

Montauk Fire District
May 12, 2026
Commissioners Regular Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
Carmine Marino
Charles “Chip” McLean
Michael Mirras
Carmine Marino

Also Present: Chief Peter Joyce, Jr., Treasurer Robert Hauser and Secretary-Deputy Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Vice-Chairman Marino motioned to approve the minutes of the April 14, 2026 Regular Commissioner Meeting, seconded by Commissioner Eurell; motioned/passed/carried.
Commissioner McLean motioned to approve the minutes of the April 23, 2026 Commissioner Meeting, seconded by Commissioner Mirras; motioned/passed./carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$3,555.48, Commissioner Mirras motioned to approve, seconded by Commissioner Eurell; motioned/passed/carried.

Building Use Request:

- Ms. Lucas presented a building use request for September 22, 2026 for the BLOOD DRIVE, Commissioner McLean motioned to approve, seconded by Commissioner Mirras motioned/passed/carried.

Audit of Bills:

- **Treasurer's Report-** Robert Hauser went over the summary for both February and March and didn't see anything unusual, still early in the year. Commissioner Mirras motioned to accept the March Treasurer's Report, seconded by Commissioner McLean; motioned/passed/carried. Robert also discussed the 2024 Financial statements are complete, the AFR (Annual Financial Report) was submitted on state Comptrollers portal for both 2024 and 2025. Robert reviewed the management letter from the external auditors, Cullen and Danowski for 2024, he noted under Capital Assets it's not reflecting additions and/or surplus equipment, a difference of \$46,671 in

inventory. Ms. Lucas has given all the documented information to Ken at Appraisal Affiliates. Robert will talk to Ken about this. The auditors are recommending a complete inventory of all Capital Assets. One other note is that the district has not performed a disaster recovery. Robert stated he is not aware of our disaster recovery plan. Ms. Lucas noted this is incorrect. PIPS software is backed up on a regular basis to an offsite backup and tested periodically with Dennis. Also the computer files are backed up offsite with John Craft of Montauk Technology Group, LLC. Ms. Lucas believes they are not asking the right questions when it comes to this information. Ms. Lucas also believes there is a disaster recovery policy. Robert will follow up on this. Some other items they addressed is a permissive referendum that was over spent by \$879 but it was corrected and no approval on purchase orders but that was also corrected. So for 2024 there are no comments, so that is very good. Commissioner McLean motioned to accept the 2024 management letter, seconded by Vice-Chairman Marino; motioned/passed/carried.

- Ms. Lucas presented the invoices for payment totaling: \$51,012.71. Vice-Chairman Marino motioned to approve, seconded by Commissioner Eurell; motioned/passed/carried.

Committee Reports:

Apparatus: (Ambulances, 9-3-80 & 9-3-81) Commissioner McLean gave his report;

- All ambulances seem to be OK.
- Check engine light is on for 9-3-80, waiting on a pollution control device.
- Vice-Chairman Marino asked about the AC for the ambulances, what is going on with it. Commissioner Eurell said John from Fully Involved has already done this for other departments. A question arose about separating the ALS/BLS drugs. Yes that can be done. Commissioner Marino motioned to have Fully Involved install AC on all three ambulances for approximately \$7,474 per unit, seconded by Commissioner Eurell; motioned/passed/carried.

Apparatus: (Trucks/Chief's vehicles/9-3-12/9-3-15) Commissioner Eurell gave his report;

- 9-3-30 had it's windshield replaced through insurance by Safe-lite
- Chief Joyce asked about the seal in 9-3-8. Commissioner Eurell is waiting on John from Fully Involved, he will check on status.
- 9-3-2- thought there was a leak in an axle, but it turned out to be a fuel issue from overfilling.
- 9-3-14- Chairman Schoen noted it looks like there is oil leaking underneath the rig. Chief said it;s hard to tell when the floor is in a constant state of grime. Chairman Schoen said that whole bay needs addressing. Chief said it was noted that the houseman would tackle the rigs out every week and clean the floors, Now that winter is over, it seems to be that time.

Equipment: No report

Buildings & Grounds: Vice-Chairman Marino gave his report

- **Kitchen Project-** is almost complete. Vice-Chairman Marino noticed smoke detectors out from a panel int eh ceiling, not sure what is going on with that, maybe relocating. Also noticed sink faucet arm came out from the wall. Commissioner Eurell said Brent is suppose to take care of that.
- Received an email from the contractors that did the re-pointing on the building, they are looking for their final payment. Ms. Lucas wrote back that we did not receive any notification from John Tanzi regarding this. We can not pay until he approves payment. This contractor had a hold on payment from the Department of Labor previously. As of today that hold has been lifted and we will be getting a notice in the mail from the Department of Labor for this.
- Vice-Chairman Marino noted the roof above the ice machine is in desperate need of repair. We have a proposal to repair it for \$6,800 from ZM Brothers and motioned to accept said proposal on

the contingent he accepts payment in full, seconded by Commissioner Eurell; motioned/passed/carried. Commissioner McLean had a question about sheathing, thought it was being replaced because it was rotted. Chief Joyce noted when replacing a roof, you usually rip off what needs repairing and determines if its salvageable. Can the district pay for materials at least if the contractor needs some sort of deposit? Chairman Schoen said district can pay for materials once they are on premise. Commissioner Eurell will talk to Felix about.

- Chairman Schoen brought up the proposal from Ocean Graphics totaling \$2,456.40 for the kitchen doors and roll up window to have the fire department emblem. Commissioner McLean motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried.
- Vice-Chairman Marino heard from Bill Lati about the fuel tanks, he made a phone call and got permission from the Board of Health to increase tank size to 2500 gallons each. It would be a chambered tank that would take up the minimum amount of space. Once we get numbers we can speak to the town about helping with the cost since they do use 70% of the gasoline. Chairman Schoen also noted the insurance company wants us to upgrade too because of the age of the tanks.

Budget and Capital Reserves:

- Commissioner Mirras will go over the Audit/Budget at next meeting, right now we have a negative fund balance of about \$275,000. It should never be negative.
- Apparatus and Equipment Reserves balance is \$833,920.99 and the Building Reserve balance is \$670,386.96
- We will probably be busting the cap for a few years in a row. Especially if we want to replace the tower ladder soon.

Insurance:

- Discussed earlier. Ms. Lucas also noted there is a workers compensation claim in for a district employee.

Communications:

- no report

Paid Personal:

- no report

Department Personal:

- no report

Law:

- Chairman Schoen noted, the district is in receipt of a massive FOIL request that might entail considerable amounts of overtime or causing us to hire additional help to fulfill our legal obligation to supply all these requested items.

Old Business:

- **Kitchen project-** previously discussed.
- **Siren-** previously discussed
- **LOSAP Package-** Ms. Lucas followed the requirements for the LOSAP package, previously presented the LOSAP points, the board approved, points were then posted for 30 days, taken down and now the last step is for the Chairman to sign off. Ms. Lucas will then send to Firefly our LOSAP company.

- **Clarification: NYS EMS Vehicle Camera Requirement-** Chairman Schoen noted it is not required in ambulances, do not have to do anything to the equipment we have, however if we purchase a new 9-3-80 or 9-3-81 then they will need the camera system installed.
- **Bid Opening-Trailer-** Ms. Lucas noted she received four bids- 1st bid from Max Akkala for \$1,000, no check received, 2nd bid from Michael Shaughnessy of Red truck Sales for \$2,150.99, no check attached, 3rd bid is from Mickey's Lawnscares in the amount of \$5,000.00, last bid if from Brent Becker for \$1,111.99. Chairman Schoen motioned to accept the \$5,000 bid from Mickey's Lawnscares, seconded by Commissioner McLean; motioned/passed/carried.
- **AC Ambulances-** previously discussed

New Business:

- **Dispatching Contract-** Our current contract with the Village is till the end 2027 and if we want to discontinue service and switch to the Town we need to notify the Village by February 2027 in writing. Currently our contract with the Village is for 2026 and 2027.
- Commissioner McLean motioned to budget \$250 for our annual EMS banner for EMS Week at the beginning of town, thanking our EMS volunteers on behalf of the district and department, seconded by Vice-Chairman Marino; motioned/passed/carried.
- Chairman Schoen noted he has not received any new inquiries on 9-3-4 and 9-3-1A. He did receive an email from Fireteck that interest in used pumpers have hit a lull. He suggested to lower the asking prices. Chairman Schoen is asking if it's OK with the rest of the board to lower the asking prices to \$80,000 and \$19,000 and the answer was YES.

Correspondence:

- Main correspondence was the FOIL requests, we acknowledged receipt today which fulfills the 5 day notice.

Chiefs Report:

- Chief Joyce asked, did anyone on the board of fire commissioners tell a member to take any apparatus out for a drive recently? No not their knowledge. The tanker to the chief's knowledge has been sold, is there any reason why it has not left the parking lot yet. He just hasn't picked it up yet. Ms. Lucas will write him a letter stating it needs to be moved off Fire department property by Friday May 22, 2026. Was there an issue of missing parts? There was a question about missing appliances and fixtures, no physical mounted parts and they have all been addressed.
- Brush truck and buggy (kubota) is out doing a joint training with Amagansett.
- All membership has been made aware of physicals and available chest x-ray. Chief Joyce ran into Dr. Gardyn at East Hampton's Inspection Dinner and they now do physicals for East Hampton, Bridgehampton, Springs and which are done in the fall so members that need physicals done can go to anyone of those departments too.
- The membership voted in two new juniors, Charlotte Vickers and Nathan Altecrecia. The membership also voted in a re-in statement of a previous member who left in good standing Jason Carey. Commissioner McLean motioned to accept the two new juniors and re-in-statement; seconded by Chairman Schoen; motioned/passed./carried.

Chairman Schoen motioned to go into Executive Session @ 18:46 for legal matters, seconded by Vice-Chairman Marino; motioned/passed/carried.

Chairman Schoen motioned to go back into Regular Session @ 19:05, seconded by Commissioner Eurell; motioned/passed/carried.

Vice-Chairman Marino motioned to adjourn @ 19:50 hours, seconded by Commissioner McLean; motioned/passed/carried.

Adjourned hours 19:50 hours