

Montauk Fire District
July 22, 2026
Commissioners Meeting 18:30 hours

MINUTES

Commissioners Present: Richard Schoen
Carmine Marino
Charles “Chip” McLean
Michael Mirras

Also Present: Chief Peter Joyce, Jr., Treasurer Robert Hauser and Secretary-Deputy Treasurer Dawn E. Lucas.

Call Meeting to Order:

Chairman Schoen called the Vice-Chairman Schoen Commissioner Meeting to order at 18:30 hours and we all stood for the Pledge of Allegiance and a moment of silence.

Secretary's Report:

Approval of Minutes: Commissioner Mirras motioned to approve the minutes of the July 14, 2026 Regular Commissioner Meeting with said corrections, seconded by Commissioner Mirras; motioned/passed/carried.

Purchase Requisitions:

- A purchase requisition for Boundtree for medical supplies totaling \$1,701, Commissioner Mirras motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried.

Audit of Bills:

- Ms. Lucas presented the invoices for payment totaling \$37,450.91, Commissioner Mirras motioned to approve payment of bills totaling \$37,450.91, seconded by Chairman Schoen; motioned/passed/carried. Ms. Lucas added two more bills, one for lighting/electrical work for \$4,040 and one for the 2025 Audit of the Financial statements, totaling \$18,000, Vice-Chairman Marino motioned to pay, seconded by Commissioner Mirras; motioned/passed/carried.

Meeting Topics

- **Membership-** Chairman Schoen wanted to make everyone aware we are at the highest membership amount we have ever had right now, 145 members. He informed the board on May 10, 2016 in the chief's report, it was noted that their was a by-law change at last meeting that changed number of members permitted in company 4 to 30. This might need to be changed again in the fall. Commissioner Mirras motioned to accept, seconded by Commissioner Marino; motioned/passed/carried. In the department's by-laws it states membership total is 155, but the Board never voted on that. Chairman Schoen would like to establish the maximum membership

amount and vote on that tonight. Commissioner Mirras motioned total membership amount will be 155 members, seconded by Commissioner McLean; motioned/passed/carried. Chief Joyce was curious how do we decide what the cap number will be in total. Would it be based on the total amount we think we can support financially or is it some legislative thing. Chairman Schoen stated it is not a legislative thing, we can set the number of members for the department to amount the board wants to set it at.

- **Point System-** There was a discussion previously about switching over from Fire Rescue Systems to another program/platform. Ms. Lucas noted there is another platform called Ladder, Mike Nelson can come and give a presentation on what they can offer. They are available Tuesday or Thursday. She proposed we have then come to our next meeting to discuss. Ms. Lucas did explain the finger reader is working but not sure how long it will support us. It doesn't hurt to have them come out and give a presentation. Ms. Lucas will arrange for them to come to next meeting.
- **Budget Prep-** Ms. Lucas printed out the information and we will be going through it now until the next meeting.
- **Siren-** Vice-Chairman discussed the siren, do we want to stick with the original one we approved or upgrade to one that goes a further distance and has different tones for about \$3-4,000 more. Chairman Schoen believes we should stick with the original one. Board agrees to stick with the original quote.
- **Lahti Engineering-** Vice-Chairman Marino noted we received the proposal from Lahti Engineering for the tank work, to replace the existing tanks with a 2,500 gallon gasoline compartment and a 1,500 gallon diesel fuel compartment. The district will reuse the existing fuel dispensing unit. Lahti Engineering will work on preparation of site plan for SCDHS (Suffolk County Department of Health Services) OPC (Office of Pollution Control), preparation of design plans/details for tank installation, preparation for SCDHS permit to construct, preparation of SCDHS registration form, preparation of SCDHS required tank equipment form, electronic submission of tank designs, permit to construct, tank equipment form. Revise plan if necessary, secure SCDHS OPC approval. Total cost \$7,750.00. Filing fees and out of pocket expenses shall be paid by the Fire District, An accurate survey in AutoCad format is necessary for the work. Ms. Lucas is in contact with Walsh Surveyors to arrange that. If we need a tank closure plan, the additional fee is \$4,250.00, Vice-Chairman Marino believes we will not need that, since we are removing and re-installing. The fire district can avoid a formal public bid by purchasing off an existing contract such as Suffolk County Department of Public Works or Town of Southampton contracts. Use of an existing municipal contract avoids the costs associated with conducting the public bid process and typically results in better project cost control. If we were to add anything else, their base fee would be \$260 per hour and this is good till December 31, 2026. Just so the board is aware the Town Police Department utilizes about 73% of the gas usage, so we will ask them to contribute. Thom Flight said he will go to bat for us for funding toward the project. Commissioner McLean motioned to approve, seconded by Vice-Chairman Marino; motioned/passed/carried.

Correspondence:

- Chairman Schoen asked if the board was able to look over the Financial reports for 2025, answer was yes. Commissioner Mirras noted there are some adjusting journal entries that are needed to be made. It's not sure if that will have any effect on the fund balance or not. When Cullen and Danowski does come out, Commissioner Mirras would like to be present for it. Commissioner Mirras explained since Commissioner McLean wasn't at last meeting, there was a big difference in the fund balance from 2024 to 2025 in a positive way. The fund balances were always between \$300,00 and \$500,000 and at times we actually gave some of that back to the taxpayers to keep the

overall rate down. He will research for the upcoming budget prep. Commissioner Mirras motioned to approve the 2025 financial report, seconded by Vice-Chairman Marino; motioned/passed/carried.

- We received a proposal from Ken Rousell to pave the holes cracks and fix the aprons in front of the bays. But with the possible tear up for the tanks it might be better to do it all together. The total cost from Ken Rousell was \$52,850 prevailing wage and with that amount we will need 2 more quotes. The chief was asked if we have time, is it really bad for the trucks. Chief Joyce said any hole driven over is going to get worse. You also have to remember asphalt is as seasonal operation. Chairman Schoen asked if we could get Ken Rousell to give us a price just for the patchwork(holes). Vice-Chairman Marino will have Brent ask him to break it down and see what can be done.
- Formal complaint is still being worked, it's an ongoing issue.

Miscellaneous items:

- Chairman Schoen asked Ms. Lucas about the next District Officer's Meeting, is it in September or October. She wasn't sure, but will look it up. Chairman Schoen asked the Chief if we could get all the kitchen stuff out of the meeting room. It needs to find a storage place. Chief noted it will be out in time for Big Bucks.

Chiefs Report:

- Chief Joyce requested to go into Executive Session.
- Chief noted there were a good amount of members who attended the marine fire fighting class in Sag Harbor last night.
- EVOC class will be held tomorrow night at firehouse.

Commissioner Mirras motioned @ 19:03 to go into Executive session regarding real estate, seconded by Vice-Chairman Marino; motioned/passed/carried.

Commissioner Mirras motioned to go back into Regular Session @ 19:19 hours, seconded by Vice-Chairman Marino; motioned/passed/carried.

Vice-Chairman Marino motioned to adjourn @ 19:20 hours, seconded by Commissioner McLean; motioned/passed/carried.

Adjourned hours 19:20 hours