

Montauk Fire District

July 14, 2026

Commissioners Regular Meeting 18:30 hours

MINUTES

Commissioners Present: Rich Schoen-Chairman
Carminé Marino
Michael Mirras
Eddie Eurell

Also Present: Chief Peter Joyce, Jr., 2nd Asst. Chief Joe McDonald, Treasurer Robert Hauser and Secretary-Deputy Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the regular Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to approve the minutes of the June 24, 2026 Commissioner Meeting, seconded by Commissioner Eurell; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$2,807.94, Vice-Chairman Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Building Use Request:

- Ms. Lucas presented a building use request for BeachComber to utilize the meeting room for their board/shareholders meeting October 17th or 24th, she did receive as check. They will not need the kitchen. Commissioner Mirras motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried.

Time Off Request:

- Brent Becker is requesting two vacation days for 9/18 and 9/19/2026. This is a Friday and Saturday, Rex will be working on Saturday already and he will cover for him on Friday. Ms. Lucas was asked to find out about our substitute custodians, are they available? Vice-Chairman Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Audit of Bills:

- ***Treasurer's Report-*** May, 2026- Robert prepared report through May 2026 and stated revenue and expenses look good. Commissioner Mirras went over the summary report and noted we just

need to keep an eye on a few accounts, training, equipment repairs, employee uniforms and fire/ambulance equipment. Commissioner Mirras also noticed we are over a little on employee services, Ms. Lucas will look into all these accounts. The 2025 financial statements from Cullen and Danowski were given to the board and Robert noted the goal is accept this report at next meeting. Commissioner Mirras motioned to accept Treasurer's Report for May, seconded by Commissioner Eurell; motioned/passed/carried.

- Ms. Lucas presented the invoices for payment with a correction of the total dollar amount, instead of \$91,612.71 the total is actually \$91,594.72. Vice-Chairman Marino motioned to approve, seconded by Commissioner Mirras; motioned/passed/carried.

Committee Reports:

Apparatus: (Ambulances, 9-3-80 & 9-3-81) Commissioner McLean no present;

Apparatus: (Trucks/Chief's vehicles/9-3-12/9-3-15)

- Commissioner Eurell noted 9-3-14 is back, but still waiting on the inverter for the lighting system
- The tanker, 9-3-7 had a leak. John did a quick fix, removed the rotten clamp and found the stain less steel sleeve is rotten, ordered new one and will be back to install.
- 9-3-17- is at Fully Involved for the AC stuff. 9-3-16 is back and everything works great.
- Commissioner Mirras noted there is a miscommunication with vehicles going in/out of service. Chris Boccabella was never notified and had to make a trip to Fully Involved to unlock the safe. There needs to be better communication from Chip/chief's/officers in the future.

Equipment: No report

Buildings & Grounds: Vice-Chairman Marino gave his report

- Re-pointing job, final payment went out
- Received estimate to replace the siren. We originally asked for 3, one person declined and the other still no quote. Peter Joyce's estimate for electrical work, crane and man lift is \$7,780.00. The next steps would be to order the stainless steel siren which was already approved and make arrangements to then have installed. Vice-Chairman Marino motioned to order siren and have Peter Joyce install once received, seconded by Commissioner Mirras; motioned/passed/carried.
- Vice-Chairman Marino spoke with Bill Lati the engineer for the fuel tanks, the decision is we are going to estimate a 2,500 unleaded tank and a 1,500 diesel tank. He just needs an auto-cad version of the survey and Ms. Lucas is working on that.
- Chairman Schoen noted we are waiting on a quote from Ken Rousell about redoing the aprons in front of the bays to the where the lines are. Vice-Chairman Marino stated we may want to wait and see, since we may have to rip up the asphalt when we do the tanks.

Budget and Capital Reserves:

- Budget was discussed earlier.
- Capital Reserves; Building- \$673,166.12, Apparatus & Equipment- \$782,250.71. This is from 5/31/2026. The General fund has \$1,826,695.75 and \$1.4 left in the budget and if we stay within that we might have a money left to put in the reserves or give back to the taxpayers.
- For next meeting Ms. Lucas is going to prepare the initial stages for the budget process.

Insurance:

- Commissioner McLean not present- No report

Communications:

- Commissioner Mirras stated the 911 system at the Town level is working and people using it seem to be happy. We will start discussions next year about switching over. Chairman Schoen noted we will send the Village a letter by years end so they have plenty of advanced warning. We also have to confirm if in fact there is no charge for the services.

Paid Personal:

- ***no report***

Department Personal:

- No report

Law:

- Chairman Schoen noted we did hear back from the attorney we hired regarding the complaint filed, he is asking for about 30-40 items and Ms. Lucas is working on that.
- At last meeting there was a discussion about the recordings from meetings, how long do we keep them? Chairman Schoen stated we are legally required to keep the recordings (audio) to assist in the minutes for 4 months. Every month we go through the recordings and eliminated anything 4 months or older. Videotaping a meeting we are required to keep for 5 years.
- Chairman Schoen read through the LOSAP report and there are 4 members entitled to LOSAP since 2025. Firefly reaches out to them with a letter, it's part of what they do for us.
- In the past the district has approved a defensive driving course for members, believes the cost was reimbursable between \$30- \$50, will double check dollar amount. It can be taken every 3 years. It will get the members a 10% insurance reduction.

Old Business:

- **AC Ambulances-** already discussed
- **Siren-** already discussed
- **Membership Total-** It was brought to the attention of the Chairman that the membership limit is 155 members in the department. He believes about 10 years ago it was discussed to increase company 4 from 25 to 30 members and approved as long as the other 5 company's went to 24 members. Ms. Lucas is looking into this.
- **9-3-1A-** Chairman Schoen noted there was a request to lower the sale price from \$19,000 to \$16,000, he believes we should. He also noted he has interest from one of our paramedics. He has a GOFUND ME and has established a 501-3c so he can purchase this piece of equipment and send it to Quadamala.
- Still waiting on paperwork for Mickey's trailer he purchased.

New Business:

- **EMS Course-** An officer from company 4 asked if it was OK for the County to offer a Basic EMT Course here in Montauk, possibly October. Sounds like a great idea but the board would have to discuss it and then decide. Lieutenant Alan Burke explained if the district says YES it's not a done deal, the County decides where it is going to go. It's going to be between Montauk and Southampton. Right now Montauk only has 8-9 people, between Montauk and Springs, which is not enough for a class. They like 10-12 people. There is a problem with some dates, suppose to be a Monday, Wednesday, Saturday class, but the instructor is willing to move dates around to accommodate prior meetings and told the County that too. This would have to be in meeting room, training room can not accommodate 10-12 people. So what Alan is requesting is approval to use the building if the County says yes it meets their standards. Chief McDonald wanted to

make sure the FFI training that happens in October through December on Tuesdays and Thursdays were taken into consideration, Alan stated will not be a problem. Chairman Schoen noted the motion should be for pre-approval for the building use if the county wants to come out. Chief Joyce wants to remind and clarify the approval is for the building use only and as the Commissioner's resolved, training is still under the discretion and authority of the chief's office for approval before bringing to the board. Chief is just stating he has not looked at the course schedule, discussed anything further about this class except knowing there is an interest to pursue it. He has no details about any of it. Chairman Schoen asked the Chief if he is OK with pre-approving the use of the building for the County to teach a Basic EMT Course at the firehouse, Chief responded, absolutely. The district is approving the use of the building but the chief still has to approve the course itself. Chairman Schoen motioned to approve the use of the building by the County for a basic EMT course, seconded by Vice-Chairman Marino, motioned/passed/carried.

- Active 911- is not working properly, Ms. Lucas will look into.

Correspondence:

- Ms. Lucas received a call about a fundraiser for the Children of Montauk. It's an organization to invest in the community for the kids. Their fundraiser is on August 1, 2026 at the lighthouse and want to be able to auction a birthday party at the firehouse. It doesn't sound like a function of the fire department. There is a system in place where if someone wants to use the building we have a process for that. The board does not like the idea of selling the use of the building.

Chiefs Report:

- Chief McDonald was following up on the Red Alert discussion and if we are going to switch over. He has given up on SCM/Fire Rescue Systems, feels they can't handle our stuff any longer. Ms. Lucas will touch base, she does not have all the numbers for Red Alert yet but SCM/Fire Rescue Systems is back up and running, members were able to finger read in. They were able to get in touch with the village and sort out the interface issues. The calls should be flowing back into Montauk as we speak. This was all done today at around 2pm. Ms. Lucas has been in contact with Keith who is the IT guy with SCM and server in house and if any issues was told to contact him and he will assist with any problems. Chief McDonald noted that the NERIS reporting was not updated correctly, it's missing about 45 reports. Ms. Lucas will notify Keith about this and get it resolved.
- Chief McDonald gave the district a list of items that need to be removed from the Montauk Fire Department. One item is blocking an emergency vehicle and needs to be moved right away. Chairman Schoen asked the chief if he suggests throwing all these items away, answer YES. The district can not give an approval without researching further, which they will do.
- Chief Joyce explained next Tuesday and Thursday there will be training going on at the firehouse. CPR class on Tuesday and Thursday and an EVOC class on Thursday, all in the evening. It was asked if anything needs to be set up, he believes nothing needs to be set up but use of the mannequins will be needed.

Vice-Chairman Marino motioned to adjourn at 19:18, seconded by Commissioner Mirras; motioned/passed/carried.

Adjourned hours 19:18 hours