Chairman Marino finally got a response from John Tanzi regarding the AC project. He is going to send the information he has from the 2017 project and then send over to engineering firm.
- Fuel Tanks- we have a signed agreement with Walsh Surveyors to do updated survey.
- Kitchen Project- One window was blocked for the extension of the hood. There was discussion with Scott from Austin Interiors about re-doing the floor with epoxy but the cost came in at \$26,800. After talking with others that should be between \$12-14,000. Vice-Chairman Marino will call Scott and let him know we are not redoing the floor. Electrician was in doing all the electrical work. Al will also be in to extend the hood. It was asked if we are on schedule. It's on schedule for St. Patty's day parade.

Budget and Capital Reserves:

- No report

Insurance:

- The one claim that was filed for the windshield in 9-3-17

Communications:

- Commissioner Mirras noted it looks like everything is in order at headquarters, 911 was already switched over for dispatching
- In the spring we need to order the new stainless steel siren for Industrial road.

Paid Personal:

- Commissioner Mirras mentioned there was a drug issue and it was handled properly, Paramedic supervisor Chris Boccabella contacted Chairman Schoen about and filed a loss control report. On a call the paramedic on duty dropped the drug pouch, searched the 80 car, went back to scene with cops and found said pouch. It was unopened and nothing missing and the proper loss of control substance report was filed with police and the recommendation from the medical director was that the person go through some more training on how to handle drugs. The drugs did have to be disposed of because of the frigid temperatures. Lieutenant Burke suggested the district make a policy that the narcotics pouch needs to be put through their belt loop and it won't happen again. Commissioner Mirras will discuss with Chris Boccabella,

Department Personal:

- Chairman Schoen motioned to go into Executive Session regarding personnel @18:43pm, seconded by Vice-Chairman Marino; motioned/passed/carried.
- Chairman Schoen motioned to go back into Regular session @ 18:45pm, seconded by Commissioner Mirras; motioned/passed/carried.
- Chairman Schoen noted that it has been brought to the attention of the board that one member has had 2 consecutive years of not maintaining good standing in the department and according the by-laws will be removed. Commissioner Mirras motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried. A certified letter will be sent from the district.

Law:

- no report

Old Business:

- Kitchen project- previously discussed.

New Business:

- Chairman Schoen asked Chief if anyone is going to FDIC this year. Chief Joyce stated he has a tentative list and will be calling them to discuss and inform them of the stipulations and will be giving a final head count. Chief Joyce was going to have a final headcount by next meeting. Chairman Schoen noted he will not be at next meeting and Ms. Lucas will not have bills or such to vote on, we can either cancel or have Vice-Chairman Marino run meeting. Chief asked if we can approve the people that have already signed the sheet on his door. Chairman Schoen stated if we registrar these people and come April decide they are not going, they are liable for the registration fee.

Correspondence:

- None to report

Chiefs Report:

- 2nd Asst. Chief McDonald noted final inspection of the tanker is set for 2/24/26, will need van.
- Finger reader kink has been fixed. When things go back in service the point will go up on finger reader. So before it was when the ambulance goes back in service, now it will be when all apparatus goes back in service.
- Chairman asked when will the boat be moved to substation, so we can put old 9-3-1 in it's spot. Chief will work on that.
- Chief Joyce presented a purchase requisition from company 4 for Don Hudson from Critical Concepts for CME lecture hours of core material. Cost is \$1,100.00 Commissioner Mirras motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried. And to have an instructor test 6 EMT's on their skills, cost \$950.00, Commissioner Mirras motioned to approved, seconded by Vice-Chairman Marino; motioned/passed/carried.
- Company 4 is also requesting 6 Laerdal Q CPR Upgrade Kits which will allow them to retrofit the CPR mannequins they already have and provide feedback on depth and rate in real time while practicing CPR as a class. Laerdal little family QCPR Pack, since the child and infant mannequins can't be retrofitted, They also need Physio Control LifePak 1000 training systems because the ones we have are malfunctioning, total cost for all is \$5,311.40. Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.

- Chief Joyce is requesting for company 5, two Mustang Ice Suits and this will be part of a replacement schedule. The total cost for the suits is \$1,780, Vice-Chairman Marino motioned to approve, seconded by Commissioner McLean; motioned/passed/carried. It was asked if we are retiring 2 suits. Chief stated the department has 4 and now adding two, which will all be in service. They do have a life expectancy, knowing that 2 out of the four will need to come out of service in the near future. This will also create some kind of readily available replacement schedule for the equipment.
- Chief Joyce is also requesting for Ice Rescue, some carabiners, life jackets, throw bags totaling \$589.23. Commissioner Mirras motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried.
- Chief Joyce is also requesting for company 5- 9-3-14 is in need of 3 halligan tools, totaling \$896.97. Vice-Chairman Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.
- Chief Joyce talked about the cleaning of the snow from hydrants, a good bunch showed up this past weekend to help. They probably did about 120 of them. He suggested the district budget about \$8-\$10,000 so we can hire someone to clear all of them fully. Chairman Schoen said we can that during budgeting season. Chief believes we are good for now and doesn't seem to see anything in the foreseeable future.
- Chief McDonald mentioned that Jerry Turza has to been working with FRES on a REMSCO training facility and it looks like it will be done by fall. It will be at East Hampton Firehouse.
- The Chief wanted to let the board know he has asked the officers to be at meetings if they are interested in purchasing anything. They may need to have to explain things better than he can.

Miscellaneous items:

- Chairman Schoen asked about the recorder. Ms. Lucas explained the one she wanted was out of stock but is looking into others.
- Also noted the credit card/debit card has been received with a limit of \$10,000. A question arose about the regular credit card, when are we going to receive that? Ms. Lucas does not know, they needed more paperwork which she gave them.
- Chairman Schoen asked since Ms. Lucas will be away do we want to get someone to cover for her, close the office, what? The decision was to close the office and Ms. Lucas will put sign on doors and message on her voicemail.
- It was asked. What is the time response for FOIL requests? We have to respond within 5 business days that we received the request and then you tell the person or company how long you think it will take you to gather the requested information. It depends on the request, but our lawyer Joe Frank has said you can take 30 days to respond with information.
- Lieutenant Allen Burke asked the board instead of buying the expensive ID card system can we buy the same one we have because we already have all the supplies and it's cheaper. Yes we can order it, it was previously approved at earlier Commissioner meeting.

Vice-Chairman Marino motioned to adjourn @ 19:10 hours, seconded by Commissioner McLean; motioned/passed/carried.

Adjourned hours 19:10 hours