

Montauk Fire District
June 24, 2026
Commissioners Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
Carminc Marino
Charles "Chip" McLean
Michael Mirras
Eddie Eurell

Also Present: Chief Peter Joyce, Jr., 2nd Asst. Chief Joseph McDonald, Treasurer Robert Hauser and Secretary-Deputy Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to approve the minutes of the June 24, 2026 Commissioner Meeting with said corrections, seconded by Commissioner McLean; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Teleflex for medical supplies totaling \$100.00, Vice-Chairman Marino motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for Boundtree for medical supplies totaling \$1,855.82, Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- A purchase requisition for McKesson totaling \$2,491.99 Vice-Chairman Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Time Off Request:

- Ms. Lucas is requesting June 26th and July 2nd off, Commissioner McLean motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried..

Audit of Bills:

- **Treasurer's Report-** April report- Commissioner Mirras looked over, checked like he usually does, signed off and gave sheets to Ms. Lucas. Commissioner Mirras motioned to accept April's Treasurer's Report, seconded by Commissioner McLean; motioned/passed/carried. Mr. Hauser noted on the bank reconciliation there is a lot of activity which after discussing with Ms. Lucas is debit card transactions. It's a good idea that the district is moving in the direction of a credit card.

We have a credit card coming to us, they just needed some final paperwork that was given to them already. The 2025 financial report, Ms. Lucas has been working with Cullen & Danowski auditors on. Mr. Hauser sent a request to the lead auditor to try and get the 2025 financial report done for either July 14th or July 22nd meeting. Also the AFR (Annual Financial Report) was done on time, so we are all caught up.

- Ms. Lucas presented the invoices for payment, slight correction total from agenda, was \$22,881.62 but the total should be \$22,881.41. Commissioner Mirras motioned to approve payment of bills totaling \$22,881.41, seconded by Vice-Chairman Marino; motioned/passed/carried. Ms. Lucas added a bill totaling \$975.00 for railing work. Commissioner McLean motioned to approve payment of \$975.00 for railing work, seconded by Commissioner Mirras; motioned/passed/carried.

Meeting Topics

- **AC Ambulances-** Commissioner Eurell noted he believes the boxes are due to arrive at Fully Involved's shop end of week and will follow up on time frame to get done.
- **LOSAP-** Ms. Lucas received an email from Tony Hill at Firefly (Our LOSAP Administrator) about Charlie Morici. Since he died in March, April, May and June payments should have never been paid out. This resulted in an over payment of \$2,730 which is \$910 x 3. The board needs to give direction on what to do. Technically the correct answer is to get the money back, but this was a long time member. Tony can let Patty know what the board decides. The board discussed and agrees we should have Tony get the money back. Ms. Lucas will email Tony the decision.
- **SCM/RED ALERT-** Ms. Lucas discussed how we have been having issues with SCM lately. They can't handle our needs any longer which was addressed at a previous meeting. She was asked to look into Red Alert. She spoke with Will at Red Alert and was given a demo, also spoke with Gerry Turza about. He seems to be happy with it. Red Alert can break it down to what we need. They would replace the finger readers with new ones, the only thing is that they do not have a portable reader. They can come out and do a presentation if needed. Just so the board is aware it's a three month process to change everything over. We will not lose any data because they will transfer all the information over. Commissioner McLean asked if this is why the reports are delayed. Ms. Lucas explained the calls are coming over incorrect or not at all into the computer system so that is why the reports are delayed. Chief Joyce explained it's not the pager system, the calls come through fine, it's the computer system we are obligated to fill out and report back to NERIS to maintain our federal funding opportunity, which is same system that broadcast to the finger reader and why it's not coming up. Commissioner McLean asked when can we expect the May report, Ms. Lucas noted tomorrow. The delay was not just computer issues with the SCM program, but Audit requests from Cullen & Danowski and FOIL requests. In discussion it was asked the cost for this all. Ms. Lucas will get a cost from Red Alert. Commissioner McLean is curious about this technology, is Red Alert going to monitor our airways. Red Alert has a server that can interpret our dispatching software where SCM relies on the County.
- **Back Garage-** matter was taken care of already

Miscellaneous items:

- Commissioner Mirras discussed giving paramedic Supervisor Chris Boccabella certain authorizations/allowances per month for ordering medical supplies so he wouldn't have to present at a meeting and delay the process. Commissioner Mirras asked Robert if other districts do that answer, YES, allowance amounts varies by district and some do want verbal authorizations also. Chairman Schoen asked if there has been a problem with receiving supplies, no not really. Commissioner Mirras is just trying to be preempted.

Correspondence:

- Ms. Lucas informed the board the three separate FOIL requests have been taken care. She has copies of everything. Also nothing was sent out until our attorney Joe Frank reviewed it first. Ms. Lucas just has one more FOIL request to finish.
- Chairman Schoen noted that we do not have to record meetings, it is not required according to our attorney Joe Frank. It's convenient for us with transcribing, but Joe Frank recommends we do not record. Chairman Schoen is going to ask Joe Frank how long do we have to keep the minutes.
- Ms. Lucas received the annual report for LOSAP, it was noted that Firefly received our contribution of \$500,000 and encourages the district to do the same for 2027 to get closer to being 100% funded.
- Ms. Lucas explained that Firefly holds onto all original beneficiary forms and they want to know if we want all forms returned to us so we can make the decision to shred or not. Ms. Lucas believes we should get all forms returned to us, Board agrees.

Chiefs Report:

- Chief McDonald noted he has some 10 pagers that need repair, wasn't sure of the company we deal with but stated Eddie Schnell also gave a possible alternative for repairs. Ms. Lucas noted the company we deal with is Integrated Wireless. Chief McDonald presented a purchase requisition for 10 new minitor 7 pagers with chargers totaling \$4,790.00. Commissioner Mirras motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried.
- Chief McDonald presented a purchase request for 9-3-1 & 9-3-4, smooth bore nozzles for the tips of their attack lines totaling \$820.00 Commissioner Mirras motioned to approve, seconded by Commissioner McLean; motioned/passed/carried.
- Chief McDonald also noted there are some fire code violations in back garage that have to be addressed. The fire alarm has been going off and a motorcycle can not be stored within the working area of the electrical panel.
- Chief McDonald also wanted to know the status of the snow blower. Commissioner McLean believes it was brought up island for repair. Will discuss with Brent.

Chairman Schoen motioned to go into Executive Session at 19:11 hours in regards to a complaint filed by a member, seconded by Commissioner Mirras; motioned/passed/carried.

Commissioner Mirras motioned to go back into Regular Session @ 19:28 hours, seconded by Vice-Chairman Marino; motioned/passed/carried.

Chairman Schoen noted the district has been formerly served with a sexual harassment complaint by one of it's members. We are duty bound to act so Chairman Schoen motioned to retain attorney Gregory Lisi of Forchelli Deegan Terrana (FDT), at a cost of \$5,000.00, seconded by Vice-Chairman Marino; motioned/passed/carried. This is not the total amount, just a retainer. But this will respond to the formal complaint.

Vice-Chairman Marino motioned to adjourn @ 19:30 hours, seconded by Commissioner Mirras; motioned/passed/carried.

Adjourned hours 19:30 hours